

MINUTES**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 22, 2021 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER**MEETING ROLL CALL**

Present at roll call were City Council Members Mark Remily by teleconference, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer by teleconference, Clint Rux by teleconference, and Mayor Travis Schaunaman. City Council Member Rob Ronayne was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, Mark Hoven, and Joel Weig.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Schaunaman requested the removal of Agenda Item 5.C1 – Plat of Meadowlark Acres Third Addition from the Consent Calendar and approval of the agenda as amended. Motion by Reinbold, second by Johnson to approve the agenda as amended. Upon roll call vote, all present voting aye, motion carried.

MINUTES

Motion by Lunzman, second by Rife to approve the minutes of the March 15, 2021 City Council Meeting, as circulated. Upon roll call vote, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Rux, second by Lunzman to approve the following items on the consent calendar:

SET HEARING DATE – of April 5, 2021 at 5:30 p.m. for Transfer of Retail On-Sale Liquor and Package Off-Sale Liquor Licenses from TETON Development LLC dba The Junction, 205 Sixth Avenue, SE – Suite 101 to The 322, LLC dba Three 22 Kitchen & Cocktails, 322 South Main Street and for New Retail On-Off Sale Wine & Cider License for The Junction LCI, LLC dba The Junction, 205 – Sixth Avenue, SE – Suite 101.

SET BID DATE – of April 6, 2021 at 2:00 p.m. – Bids for Melgaard Road and Lawson Street Traffic Signal Improvements (TRAFFIC-2021-1)

PLATS – Helm 2nd Addition to the City of Aberdeen in the SW ¼ of Section 20, T123N, R63W of the 5th P.M., Brown County, South Dakota (1525 South Roosevelt Street); Tommy's Addition to the City of Aberdeen in the NW ¼ of Section 24 and SW ¼ of Section

13, all in T123N, R64W of the 5th P.M., Brown County, South Dakota (102 and 124 Sixth Avenue, SW and 506 South First Street); Auske Addition to the City of Aberdeen in the SW ¼ of Section 24, T123N, R64W of the 5th P.M., Brown County, South Dakota (1744 South Fourth Street)

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes; Park & Recreation Board Meeting Minutes – receive and place on file

Upon roll call vote, all present voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 21-03-01

Motion by Lunzman, second by Johnson to approve second reading and final adoption of Ordinance No. 21-03-01 permitting Class I Electric Bicycles on recreational trails. Upon roll call vote, all present voting aye, motion carried.

ORDINANCE NO. 21-03-02

Motion by Reinbold, second by Rife to approve second reading and final adoption of Ordinance No. 21-03-02 repealing the age limit for persons fishing at Lake Minne-Eho. Upon roll call vote, all present voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 21-03-03

City Finance Officer Karl Alberts explained Ordinance No. 21-03-03, presented for first reading, approving the issuance and provisions for repayment of refunding bonds (Series 2021) for the Series 2012A bonds issued for improvements at the Water Treatment Plant. Motion by Rife, second by Lunzman to approve first reading of Ordinance No. 21-03-03. Upon roll call vote, all present voting aye, motion carried.

BRIDGE REINSPECTION PROGRAM RESOLUTION FOR SD DOT

City Engineer Robin Bobzien requested approval of a Bridge Reinspection Program Resolution which allows the City to choose an Engineering Firm from the SD DOT Firm Selection List to provide the inspection services on the 8th Avenue and 10th Avenue, SE bridges. Motion by Johnson, second by Reinbold to approve of the Bridge Reinspection Program Resolution as follows:

**BRIDGE REINSPECTION PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Aberdeen is desirous of participating in the Bridge Inspection

Program using Bridge Replacement funds.

The City requests SDDOT to hire IMEG (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Upon roll call vote, all present voting aye, number of ayes 8, number of nays 0, motion carried.

BIDS ON STREET MAINTENANCE CONCRETE REPAIR I

City Engineer Robin Bobzien explained the bids received for the Street Maintenance Concrete Repair I Project and recommended that the bid be awarded to CWF Masonry & Construction in the amount of \$227,891.00. Motion by Lunzman, second by Rife to award the Street Maintenance Concrete Repair I bid to CWF Masonry & Construction in the amount of \$227,891.00 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye, motion carried.

BIDS ON ANNUAL CONCRETE WORK

City Engineer Robin Bobzien explained the bids received for the Annual Concrete Work Project and recommended that the bid be awarded to CWF Masonry & Construction in the amount of \$146,170.00. Motion by Lunzman, second by Reinbold to award the Concrete Work bid to CWF Masonry & Construction in the amount of \$146,170.00 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye, motion carried.

BIDS ON ACCESSIBLE SIDEWALK QUADRANT IMPROVEMENTS

City Engineer Robin Bobzien explained the bids received for the Accessible Sidewalk Quadrant Improvements Project and recommended that the bid be awarded to CWF Masonry & Construction in the amount of \$119,741.14. Motion by Johnson, second by Reinbold to award the Accessible Sidewalk Quadrant Improvements bid to CWF Masonry & Construction in the amount of \$119,741.14 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye, motion carried.

BID ON RODENT CONTROL SERVICES

City Engineer Robin Bobzien explained the bid received for the Rodent Control Services and recommended that the bid be awarded to Tim Reed in the amount of \$6,250.00. Motion by Rife, second by Lunzman to award the Rodent Control Services bid to Tim Reed in the amount of \$6,250.00 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Upon roll call vote, all present voting aye, motion carried.

REQUEST TO PURCHASE MOTOR GRADER FOR PUBLIC WORKS DEPT.

City Engineer Robin Bobzien requested authorization to purchase a Cat 150 15A AWD Caterpillar Motor Grader from Butler Machinery Company in the amount of \$306,050.00 for the Public Works – Street Department through the Sourcewell bid process. Motion by Reinbold, second by Lunzman to approve of the purchase of a new Caterpillar Motor Grader from Butler Machinery Company in the amount of \$306,050.00 for the Public Works – Street Department. Upon roll call vote, all present voting aye, motion carried.

REQUEST TO USE COVID RELIEF FUNDS FOR FIRE DEPT. PURCHASE

City Fire Chief Joel Weig requested to use COVID Relief Fund reserves allocated for the Fire Department to purchase new portable digital radios at a cost of \$37,692.00. Motion by Rife, second by Lunzman to approve the use of COVID Relief funds for the purchase of the radios at a cost of \$37,692.00 for the Fire Department. Upon roll call vote, all present voting aye, motion carried.

APPOINTMENTS TO BID II BOARD

Motion by Johnson, second by Reinbold to approve the appointments of Anna Oakes and Cameron Prescott to the Business Improvement District (BID) II Board. Upon roll call vote, all present voting aye, motion carried.

ACTIVITIES UPDATE FOR CONVENTION & VISITORS BUREAU

Casey Weismantel, Executive Director of the Convention & Visitors Bureau, gave a presentation on the 2020 end of year activities report for the Convention & Visitors Bureau.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Lunzman, second by Reinbold to approve payment of bills listed for March 22, 2021 and payroll for the period from March 14, 2021 through March 27, 2021.

Bills having been audited by the Finance Officer, fully itemized and authorize the Mayor or City Manager to sign and the Finance Officer to countersign, all warrants for payment of the following approved bills: Aberdeen Chamber of Commerce 15.00; Praxair Distribution Inc. 188.64; MARCO Technologies LLC 85.96; Bonnie Bitz 3,710.00; RDO Equipment Co. 2,463.73; Br. Co. Treasurer 16.00; Eddie's Northside Sinclair 125.00; Cole Papers Inc. 634.76; HACH Co. 558.95; Direct Automation LLC 194.06; Auto Value Part Stores/Hedahls 861.29; House of Glass, Inc. 141.68; Ken's Alignment Auto Service 75.00; Kesslers Inc. 92.34; Lawson Products Inc. 589.29; MAC's Inc. 85.99; Sanford Health Occupational Medicine Clinic 2,055.00; Farnams Genuine Parts 443.46; Midstates Group 15.00; Cross Country Freight Solutions, Inc. 96.10; Safety Service Inc. 413.98; SHARE Corp. 2,688.03; Diesel Machinery Inc. 2,529.80; Fastenal Company 75.04; Plumbing & Heating Wholesale, Inc. 9.64; Metering & Technology Solutions 6,034.36; Dependable Sanitation, Inc. 585.00; Archivesocial, Inc. 4,788.00; Titan Machinery 271.71; USA Blue Book 102.71; Sleuth Software 1,666.00; NE Mental Health Center 65.00; Bauer Sound & Music Inc. 2,296.75; Climate Control 4,159.09; Univar Solutions USA Inc. 6,546.23; Northwestern Energy 28,578.95; NVC 1,607.84; SD One Call 35.84; Prairie Tool Company 140.00; Menards

1,556.06; SD Building Officials 328.00; Dakota Fluid Power Inc. 1,084.52; Borns Group 4,804.44; NCL of Wisconsin 421.24; Mobotrex 6,640.00; Matheson Tri-Gas Inc. 175.17; Commtech Inc. 80.00; Galls Inc. 1,129.32; Advance Auto Parts 3.14; Aberdeen Chrysler Center 78.95; ARAMARK 98.70; US Bank Corp. 1,200.00; Sanitation Products Inc. 7,359.16; Geffdog Designs 14,540.15; Legacy Design Group, LLC 3,177.08; United Parcel Service 246.66; Jarrod Zaruba 188.00; MAC Tools/D & D Distributing LLC 100.00; Office Depot 179.80; Core & Main LP 6,191.37; Titles of Dakota 250.00; Blackstrap Inc. 2,100.55; Runnings Supply Inc. 445.42; Interstate Battery 767.70; Verizon Wireless 33.32; Elevon 3,750.00; Card Connect 8,000.00; Infintech 2,000.00; Northwestern Energy 150,000.00; Northern Electric 25,000.00.

Payroll for the period from March 14, 2021 through March 27, 2021 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 134,370.09; SD Retirement 83,187.84; Governing Body 3,192.28; City Manager 7,826.95; City Attorney 6,765.31; Finance 15,255.63; HR 8,145.60, Building 1,797.77; Computer 4,938.79; Planning/Zoning 14,178.55, Paula Nelson 23.97 hr; Engineering 13,843.91; Police 149,998.79; Fire 121,182.75; Housing/Building 6,886.55; Street 31,044.62; Traffic 5,613.62; Solid Waste 22,904.32; Transportation/Ride Line 17,455.00; Library 27,870.71, Brie Forred 9.45 hr, Maris Grewe 10.55 hr; Parks, Rec. & Forestry 93,585.83; Airport 16,246.01; Pipe 23,077.88; Water Treatment 20,517.26; Meter 1,695.20; Water Reclamation 21,798.56; Pump 7,849.58.

Upon roll call vote, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave his report on recent sports events in Aberdeen and various seasonal position openings for the City of Aberdeen.

ADJOURNMENT

There being no further business, motion by Johnson, second by Lunzman to adjourn the meeting. Upon roll call vote, all present voting aye, motion carried. The meeting adjourned at 6:22 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.