

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, November 19, 2018, at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Alan Johnson, Dave Lunzman, Dennis "Mike" Olson, Mark Remily, Rob Ronayne by teleconference call, Clint Rux, and Jennifer Slight-Hansen. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Tanner Jondahl, Bob Braun, Stuart Nelson, and Jordan McQuillen.

Mayor Levsen led the Pledge of Allegiance.

## MINUTES

Bunsness moved, Rux seconded to approve the minutes of November 13, 2018, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present.

CONSENT CALENDAR

Olson moved, Rux seconded to approve the following items on the consent calendar:

SET HEARING DATE – of November 26, 2018 at 5:30 p.m. for an application for Special One-Day Retail On-Sale Liquor License on December 1, 2018 for Avera St. Luke's Foundation dba Deck The Halls, Avera Cancer Center, 310 South Penn Street.

LICENSE – Taxi Cab Driver – Kari Severson

LOTTERY NOTICES – James Valley Model Railroad Association; Veterans DTOM 22/0 Foundation – receive and place on file.

Upon roll call, all voting aye, motion carried.

NEW BUSINESS

## ORDINANCE NO. 18-11-02

City Attorney Ron Wager presented Ordinance No. 18-11-02 revising Chapter 36 of the City Code regarding park closing hours as requested by the Parks & Recreation Board and the Aberdeen Police Department. Wagner stated that the proposed ordinance includes a definition of camping and establishes a 6-hour period from 11:00 p.m. to 5:00 a.m. in which the parks will be closed to persons who are not at an authorized activity and not at an authorized place. Persons may continue to be in a park after hours if they are traveling on established walkways or roadways. Bunsness moved, Remily seconded to approve first reading of Ordinance No. 18-11-02. Upon roll call, all voting aye, motion carried.

## RESOLUTION NO. 18-11-01R

City Finance Karl Alberts presented Resolution No. 18-11-01R levying an annual special assessment for parking facilities. Bunsness moved, Johnson seconded to approve Resolution No. 18-11-01R as follows:

WHEREAS, the City of Aberdeen did adopt an ordinance creating an appointive board to manage public parking facilities, and

WHEREAS, the board appointed to manage said parking facilities has determined that there is needed the total sum of One hundred two thousand two hundred eight-nine dollars (\$102,289) to operated said parking facilities for the year 2019 and have recommended to the Aberdeen City Council that they cause to be levied a special assessment in the parking district sufficient to raise said sum to be used for the purpose of operating, maintaining and repairing the public parking facilities to be managed by the board so appointed, and

WHEREAS, the Board so appointed is to manage and operate all City-owned parking lots and facilities, except on-street parking, in the area defined in the Revised Ordinances of Aberdeen, South Dakota, and

WHEREAS, the governing body of the City of Aberdeen has determined that there is to be during the year 2018 (collectible in 2019) levied an annual special assessment (collectible in

2019) against all real property in the parking district the amount as recommended for the purpose of operating, maintaining and repairing said public parking facilities for the year 2019, and

WHEREAS, it has been determined that the annual special assessment shall be apportioned against the real property within the boundaries of the area designated according to the benefits to accrue to said property.

NOW, THEREFORE, BE IT RESOLVED BY THE ABERDEEN CITY COUNCIL, and it hereby finds, determines and declares that it is necessary to levy during the year 2018 a total annual special assessment for the purpose of operating, maintaining and repairing the public parking facilities managed by the board the sum of One hundred two thousand two hundred eighty-nine dollars (\$102,289) to be used during the year 2019, and that said sum shall be assessed against all assessable lots and tracts of land within the boundaries of the areas so designated, according to the benefits to accrue to said property, and said Aberdeen City Council hereby determines that the benefit formula to be used in said district shall be arrived at by determining the total value of all assessable property in said district, and to make a determination as to real property that is used 100% as single family dwelling property, and property used 100% for single family dwelling purposes is only to be assessed at 25% of its total assessed value for the purpose of this special assessment, and that based upon said assessable value determine a levy sufficient to raise the total sum required for operation of said parking district, and that the amount of assessed valuation of real property will be the same as the amount shown on the Notice of Assessed Valuation. Each lot shall be assessed the pro rata share of the total sum of the special assessment per its assessed valuation. The property located at 211 – 2<sup>nd</sup> Ave., SW shall be exempt from assessment.

BE IT FURTHER RESOLVED that the City of Aberdeen hereby directs that the amount of assessment above described to the general assessment to the County Auditor to be collected as municipal taxes for general purposes, and the property owners are to be notified of said special assessment in the same manner that they are notified of general assessment, and the assessment shall be subject to review and equalization in the same manner as assessments or taxes for general purposes.

Upon roll call, all voting aye, motion carried.

#### PROPERTY TAX ABATEMENT

City Finance Officer Karl Alberts presented a request from the Brown County Auditor's Office for a property tax abatement for 213 – 6<sup>th</sup> Curve because the mobile home is gone from the property and the taxes are uncollectible. Bunsness moved, Lunzman seconded to approve the property tax abatement for 213 – 6<sup>th</sup> Curve in the amount of \$39.53 of which the City's share of the abatement is \$13.03. Upon roll call, all voting aye, motion carried.

#### ADDENDUM TO USGS JOINT FUNDING AGREEMENT

Water Treatment Superintendent Bob Braun presented an addendum to the US Geological Survey Joint Funding Agreement for continued groundwater remodeling, subsurface investigation of source waters and water quality sampling for future use by the City of Aberdeen. Bunsness moved, Rux seconded to approve the addendum to the joint funding agreement with the US Geological Survey. Upon roll call, all voting aye, motion carried.

#### BIDS FOR 2019 WATER TREATMENT CHEMICALS

Water Treatment Superintendent Bob Braun requested approval of the bids for the 2019 Water Treatment Chemicals as recommended. A detailed list of the chemical bids is on file at the City Finance Office. Johnson moved, Bunsness seconded to award the 2019 chemical bids as recommended by the Water Treatment Superintendent. Upon roll call, all voting aye, motion carried.

#### BILLS

Olson moved, Bunsness seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Northwestern Energy 3,812.58; CenturyLink 3,926.30; Borns Group 4,240.62; Steve Henrichs 38.48; Sub Thirty Ventures, LLC 41.01; Christina Johnson 66.74; Jeff Killion 43.51; Bruce Frink 25.06; Robert Mattern 25.59; Todd Lamont 155.49; Clark Engineering Corp. 5,293.00; Ringgenberg Electric Inc. 1,050.82; NVC 307.90; American News 2,567.70; Aberdeen Chamber of Commerce 27,566.00; Aberdeen Development Corp. 14,166.67; Jennifer Ring 176.96; Aberdeen School Dist 17,011.60; CTC, Inc. 3,546.54; Helms & Associates 458.30; Marco Technologies LLC 971.09; Tom Barstad 60.00; SD Municipal Attorney Assn. 35.00; RDO Equipment Co. 739.39; Brown County Landfill 20,648.50; Brown County Treasurer 4,775.48; Wastecorp Pumps LLC 310.88; Baxter Healthcare Corp. 80.00; Chris & Dan's Tarp & Canvas Repr. 105.00; Hawkins Inc. 10,959.80; Dakota Electronics 2,800.48; Dakota Pump & Control 9,319.44; Vosika Fencing 15,463.00; Quality Welding Inc. 213.47; Entenmann-Rovin Co. 444.50; Cole Papers Inc. 176.70; GCR Tires & Service 15.00; Flexible Pipe Tool Company 1,624.40; Graham Tire Co. 355.00; HACH Co. 580.15; Direct Automation LLC 877.25; Auto Value Part Stores/Hedahls 2,666.68; Lyle Signs Inc. 2,363.60; House of Glass, Inc. 317.22; NTOA 150.00; SD Redbook Fund 147.60; Kesslers Inc. 48.00; Automatic Building Controls 1,052.00; Aberdeen Taxi Service 94.75; Lawson Products Inc. 213.81; Steven Lust Automotive 113.75; MAC's Inc. 234.10; North Star Energy LLC 45.60; Robin O'Neill 202.96; Michael Todd & Co. Inc. 3,687.40; Sanford Health Occupational Medicine Clinic 2,189.00; Municipal Code Corp. 4,062.17; Farnums Genuine Parts 478.57; NSU Workstudy 271.64; Playground Guardian 1,800.00; Pantorium 29.00; Dakota Supply Group 3,240.80; Graymont Capital Inc. 24,753.16; Midstates Group 2,446.00; Cross Country Freight Solutions, Inc. 201.58; Ringgenberg Electric Inc. 11,181.13; Avera St. Luke's Hospital 316.78; Lynn Peavey Company 529.70; SHARE Corp. 4,262.10; Crawford Trucks & Equipment 13,986.17; SD Div. of Motor Vehicles 30.00; SD Dept. of Transportation 19,752.00; SD Police Chiefs' Association 181.53; Stan Houston Equipment, Inc. 442.40; J & K Mowing Service 50.00; Town & Country Lumber Inc. 17.99; Western Area Power Adm 6,852.88; Wright & Sudlow 332,199.25; Diesel Machinery Inc. 1,017.00; Aberdeen Area Arts Council 2,600.15; Fastenal Company 945.69; Aberdeen Awards 58.00; Totally Tubular Mfg 220.00; Master Blaster 6,030.00; Brad Gardner 47.00; Scott Kusler 198.00; Olson's Pest Technicians 3,600.00; Dakota Pump Inc. 1,513.27; Harms Oil Company 41,559.50; Dependable Sanitation, Inc. 415.00; Dakota Ink & Toner 130.97; Eric Duven 45.00; HARR Motors 110.00; AAP of Aberdeen SD 34.18; Resort Home Furniture 620.00; First National Bank 1,095,436.25; M & T Fire & Safety Inc. 3,117.10; USA Blue Book 46.05; Jackson Lewis P.C. 68.00; Cartney Bearing Co. 13.30; Zackary Krage 67.67; Energy Lab 48.00; Electric Pump 8,073.28; SD Dept. Health Lab 1,239.00; Physio-Control Inc. 265.53; Titan Access Acct/Productivity Plus Acct 1,388.40; Hub City Radio 120.00; Foerster Testing 1,500.00; Automationdirect.com Inc. 344.00; Executive Management 173.79; Barry Dunlavy 47.00; Climate Control 428.42; Pierson Ford-Lincoln-Mercury 173.98; West Payment Center 541.24; Traffic Control Corp. 810.00; Dakota Broadcasting LLC 784.00; The Sewing Shoppe 68.00; Kyle Fadness 90.00; Jarman's Water Systems 345.00; Ken Hubbart 77.28; NVC 123.10; Kirk's Auto 4,697.19; Lien Transportation Co. 75,150.45; Footsteps Counseling 180.00; McMaster-Carr Supply Co. 406.82; Carlsen Funeral Home 325.00; Dr. Steve Redmond 500.00; Midland Lease Division 250.54; ABRA Auto Body & Glass 375.00; Jon Droege 705.00; Clarke Mosquito Control 347.98; Otis Elevator Company 192.00; James River Water 84.78; AE2S 4,876.50; Fire Safety First 48.40; Civic Plus 17,070.95; Quill Corp. 279.44; DETCO 242.07; Federal Express Corp. 39.90; Claims Associates Inc. 250.00; Kirsten Shishnia 296.94; Cardinal Tracking Inc. 1,326.86; O'Reilly Auto Parts 16.40; Midcontinent Business Solutions 17,112.31; Northern Plains Committee 154.00; Menards 1,436.17; Bound Tree Medical LLC 2,699.89; Water &

Environmental Engineering 51.50; Aqua Pure Inc. 325.00; Convention & Visitors Bureau 44,146.61; Dakota Fluid Power Inc. 4,189.22; Borns Group 1,547.26; Impact Janitorial 3,927.25; AT & T Cell 615.37; Rod Kurtz 104.00; NCL of Wisconsin 259.72; Full Circle AG 148.35; Matheson Tri-Gas Inc 155.59; Aberdeen Shuttle 115.50; TNC Industries Inc. 1,408.00; POMP's Tire Service, Inc. 754.00; Jeff Neal 90.00; Lou's Gloves, Inc. 684.00; Konica Minolta Premier Finance 126.85; AXON Enterprise, Inc. 980.00; GALLS Inc. 469.05; Truck World, Inc. 8,164.32; Dakota oil 272.50; Matt Parrott 666.71; Jennifer J. Hopkins 90.00; Crouch Irrigation 120.00; VESSCO Inc. 5,286.31; Brett Bill 376.31; Ross Valve Manufacturing Co. 2,811.93; KYOCERA Document Solutions 1,403.00; Northern Plains Appraisal, LLC 4,500.00; MY-LOR, Inc. 160.85; School of EMS 25,800.00; Advance Auto Parts 26.58; MVTL Lab 1,571.00; Howard's Service 175.00; Christopher Gross 45.00; Steve Markley 352.00; Kerry Wenbourne 88.00; Aberdeen Plumbing & Heating Inc. 87.48; State Bar of SD 490.00; Aberdeen Asphalt Inc. 17,828.10; Community Partners Research Inc. 9,450.00; Thatcher Company 23,795.04; Midcontinent Communications 1,753.20; Newman Traffic Signs 425.88; Groton Ford, LLC 97.15; Curt Fredrickson 154.00; Butler Machinery Co. 3,174.47; GRAINGER 47.92; Sanitation Products Inc. 308.56; Zoll Medical Corp. 740.00; Darcy Schock 89.54; Geffdog Designs 2,305.34; Arrow International Inc. 562.50; Shane Smith 111.00; WEB Water Bottling Co. 176.00; Ameripride Services Inc. 912.01; Crescent Electric Supply 146.38; Country Concrete/Landscaping 1,784.22; My Place Hotel 70.00; Midwest Pump & Tank 600.64; J Gross Equipment 258.46; Stantec Consulting Services, Inc. 1,359.00; A-1 Sanitation 496.08; G & R Controls Inc. 2,750.00; Tri-State Water, Inc. 23.50; 121 Benefits 255.50; My Place Hotel 285.00; Melissa Kollman 101.25; Northern Plains Psychological 180.00; Aberdak Club 300.00; CWF Masonry & Construction 1,326.90; MAC Tools/D&D Distributing LLC 459.00; Lylia Agius Designs 390.00; Premier Equipment, LLC 79.54; Insurance Plus 80.00; Daniel Orr 160.00; Luke Bunke 112.00; Office Depot 691.61; Hanna Instruments 250.00; Tyler Oliver 32.00; Andrea Schwan 294.16; Aberdeen Transmission Center 1,572.97; Bradley J. Cihak 96.00; Adam Holt 37.00; Core & Main LP 2,155.29; Andrea Nell 120.44; Jonathon Murdy 1,281.80; AGTEGRA Coop 13,616.41; Runnings Supply Inc. 1,935.05; Interstate Battery 1,419.45; Frontier Precision, Inc. 31,330.00; Samatha Conn 75.00; Lisa Bretsch 132.00; Syndee Jundt 33.75; Robert Miller 156.70; Miranda Roelofs 500.00. Upon roll call, all voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report including the online utility billing payment option presented by Jordan McQuillen, Deputy Finance Officer, and an arterial road discussion presented by Robin Bobzien, Public Works Director/City Engineer.

There being no further business, Bunsness moved, Remily seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.