

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, April 13, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Rob Ronayne by teleconference, Dave Lunzman, Josh Rife by teleconference, Alan Johnson by teleconference, David Bunsness by teleconference, Dennis “Mike” Olson by teleconference, and Clint Rux. City Staff present were Lynn Lander by teleconference, Ron Wager, Robin Bobzien by teleconference, Brett Bill by teleconference, Karl Alberts, Dave McNeil by teleconference, and Rich Krokkel by teleconference.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Minutes of the City Council Meetings of April 6 and 7, 2020 were presented for approval. City Attorney Ron Wager asked for an amended to the minutes of the April 7, 2020 Special City Council Meeting under New Business, Discussion and possible first reading and passage of Resolution No. 20-04-02R, to insert after the last sentence, the sentence “Ordinance No. 20-03-02 is repealed on April 8, 2020.” Motion by Rux, second by Lunzman to amend and correct the minutes as requested. Upon roll call, all voting aye to approve, motion carried.

OPEN FORUM – No one was present.

OLD BUSINESS

ORDINANCE NO. 20-04-05

Motion by Rux, second by Remily to approve second reading and final adoption of Ordinance No. 20-04-05, also known as COVID-19 Emergency Ordinance No. 3. Motion by Rux, second by Lunzman to amend the ordinance by:

1. Inserting the recital paragraph “**WHEREAS**, Governor Noem on April 6, 2020, noting her authority under the Constitution and Laws of the State, including SDCL Ch.34-48A, and recent projections of the potential demand upon hospitals due to the spread of the novel coronavirus in South Dakota, issued Executive Order 2020-12, which order rescinded the directives of Executive Order 2020-08 and mandated that the prescribed social distancing and CDC hygiene practices *shall* be followed by every South Dakotan, all employers, any enclosed retail business that promotes social gatherings, all healthcare organizations, and all local and municipal governments; and” before the last recital paragraph, and
2. After “a State of Emergency” in the seventh recital paragraph, inserting “in all counties in the “, and
3. Inserting the recital paragraph “**WHEREAS**, Governor Noem on April 2, 2020, issued Executive Order 2020-11 declaring a disaster to exist in all sixty-six counties, and nine tribal reservations of South Dakota and that federal resources are needed to alleviate the

impacts of the pandemic on the State of South Dakota; and “after the seventh recital paragraph. Upon roll call vote, all voting aye, motion carried.

Discussion followed on a request by Council Member Ronayne to consider the removal of the emergency language in the ordinance.

Mayor called for the vote on the main motion to approve second reading and final adoption of Ordinance No. 20-04-05 (COVID-19 Emergency Ordinance No. 3) as amended. Upon roll call vote, all voting aye, motion carried.

CONSENT CALENDAR

Motion by Johnson, second by Lunzman to approve the following items on the consent calendar:

SET BID DATE – of April 28, 2020 at 2:00 p.m. for bids on one (1) new 4 x 4 Utility Work Machine for the Reclamation Facility and for 2020 Rodent Control Services.

Upon roll call vote, all voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 20-04-01

City Planning/Zoning Director Brett Bill explained proposed Ordinance No. 20-04-01 amending the zoning regulations of the Aberdeen City Code regarding the Official Zoning Map. Motion by Ronayne, second by Rux to approve first reading Of Ordinance No. 20-04-01. Upon roll call, all voting aye, motion carried.

ORDINANCE NO. 20-04-02

City Planning/Zoning Director Brett Bill explained proposed Ordinance No. 20-04-02 amending the zoning regulations of the Aberdeen City Code regarding Corner Visibility. Motion by Olson, second by Rux to approve first reading of Ordinance No. 20-04-02. Upon roll call, all voting aye, motion carried.

RESOLUTION NO. 20-04-03R

Resolution No. 20-04-03R was presented extending Ordinance No. 20-03-04 (COVID-19 Emergency Ordinance No. 2). No action was taken. Ordinance No. 20-03-04 is repealed on April 14, 2020.

BUDGETED TRANSFERS

City Finance Officer Karl Alberts requested approval to perform 2020 Budgeted transfers between funds as needed and provided for in Ordinance No. 19-09-02, the “2020 Annual Appropriation Ordinance”. Motion by Johnson, second by Lunzman to authorize the Finance Office to perform the 2020 Budgeted Transfers as needed. Upon roll call vote, all voting aye, motion carried.

SURPLUS DEFIBRILLATOR

Motion by Remily, second by Rife to approve the request by the Police Department to surplus an automated external defibrillator (AED) for donation to the Elks Club of Aberdeen. Upon roll call, all voting aye, motion carried.

VEHICLE LEASE AGREEMENT WITH LUST AUTOMOTIVE

Motion by Remily, second by Rux to enter into a lease agreement with Steven Lust Automotive for use of a 2020 Chevrolet Camaro as the Police DARE vehicle and for use with other community policing programs. Upon roll call vote, all voting aye, motion carried.

BIDS FOR MILL AND OVERLAY PROJECT

City Engineer Robin Bobzien explained the bids received for the Mill and Overlay Improvement Project and recommended awarding the bid to Jensen Rock and Sand in the amount of \$694,464.49. Motion by Johnson, second by Remily to award the bid to Jensen Rock and Sand as recommended and authorized the City Manager and Finance Officer to sign all the necessary documents after approval by the City Attorney. Upon roll call vote, all voting aye, motion carried.

AMENDMENT TO AIP GRANT WITH FAA

Transportation Director Rich Krokkel asked for approval and authorization for the City Manager to sign Amendment #1 to AIP Grant Agreement #3-46-0001-40-19 Mill and Overlay, Taxiway 'C', Connectors and Re-align Taxiway Connector C2. Motion by Johnson, second by Bunsness to approve and authorized the City Manager to sign Amendment #1 to the grant agreement with FAA increasing the grant amount from \$3,329,000 to \$4,329,000. Upon roll call vote, all voting aye, motion carried.

PAYMENTS FOR AIRPORT PROJECTS

Transportation Director Rich Krokkel asked for approval and authorization for the City Manager to sign the following payment requests for work on Airport Improvement Projects: Payment #20 – AIP #3-46-0001-39-2018 Airport Master Plan/Layout Plan – Helms & Associates in the amount \$24,256.89; Payment #18 – AIP #3-46-0001-40-2019 Reconstruction of Taxiway 'C' – Helms & Associates in the amount of \$6,548.09; Payment #6 – AIP #3-46-0001-41-2020 Reconstruction of General Aviation Apron – Helms & Associates in the amount of \$12,264.20. Motion by Johnson, second by Rux to approve Payment #20 in the amount of \$24,256.89, Payment #18 in the amount of \$6,548.09, and Payment #6 in the amount of \$12,264.20 to Helms & Associates for work on the Airport Improvement Projects. Upon roll call vote, all voting aye, motion carried.

BILLS

Motion by Lunzman, second by Bunsness to approve payment of the bills listed for April 13, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: SD Dept. of Revenue 13,400.54; US Bank Corp. Trust 376,420.92; Brown County Treasurer 31.20; MARCO, Inc. 76.40; AT & T 128.24; Northern Electric 6,196.26; New Deal Deicing 8,077.00; CenturyLink 4,060.03; United Parcel Service 206.61; Clark Engineering Corp. 18,983.20; Morrison Construction 4,501.20; TREINTA Inc. 800.00; Jensen Rock & Sand

Inc. 800.00; HOBBS Inc. 967.90; Helms & Associates 600.00; Banner Associates 1,968.00; NVC 82.01; Midwest Alarm Company 282.00; American News 1,391.35; Praxair Distribution Inc. 472.64; Helms & Associates 76,053.00; MARCO Technologies LLC 282.76; Bonnie Bitz 3,890.00; Tessman Company 529.00; Northern Plains Animal Health 78.38; City Treasurer 3,000.00; Dakota Electronics 528.50; Lang's TV & Appliance 53.25; Don's Builders Hardware 187.00; Heartland Paper Company 590.76; Hepper's 70.64; C J Huber 100.00; Scholastic Library Publishing 18.75; Exhaust Pros 159.15; Cole Papers Inc. 3,915.52; Graham Tire Co. 199.45; Auto Value Part Stores/ Hedahls 2,485.44; Cash-Wa Distributing 669.71; Kesslers Inc. 51.33; MAC's Inc. 74.34; Geotek Engineering & Testing Services, Inc. 9,555.00; Farnams Genuine Parts 1,241.25; Dakota Supply Group 156.38; Midstates Group 685.00; Safety Service Inc. 266.99; Avera St. Luke's Hospital 4,758.75; Schwan Electric Inc. 70.41; Fay's Refrigeration Service 641.97; Ditch Witch of SD Inc. 512.39; Crawford Trucks & Equipment 169.83; Stan Houston Equipment Inc. 179.00; Town & Country Lumber Inc. 85.55; Airborne Custom Spraying Inc. 11,000.00; Diesel Machinery Inc. 1,036.18; Aberdeen Area Arts Council 1,000.00; DEMCO Inc. 114.07; GALE/Cengage Learning 810.06; Mission Mgmt. Information 1,055.09; Fastenal Company 179.72; Blair Scoular 16.00; Carpet Master 800.00; Dependable Sanitation, Inc. 861.00; Center Point Large Print 370.05; Fordham Signs 175.00; WISP Services LLC 120.00; Newsbank Inc. 6,385.00; Cartney Bearing Co. 20.62; Gracelynn Miller 132.00; Caleb Crosby 84.00; Pauer Sound & Music Inc. 590.16; Dawn M Menning 120.00; Judy Mardian 11.88; Titan Access Acct/ Productivity Plus Acct 124.23; Hub City Radio 1,000.00; Amber Fortin 276.00; Executive Management 27.64; Beacon Athletics 3,192.90; Pierson Ford-Lincoln-Mercury 465.02; Environmental System Research Institute 4,089.31; West Payment Center 79.77; Dakota Broadcasting LLC 300.00; Downie's Piano Tuning & Repr. 138.00; MTI Distributing 957.13; Mike Hluchy 100.00; Quest Development, LLC 2,164.00; Avera Heart Hospital of SD 848.00; FAST Corp. 12,071.00; Stretchs Well Service Inc. 10,812.33; Bismarck Tribune 348.00; Fire Safety First 518.00; Quill Corp. 61.71; Ken's Superfair Foods 2,179.33; Century Business Products 199.78; Menards 1,311.24; Shannon Broderson 72.00; Overdrive Inc. 6,000.00; Dakota Fluid Power Inc. 356.75; McQuillen Creative Group Inc. 2,660.00; Turfwerks 1,294.65; Borns Group 1,424.95; OCLC, Inc 1,910.50; Valley City Times Record 267.00; Ferguson Waterworks 2,901.00; David's Lawn & Snow 120.00; The Kenerson Group 800.00; Matheson Tri-Gas Inc. 15.66; SRF Consulting Group, Inc. 474.27; Aberdeen Shuttle 206.00; POMP's Tire Service, Inc. 423.88; Advance Media New York 1,400.00; Rich Krokkel 60.00; Mark Hanley 40.00; Brainstorm 110.70; AXON Enterprise, Inc. 6,902.00; American Solutions for Business 87.58; Dakota Oil 138.72; DSS Image Apparel 215.00; Advance Auto Parts 248.63; Dakota Potters Supply 334.56; Premier Biotech, Inc. 169.92; Karli Stubbe 234.00; Jordan C Menken 117.00; Ingram Library Services 2,488.44; Vollan Oil Co. 9,440.61; Steve Markley 110.00; Access Display Group, Inc. 1,341.89; Plunkett's Pest

Control 351.79; Aberdeen Plumbing & Heating Inc. 129.73; Aberdeen Chrysler Center 2,957.00; Midwest Tape 232.30; Rhea Ketterling 80.00; Dave McNeil 140.00; Corbon, Inc. 2,700.00; Titan Machinery 635.85; GRAINGER 123.39; Geffdog Designs 363.70; Cassidy Keller 180.00; Ameripride Services Inc. 1,204.79; Allison Sommerville 96.00; J Gross Equipment 315.96; Builders Firstsource Inc 154.64; Harlow's Bus Sales, Inc. 49.46; Harlows Bus Sales, Inc. 311.58; Harlows's Bus Sales Inc. 82.61; G & R Controls Inc. 10,194.00; Domino's Pizza 803.84; Swanson Electric 2,177.00; Spencer S. Aberle 80.00; Robyn Ewalt 90.00; Lyla Agius Designs 361.48; Carla Jo Krege 225.00; Sara Scepaniak 150.00; Matthew Rohrbach 45.00; Daniel Orr 80.00; Luke Bunke 176.00; Hillyard Sioux Falls 100.00; Tyler Oliver 232.00; Jackie Witlock 54.93; KAPCO 170.67; Megan Kusler 195.00; Kinetic Leasing, Inc. 3,395.05; Kandi K Smith 287.50; Transource Truck & Equipment, Inc 355.83; Jonathon Murdy 2,500.00; Runnings Supply Inc. 2,391.97; Parameters Ltd 11.88; Nancy Kelsey 39.75; Sanford Health Plan 380.00; Miss SD Scholarship Fund 75.00. Upon roll call vote, Remily, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, Ronayne abstaining, motion carried.

PAYROLL

Motion by Remily, second by Ronayne to approve the payroll for the period from March 29, 2020 through April 11, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 125,307.70; SD Retirement 78,534.12; Governing Body 3,192.28; City Manager 8,563.41; City Attorney 6,737.70; Finance 14,879.58; HR 7,834.99, Building 1,753.75; Computer 4,742.19; Planning/Zoning 15,659.43; Engineering 13,495.00; Police 132,573.29, Tyler Bogue 23.97 hr, Fire 109,526.68; Housing/Building 6,718.55; Street 31,848.14; Traffic 5,422.05; Solid Waste 22,416.90; Transportation/Ride Line 13,288.74, Library 26,557.74; Parks, Rec & Forestry 79,026.18, Scott Albrecht 10.50 hr, Thomas Carlson 13.25 hr, Doug Coughlin 10.50 hr, Dennis Dahme 12.25 hr, Duane Donat 12.50 hr, Robb Erickson 13.50 hr, Charles Forrest 11.75 hr, David Hagen 12.25 hr, Ramsey Johnsen 10.75 hr, Keith Johnson 12.25 hr, Kevin Jolley 11.75 hr, Chris Kenitzer 10.75 hr, Morgan Parys 10.50 hr, Scott Sultz 12.00 hr, Gabe Swanson 12.25 hr, Galen Swanson 13.50 hr, Tabitha Walks 13.25, Richard Young 11.75 hr; Airport 17,793.49; Pipe 24,369.44; Water Treatment 20,119.32; Meter 1,654.40; Water Reclamation 20,448.27; Pump 8,145.33. Upon roll call, all voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander gave the City Manager's Report including City Engineer Robin Bobzien's discussions with Dependable Sanitation about recycling.

CALL FOR SPECIAL MEETING

Mayor Schaunaman called for a special meeting of the City Council on April 20, 2020, at 4:00 p.m., to select finalists for the City Manager Position.

OTHER

Motion by Rux, second by Remily to approve authorizing the Mayor or the City Manager to sign COVID-19 related emergency funding and grant application certifications for any nonprofits, businesses, and persons applying requiring local government approval for this coming week. Upon roll call, all voting aye, motion carried.

Council Member Remily read a statement regarding comments he made due to his frustrations with the federal and state governments regarding the COVID-19 pandemic.

ADJOURN

There being no further business, motion by Johnson, second by Rux to adjourn the meeting. Upon roll call, all voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.

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Finance Officer