

**MINUTES**

**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 28, 2022 at 5:30 p.m., regular meeting of the City Council.

**CALL TO ORDER**

**MEETING ROLL CALL**

Present at roll call were City Council Members Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson, Clint Rux, and Mayor Travis Schaunaman. City Council Members Rob Ronayne, Justin Reinbold, and Tiffany Langer were absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Rich Krokkel, and Joel Weig.

**PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion by Remily, second by Johnson to approve of the agenda. Voice vote to approve, all present voting aye, motion carried.

**MINUTES**

Motion by Remily, second by Lunzman to approve the minutes of the February 22, 2022 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

**OPEN FORUM**

No one appeared in open forum to address the Council.

**CONSENT CALENDAR**

Motion by Rux, second by Rife to approve the following items on the consent calendar:

SET HEARING DATE – of March 21, 2022 at 5:30 p.m. for the following applications for alcoholic beverage licenses: Special One-Day Retail On-Sale Malt Beverage License on April 1, 2022 for Aberdeen Amateur Hockey Association dba North Dakota Country Fest, Aberdeen Civic Arena, 203 South Washington Street (with application for Community Event Permit) and for a Special Three-Day Retail On-Sale Liquor License on March 25 – 27, 2022 for ACT2, Inc. dba Aberdeen Community Theatre, 415 South Main Street

LICENSE – Residential Contractor – Stephen Inches

LOTTERY NOTICES – Hub City Soccer Club; DTOM 22/0 Foundation – receive and place on file

REPORTS AND MINTUES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes; Parks & Recreation Board Meeting Minutes – receive and place on file

Roll call vote to approve, Remily, Lunzman, Rife, Johnson, and Rux voting aye, Mayor Schaunaman abstaining, motion carried.

**OLD BUSINESS**

**ORDINANCE NO. 22-01-01**

Motion by Remily, second by Johnson to approve second reading and final adoption of Ordinance No. 22-01-01 permitting certain dwellings in the (I-2) Unrestricted Industrial District. Discussion followed. City Council Member Langer arrived at the meeting at 5:33 p.m. Roll call vote to approve, Rux, Langer, Johnson, Rife, Remily, and Mayor Schaunaman voting aye, Lunzman voting nay, number of ayes 6, number of nays 1, motion carried.

**ORDINANCE NO. 22-02-02**

Motion by Rux, second by Johnson to approve second reading and final adoption of Ordinance No. 22-02-02 modifying the Industrial Waste Pretreatment Program. Roll call vote to approve, all present voting aye, motion carried.

**LETTER OF AGREEMENT WITH HELMS & ASSOCIATES**

Transportation Director Rich Krokkel explained that the Letter of Agreement with Helms & Associates, providing miscellaneous engineering services for the Aberdeen Regional Airport, was amended to address the limitation of liability concerns Council Member Ronayne had at the February 22, 2021 Council Meeting. Krokkel said that the limitation of liability amount was raised from \$50,000.00 to \$100,000.00 which City Attorney Ron Wager found satisfactory. Motion by Johnson, second by Rux to approve the Letter of Agreement with Helms & Associates as amended and authorize the City Manager to sign the 2022 Agreement. Roll call vote to approve, all present voting aye, motion carried.

**NEW BUSINESS**

**ORDINANCE NO. 22-02-01 TRANSFER OF TAXICAB OR MOTORBUS LICENSE**

City Attorney Ron Wager requested approval of first reading of proposed Ordinance No. 22-02-01 for the removal of the “certificate of necessity” language from City Code Sec. 58-29 regarding the transfer of a taxicab or motorbus license to a new owner. Motion by Rux, second by Johnson to approve first reading of Ordinance No. 22-02-01 amending Sec. 58-29 of the Aberdeen City Code regarding transfer of a taxicab or motorbus license to a new owner. Roll call vote to approve, all present voting aye, motion carried.

**BIDS FOR WATERMAINS, FRAMES/GRATES, HYDRANTS, AND SEWER PIPE**

City Engineer Robin Bobzien explained the bids received for the Watermains, Frames/Grates, Hydrants, and Sewer Pipe for the Utility Departments and recommended awarding the bids to Core & Main LP for Schedule A-Pipe, Valves & Fittings in the amount of \$139,552.00, Schedule B-Fire Hydrants in the amount of \$60,351.20, Schedule C-Manholes, Inlets in the amount of \$17,759.10, and Schedule D-Sewer Couplings & Pipe in the amount of \$13,122.67. Motion by Johnson, second by Rux to award the bids for Schedules A, B, C, and D as recommended to Core & Main LP and authorize the City

Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

#### **BIDS FOR SEAL COAT AGGREGATES**

City Engineer Robin Bobzien explained the bids received for Aggregates for the Public Works Department and recommended awarding the Bid-Option A in the amount of \$74,000.00 and Bid-Option C in the amount of \$84,000.00 to Jensen Rock & Sand. Motion by Rux, second by Remily to award Aggregates Bids-Option A and Option C to Jensen Rock & Sand in the total amount of \$151,000.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

#### **BIDS FOR ASPHALTIC CONCRETE AND SURFACING REPAIR MIX**

City Engineer Robin Bobzien explained the bids received for Asphaltic Concrete and Surfacing Repair Mix for the Public Works Department and recommended awarding the Bid-Item #1 in the amount of \$15,000.00 and Bid-Items #3 and #4 in the amount of \$701,100.00 to Jensen Rock & Sand. Motion by Remily, second by Lunzman to award Asphaltic Concrete and Surfacing Repair Mix Bids Items #1, #3, and #4 to Jensen Rock & Sand in the total amount of \$716,100.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

#### **REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Rux, second by Rife to approve payment of the bills listed for February 28, 2022 and payroll for the period from February 13, 2022 through February 26, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Ty Reinke 84.00; MARCO Technologies LLC 96.51; Lighthouse Uniform Co. 3,390.75; RDO Equipment Co. 210.28; Aberdeen News 227.44; Performance Oil & Lubricants 522.60; SD Gov. Human Resource Assn. 75.00; Cole Papers Inc. 256.46; HACH Co. 1,230.91; Auto Value Parts/Hedahls 440.53; House of Glass Inc. 330.22; Kesslers Inc. 110.24; Dakota Supply Group 3,186.84; Midstates Group 317.00; Ringgenbrg Electric Inc. 761.53; Safety Service Inc. 254.46; Lynn Peavey Company 1,367.48; Crawford Trucks & Equipment 155.47; Fastenal Company 435.46; Dan Waldman 54.00; Dependable Sanitation 54.00; Joe Fitz 54.00; Swanberg Construction 306,558.00; Pressure Washer Central 237.00; Cartney Bearing Co. 121.60; GrayBar 3,830.00; Danko Emergency Equipment Co. 8,399.81; Aberdeen Area Human Resource Assn. 100.00; Pierson Ford-Lincoln-Mercury 953.53; Traffic Control Corp. 1,376.00; NBS Calibrations 175.00; NVC 1,200.00; SD One Call 36.96; Claims Associates Inc. 250.00; Century Business Products 70.00; Menards Inc. 52.68; Dakota Fluid Power Inc. 160.25; Killoran Trucking & Brokerage 7,619.38; SD Dept. of Public Safety 2,590.00; Matheson Tri-Gas Inc. 320.07;

Creative Product Sourcing Inc. 305.60; Konica Minolta Premier Finance 126.85; GALLS Inc. 81.87; Business Improvement Dist. 994.00; Morrison Construction 15,016.09; Geffdog Designs 1,323.67; Jefferson Partners LP 28.61; LexisNexis Risk Solutions 150.00; Inspire Counseling 60.00; United Parcel Service 38.16; NAPA Central 269.68; Scotty's 754.29; Eframson Electric Inc. 1,104.95; Northern Plains Psych. 180.00; Office Depot 33.61; Verathon Inc. 602.70; Blackstrap Inc. 11,212.36; Runnings Supply Inc. 167.34; Jon Murdy-Reimburse Expense 26,147.60; HR Green Inc. 5,364.90; Consolidated Ready Mix Inc. 1,800.00; Jerad Carroll 300.00; Wellmark Blue Cross/Blue Shield 146,000.00; Elavon 3,250.00; Northwestern Energy 150,000.00; Northern Electric 25,000.00.

Payroll for the period from February 13, 2022 through February 26, 2022 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 143,173.06; SD Retirement 88,556.94; Governing Body 3,351.93; City Manager 8,364.06; City Attorney 7,230.29; Finance 16,046.46; HR 8,080.62, Building 1,887.36; Computer 5,204.30; Planning/Zoning 16,499.34; Engineering 14,601.20; Police 152,198.90; Fire 133,471.52, Housing/Building 7,233.75; Street 34,834.30, Traffic 6,108.30; Solid Waste 21,907.28; Transportation/Ride Line 19,316.94; Library 29,481.00; Parks, Rec & Forestry 95,200.82; Airport 19,091.73; Pipe 28,316.72; Water Treatment 20,443.84; Meter 1,847.58; Water Reclamation 22,938.57; Pump 9,186.71.

Roll call vote to approve, all present voting aye, motion carried.

### **CITY MANAGER'S REPORT**

City Manager Joe Gaa mentioned the upcoming preparations for the 2023 Budget.

### **EXECUTIVE SESSION**

Motion by Johnson, second by Rife to move into executive session to discuss contractual and legal matters, pursuant to SDCL §1-25-2(3) and (4). Voice vote to approve, all present voting aye, motion carried. Council Member Remily left the meeting at 6:45 p.m.

Motion by Rux, second by Rife to move out of executive session. Voice vote to approve, all present voting aye, motion carried.

### **ADJOURNMENT**

There being no further business, motion by Johnson, second by Rife to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:58 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.