

BUILDING & ZONING PERMIT APPLICATION FOR
(ACCESSORY BUILDINGS)

PLANNING AND ZONING DEPARTMENT, CITY OF ABERDEEN, 123 S LINCOLN ST, ABERDEEN, SD 57401

The undersigned, an owner or their representative, of the following described property do hereby apply for a Zoning Permit for the use indicated below. The applicant certifies that all information contained in the application is true and correct. The applicant is required to submit, in addition to the information in this application, a SITE PLAN APPLICATION according to the specifications indicated on the site plan form. **BUILDING AND ZONING PERMITS WILL EXPIRE IF THE PROJECT HAS NOT BEGUN WITHIN SIX MONTHS AFTER DATE OF PERMIT OR WORK IS DISCONTINUED FOR A PERIOD OF SIX MONTHS.**

(PLEASE PRINT)

Location: Property Address: _____
Legal Description: _____

Owner: Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____ Telephone: _____

Contractor: Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____ Telephone: _____

Request: New Construction New Addition Moved In
Other: _____

Residential

Commercial

Single-Family	Accessory Building (200 sq. ft. or less) Submit form: SPA-1	Accessory Building (120 sq. ft. or less) Submit form: SPA-1
	Accessory Building (over 200 sq. ft.) Submit form: SPA-1 & BPA-1	Accessory Building (over 120 sq. ft.) Submit form: SPA-1 & BPA-1
Two-Family	Accessory Building (200 sq. ft. or less) Submit form: SPA-1	
	Accessory Building (over 200 sq. ft.) Submit form: SPA-1 & BPA-1	
Multi-family	Accessory Building (120 sq. ft. or less) Submit form: SPA-1	
	Accessory Building (over 120 sq. ft) Submit form: SPA-1 & BPA-1	

Type: Width: _____ Depth: _____ Overhang: _____ Height of side walls: _____ Height from ground to peak: _____
Type of siding material: _____ Type of roofing material: _____
Other: _____

Please print Owner or Contractor: _____

Signature of Owner or Contractor: _____ Date: _____

Received by: _____ Date: _____

TO BE USED FOR SITE PLAN

AS REQUIRED PER FORM: SPA-1 / EXAMPLE

The undersigned certifies that all information contained in the SITE PLAN APPLICATION is true and correct and that **all property pins have been found and exposed** by the undersigned in order to show dimensions and made visible for inspection.

Signature of Owner or Contractor: _____ Date: _____

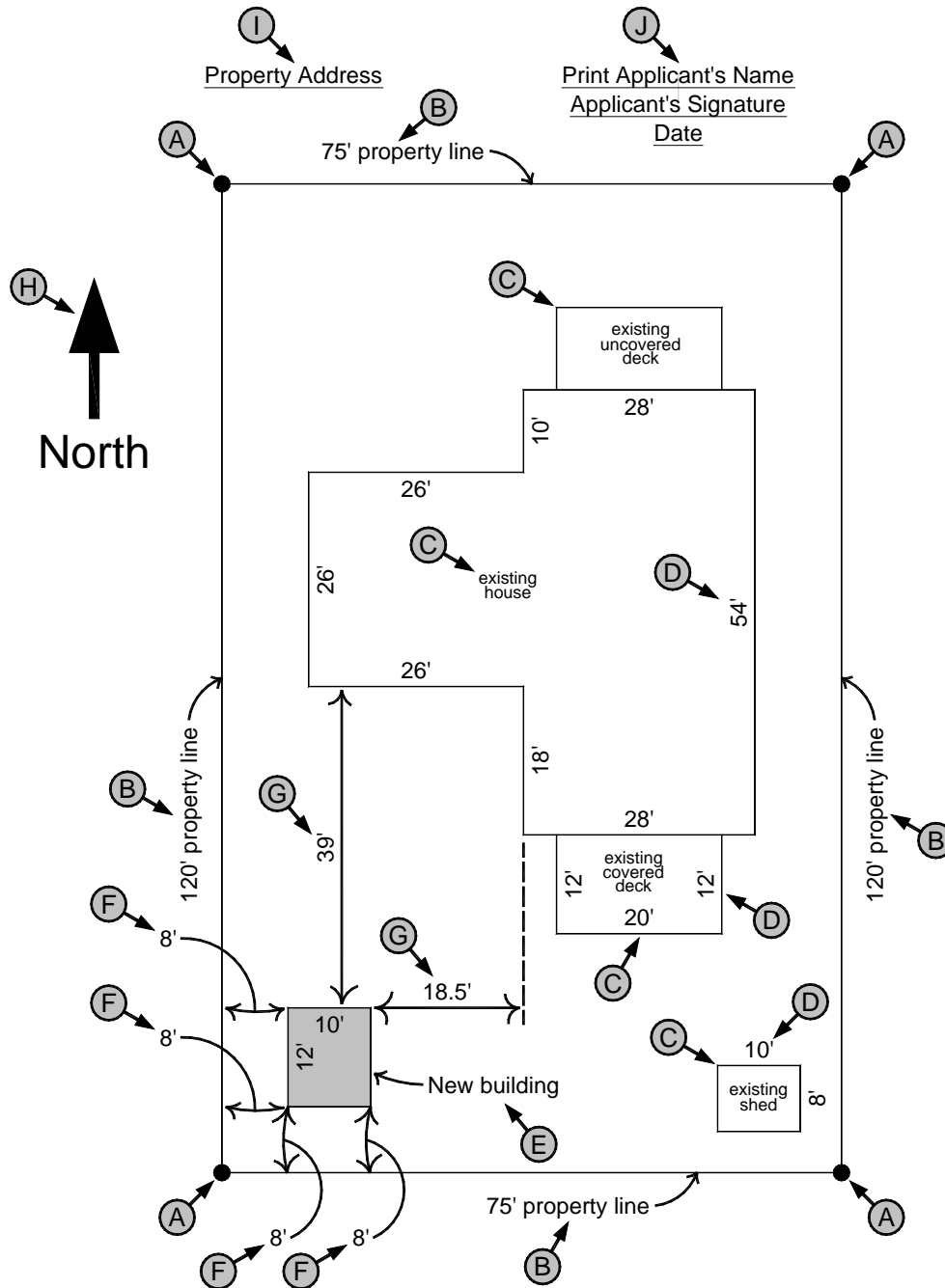
Please print Owner or Contractor: _____

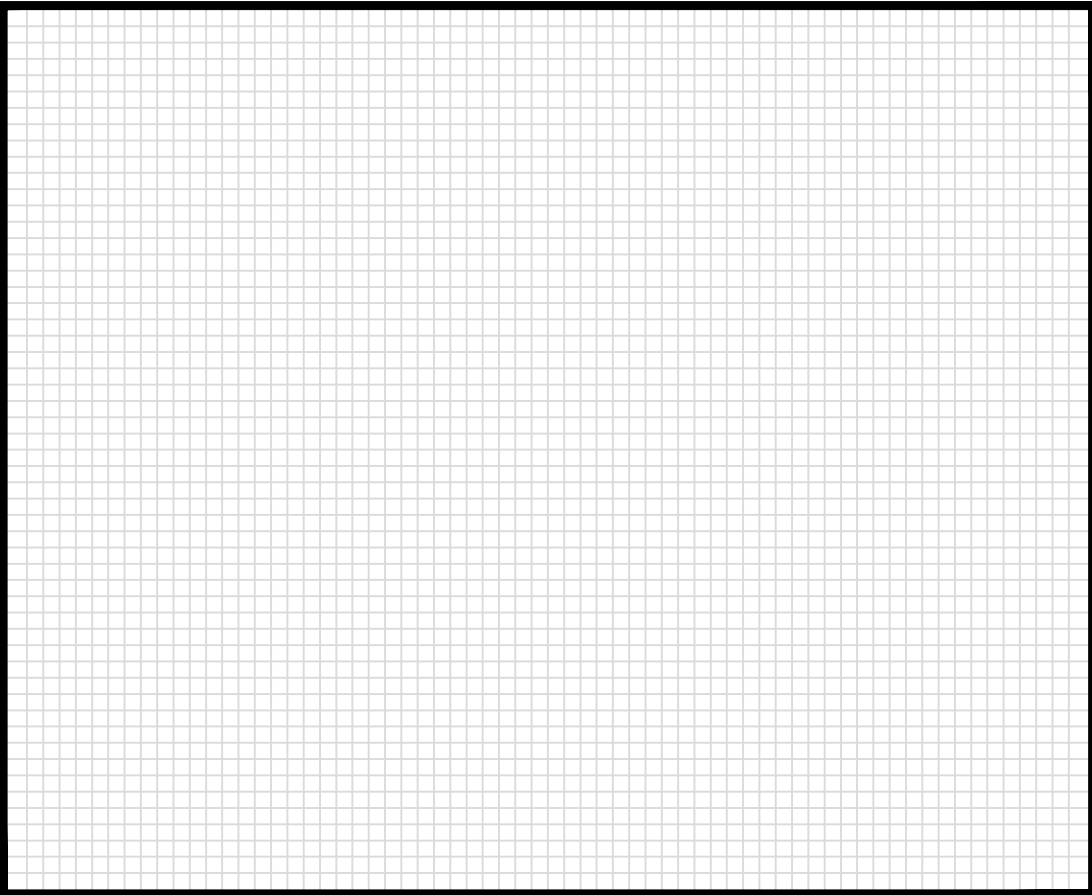
FORM: SPA-1 / EXAMPLE

SITE PLAN APPLICATION REQUIREMENTS FOR ACCESSORY BUILDINGS

THE FOLLOWING INFORMATION IS REQUIRED TO BE SHOWN ON YOUR SITE PLAN APPLICATION FOR AN ACCESSORY BUILDING

- (A) Property pins must be found and marked prior to submitting zoning permit application. Property pins must be shown on site plan verifying that they have been found and marked.
- (B) Lot size and property line must be noted on site plan.
- (C) Existing house, covered decks, uncovered decks and any other buildings must be shown on site plan.
- (D) Exterior dimensions of all buildings and covered decks must be noted.
- (E) Location and size of new building must be shown on site plan.
- (F) Distance from new building wall corners to property lines must be shown on site plan.
- (G) Distance perpendicular from new building to house must be shown on site plan.
- (H) North arrow must be noted on site plan.
- (I) Address of property needs to be noted on site plan.
- (J) **Applicants name must be printed, signed and dated on site plan.**





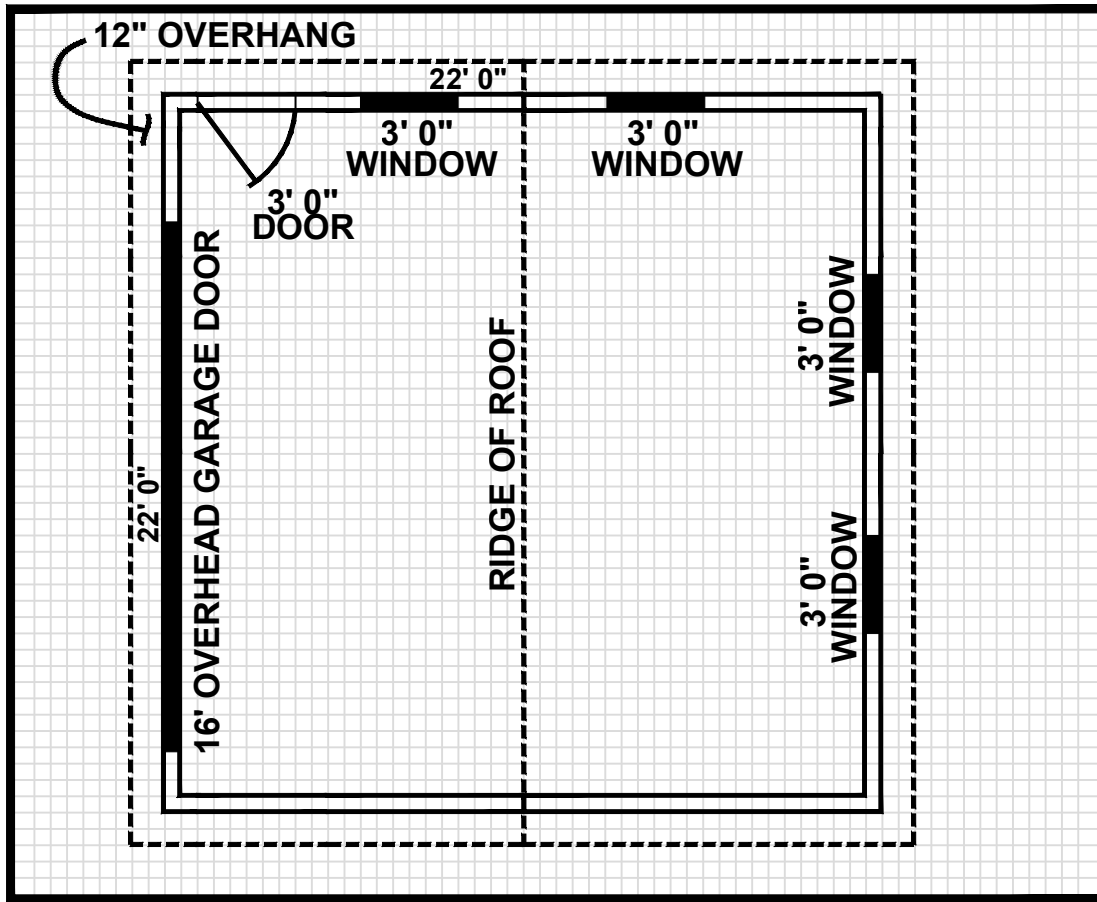
BUILDING PERMIT FEE \$.
BUILDING INSPECTION APPROVAL

PLAN REVIEW

<input type="text"/> SQUARE FEET	
COMPLETE THIS SIDE ONLY (FILL IN THE BLANKS)	
ATTACHED	UNATTACHED
FOOTINGS SIZE <input type="text"/> X <input type="text"/>	
FOUNDATION <input type="text"/> INCHES	WOOD CONCRETE
TYPE OF FLOOR SYSTEM	
ASPHALT CONCRETE	
SILL PLATE <input type="text"/> X <input type="text"/> TREATED	
ANCHOR BOLTS (size & spacing)	<input type="text"/> INCH DIA. <input type="text"/> OC SPACING
SIZE OF STUDS <input type="text"/> X <input type="text"/> GRADE <input type="text"/> SPECIE <input type="text"/>	
OVERHEAD GARAGE DOOR HEADER	
TRUSS RAFTERS - <input type="checkbox"/> DESIGN LIVE LOAD TRUSS RAFTERS - <input type="checkbox"/> DESIGN DEAD LOAD <input type="checkbox"/> SPAN <input type="text"/> PROJECTION BEYOND EXTERIOR WALL (OVERHANGE)	
CONVENTIONAL ROOF FRAMING	
RAFTERS SIZE <input type="text"/> <input type="text"/> GRADE <input type="text"/> SPECIE <input type="text"/>	
<input type="text"/> PROJECTION BEYOND EXTERIOR WALL	
EXTERIOR WALL SHEATHING	
ROOF SHEATHING	
ROOF COVERING	
EXTERIOR WALL COVERING	
RAFTER TIE DOWNS ON EACH RAFTER ON EACH RAFTER THAT LINES UP WITH A STUD	

 BUILDING APPLICATION REQUIREMENTS FOR AN ACCESSORY BUILDING
 REFER TO FORM: BPA-1 / EXAMPLE ON HOW TO COMPLETE THIS FORM

FORM: BPA-1



BUILDING PERMIT FEE \$.
BUILDING INSPECTION APPROVAL

PLAN REVIEW

<input type="text"/>		SQUARE FEET	
COMPLETE THIS SIDE ONLY (FILL IN THE BLANKS)			
<input type="checkbox"/>	ATTACHED	<input checked="" type="checkbox"/>	UNATTACHED
FOOTINGS SIZE	<input type="text"/> X <input type="text"/>		
FOUNDATION	<input type="text"/> INCHES	<input type="checkbox"/>	WOOD
		<input type="checkbox"/>	CONCRETE
TYPE OF FLOOR SYSTEM		<input type="checkbox"/>	ASPHALT
		<input checked="" type="checkbox"/>	CONCRETE
SILL PLATE	<input type="text"/> X <input type="text"/>	<u>TREATED</u>	
ANCHOR BOLTS (size & spacing)	<input type="text"/> INCH DIA.	<input type="text"/>	OC SPACING
SIZE OF STUDS	<input type="text"/> X <input type="text"/>	GRADE <input type="text"/>	SPECIE <input type="text"/>
OVERHEAD GARAGE DOOR HEADER	3 - 11 7/8" VERSA-LAM BEAMS		
TRUSS RAFTERS -	<input type="text"/> #	DESIGN LIVE LOAD	
TRUSS RAFTERS -	<input type="text"/> #	DESIGN DEAD LOAD	
		<input type="text"/>	SPAN
<input type="text"/>	PROJECTION BEYOND EXTERIOR WALL (OVERHANGE)		
CONVENTIONAL ROOF FRAMING			
RAFTERS SIZE	<input type="text"/>	<input type="text"/>	GRADE <input type="text"/>
		<input type="text"/>	SPECIE <input type="text"/>
		<input type="text"/>	PROJECTION BEYOND EXTERIOR WALL
EXTERIOR WALL SHEATHING	1/2" EXTERIOR GRADE PLYWOOD		
ROOF SHEATHING	1/2" OSB		
ROOF COVERING	3-TAB ASPHALT SHINGLES		
EXTERIOR WALL COVERING	VINYL SIDING		
RAFTER TIE DOWNS			
		<input type="checkbox"/>	ON EACH RAFTER
		<input checked="" type="checkbox"/>	ON EACH RAFTER THAT LINES UP WITH A STUD

EXAMPLE OF BUILDING APPLICATION REQUIREMENTS FOR AN ACCESSORY BUILDING

FORM: BPA-1 / EXAMPLE

**TO BE COMPLETED BY ZONING DEPARTMENT
FOR ACCESSORY BUILDING**

Property Address: _____

Project: _____

Sheet #: _____

Zoning District: _____

Location: City limits ____ Within one mile of city limits ____ Within three mile zoning jurisdiction ____

Type of Lot: Interior _____ Corner _____ Double Frontage _____

Lot Size: Width _____ Depth _____ # of acres if A-1 or M-AG _____

Required Setbacks: Front _____ Rear _____ Side _____ Side Street _____

Sq. ft. of principal building: _____ Sq. ft. of Lot: _____

Sq. ft. of existing unattached buildings: _____

Sq. ft. of proposed building: _____

Sq. ft. of all accessory buildings: _____

Located in flood plain? No Yes flood plain permit application submitted to: ____ City County
Located in flight path? No Yes Airport approval required. Date of approval _____
Located in historic district? No Yes State approval required. Date of approval _____
Landscaping required? No Yes Landscape plan approval required Date of approval _____

Additional Comments: _____

_____ Denied By Zoning Officer: _____ Date: _____

Reason for Denial: _____

_____ Approved By Zoning Officer: _____ Date: _____ Permit Number Issued: _____

Stipulations: _____

