

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, November 13, 2018 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Dave Lunzman, Dennis "Mike" Olson, Mark Remily, Rob Ronayne, Clint Rux, and Jennifer Slight-Hansen. City Council Member Alan Johnson was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, and Rich Krokkel.

Mayor Levsen led the Pledge of Allegiance.

## MINUTES

Slight-Hansen moved, Remily seconded to approve the minutes of November 5, 2018, as circulated. All present voting aye, motion carried.

## OPEN FORUM

Scott Knudson of Community Partners Research gave a presentation on the Housing Study which will be posted on the City Website.

CONSENT CALENDAR

Lunzman moved, Rux seconded to approve the following items on the consent calendar:  
LICENSES – Private Security – Jacqueline Evans; Taxi Cab Driver – James Knapp; Taxi Cab Driver – Veniessa Todorova; Taxi Cab Driver – Phoebe White Magpie.  
NOTICE OF LOTTERY – Prairie Stitchers EGA – receive and place on file.

All present voting aye, motion carried.

NEW BUSINESS

## HEARING ON APPLICATION FOR LIQUOR LICENSE

This being the time and place set for a hearing on an application for a Special Five-Day Liquor License on November 14<sup>th</sup> – November 18<sup>th</sup> for ACT2, Inc. at 417 South Main Street, Slight –Hansen moved, Remily seconded to approve the Special Five-Day Liquor License on November 14<sup>th</sup> – November 18<sup>th</sup> for ACT2, Inc. at the Aberdeen Community Theatre, 417 South Main Street. All present voting aye, motion carried.

## ADDENDUM TO LEASES OF AIRPORT FIXED BASE OPERATORS

City Attorney Ron Wager presented a request for an addendum to Airport Net Ground Leases of Fixed Base Operators describing leased premises and fixing lease rental square footages. Bunsness moved, Olson seconded to approve the requested addendum to Net Ground Leases of each Fixed Base Operator and to authorize the City Manager and Transportation Director to execute the same after review and approval by the City Attorney. All present voting aye, motion carried.

## CHANGE ORDER/PAYMENT FOR CONCRETE STREET REHAB

City Engineer Robin Bobzien presented Change Order #1 in the amount of \$18,233.20 and Payment Request #1 in the amount of \$158,953.20 to Wright & Sudlow for work on the

Concrete Street Rehabilitation Project (CONC-2018-3). Bunsness moved, Lunzman seconded to approve Change Order #1 in the amount of \$18,233.20 and Payment Request #1 in the amount of \$158,953.20 to Wright & Sudlow. Upon roll call, all present voting aye, motion carried.

#### DESIGN AND RECONSTRUCTION OF TAXIWAY "C"

Transportation Director Rich Krokkel presented an agreement for professional services with Helms & Associates for the AIP #3-46-0001-40-2019 Design and Reconstruction of Taxiway "C" and Taxiway "C" Connector Project. Bunsness moved, Ronayne seconded to approve and authorize the City Manager to sign the agreement with Helms & Associates for professional service work on the design and reconstruction of Taxiway "C" and Taxiway "C" Connector Project and all necessary documents referenced to this Airport Project. All present voting aye, motion carried.

#### PAYMENT REQUESTS FOR AIRPORT PROJECTS

Transportation Director Rich Krokkel presented the following payment requests for Helms & Associates: Payment Request #10 in the amount of \$4,105.89 for work on AIP #3-46-0001-37-2017 Airport Wildlife Hazard Assessment & Mitigation and Payment Request #3 in the amount of \$18,746.35 for work on AIP #3-46-0001-39-2018 Airport Master Plan. Rux moved, Olson seconded to approve and authorize the City Manager to sign Payment Request #10 in the amount of \$4,105.89 and Payment Request #3 in the amount of \$18,746.35 to Helms & Associates. Upon roll call, all present voting aye, motion carried.

#### BILLS

Remily moved, Ronayne seconded to approve the following audited bills for services, supplies, repairs, and maintenance: SD Dept. of Revenue 14,963.43; DTC 235,272.50; US Bank Corp. Trust 17,334.95; Great Western Bank 192,648.17; Dependable Sanitation, Inc. 22,967.01; United Parcel Service 98.81; Northern Electric 6,169.49; American News 95.88; AT & T 174.72; Designs Devilliers 500.00; MARCO, Inc. 75.45; NAS Industrial 7,408.80; ULTEIG 3,500.00; Dakota Custom Turf 1,926.53; American News 3,207.82; Aberdeen Chamber of Commerce 33.00; Aberdeen Development Corp. 25,000.00; Aberdeen School Dist. 2,275.00; RACO Industries 102.58; Praxair Distribution Inc. 239.47; Douglas Johnson 12.00; Beadle Floral & Nursery 8,620.99; Helms & Associates 3,271.10; MARCO Technologies LLC 326.74; Bonnie Bitz 4,350.00; Tessman Company 210.96; RDO Equipment Co. 2.10; Dakota Electronics 63.50; Don's Builders Hardware 624.50; Quality Welding Inc. 114.17; Cole Papers Inc. 401.44; GCR Tires & Service 673.00; Jensen Rock & Sand Inc. 410.51; Graham Tire Co. 67.46; Auto Value Part Stores/Hedahls 797.25; CASH-WA Distributing 600.43; House of Glass, Inc. 1,520.70; Nelson Sales & Service, LLC 870.15; H F Jacobs & Son 903.59; Kesslers Inc. 46.88; Black Knight Pools, Spas & Games 250.00; Steven Lust Automotive 66.88; MAC's Inc. 67.42; Propet Distributors, Inc. 393.95; North Star Energy LLC 20.00; Farnums Genuine Parts 55.80; Pantorium 66.45; Dakota Supply Group 790.52; Midstates Group 1,034.85; Avera

St. Luke's Hospital 3,927.00; Stan Houston Equipment, Inc. 83.49; Aberdeen Lawn Care 340.00; Aberdeen Area Arts Council 2,000.00; Baker & Taylor Inc. 2,912.43; DEMCO Inc. 130.36; Fastenal Company 190.49; Totally Tubular Mfg 274.46; ADAPCO Inc. 1,831.72; Miracle Recreation Equipment Co. 5,873.15; Gametime 424.07; NSU 75.00; Charlene Blondo 150.00; Dependable Sanitation, Inc. 2,384.38; HAUFF Mid-America Sports 632.05; Aberdeen Community Theatre 7,500.00; Pressure Washer Central 33.50; AAP of Aberdeen SD 550.88; WISP Services LLC 60.00; Sterling West 3,112.50; M & T Fire & Safety Inc. 392.00; Jackson Lewis P.C. 136.00; Jade Gallagher 48.00; Madeline Goetz 96.00; JLM Golf LLC 5,402.00; Ashlyn Miller 48.00; SD Dept. Health Lab 110.00; Pauer Sound & Music Inc. 758.75; Titan Access Acct/Productivity Plus Acct. 351.96; Hub City Radio 150.00; Executive Management 53.49; Beacon Athletics 1,537.00; West Payment Center 74.55; Parkview Nursery Inc. 202.60; Barton Heating & A/C Inc. 76.50; MTI Distributing 997.32; Dakota Fence Co. 7,745.00; Quest Development & Construction 525.24; Michelle Bacon 468.00; Ken's Superfair Foods 1,942.66; Sertoma Club 50,000.00; Jerome Wild 270.00; Century Business Products 1,940.51; Midcontinent Business Solutions 800.00; Sabrina Padfield 57.12; Menards 1,541.81; Taste of Home Books 33.98; Shannon Broderson 72.00; Tyhe Mischke 78.00; Matthew Bender & Co., Inc. 102.08; Overdrive Inc. 1,243.70; Borns Group 1,347.14; FP Mailing Solutions 130.00; Bill Spellman Painting 5,298.17; OCLC, Inc. 920.72; Sheryl Erickson 1,121.25; Confluence 8,977.08; Charles Kornmann 257.70; A-1 Steam Brothers 1,073.70; Matheson Tri-Gas Inc. 16.15; The UPS Store 54.87; POMP's Tire Service Inc. 21.50; SD Humanities Council 50.00; Van Diest Supply Co. 801.00; Michael Frederick 24.00; Carlson & Stewart Refrigeration Inc. 7,029.89; Aberdeen Christian School Inc. 300.00; Larrie Petrich 5.01; American Solutions For Business 318.22; Dakota Oil 558.90; Big Star Trolley Company, LLC 300.00; Spencer Dobson 135.00; Herfort Norby Golf Course Architects 16,716.18; Barb Rieck 26.40; Ginny Schwab 13.86; NCI Inc. 2,126.36; Shirley Kennedy 39.48; SD Historical Society 50.92; SPX/Flash Technology 119.96; Advance Auto Parts 25.90; Gene Morsching 22.00; R & R Specialties Inc. 740.75; Plunkett's Pest Control 1,206.90; Aberdeen Plumbing & Heating Inc. 97.47; Patricia Brosz 780.00; Randy Murphy 252.00; Tom Suedmeier 216.00; Midwest Tape 185.04; ICMA 1,348.00; L & O Acres Transport 955.20; JGE Rental Equipment 415.00; MSP Communications 2,333.00; GRAINGER 107.45; AG Spray Equipment 56.76; Ameripride Services Inc. 1,363.27; The Training Place 300.00; Artic Glacier USA, Inc. 121.10; Midwest Pump & Tank 999.13; J Gross Equipment 118.40; 080 Leasing 284.49; Builders Firstsource, Inc. 38.46; Associated Supply Co. Inc. 215.04; Pat Martin 521.45; Glenn's Window Cleaning 1,650.00; Tri-State Water, Inc. 45.50; Swanson Electric 1,066.84; NSU Foundation 35.00; Robyn Ewalt 341.25; Insurance Plus 1,306.03; Carla Jo Krege 126.00; Hansmeier & Son Inc. 525.00; Karen Lane 13.86; Megan Kusler 98.00; Kandi K. Smith 262.50; Samantha Scepaniak 65.00; June Siewert 26.40; Motion Picture Lic Corp. 921.50; Jonathon Murdy 2,500.00; AGTEGRA Cooperative 15,745.72; Runnings Supply Inc. 2,605.73; Interstate Battery 235.90;

Ashley Farrand 180.00; Judy Mardian 26.40; Ary Faraji 150.61. Upon roll call, all present voting aye, motion carried.

#### PAYROLL

Slaight-Hansen moved, Rux seconded to approve the payroll for the period from October 28, 2018 through November 10, 2018 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 123,473.27; SD Retirement 71,953.15; Governing Body 3,192.28; City Manager 8,113.11; City Attorney 6,596.99; Finance 13,818.91; HR 7,457.60, Building 1,669.75; Computer 4,666.70; Planning/Zoning 14,544.15; Engineering 12,665.40; Police 116,879.84, Arika Kline 26.47 hr, Fire 101,984.89, Jesse Rystrom 20.36 hr; Housing/Building 6,486.55; Street 28,904.86; Traffic 5,289.05; Solid Waste 19,574.55; Transportation/Ride Line 18,022.08, Library 26,009.91; Parks, Rec & Forestry 102,459.11; Airport 13,792.21, Richard Krokkel 2,918.37 hr; Pipe 23,405.92; Water Treatment 19,110.62; Meter 1,536.00 ; Water Reclamation 22,838.82, Jordan Kruthoff 19.20 hr; Pump 9,470.51, Old Federal Crths Bldg 1,640.10. Upon roll call, all present voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report mentioning the Airport having 22 snow removal events and Public Works Department having 7 or 8 snow removal events per year. Also Lander mentioned that City Engineer Robin Bobzien will be presenting options to the 2020 arterial street project at the next council meeting.

#### EXECUTIVE SESSION

Ronayne moved, Bunsness seconded to move into executive session to consult with legal counsel regarding contractual matters pursuant to SDCL §1-25-2(3). All present voting aye, motion carried. Ronayne moved, Bunsness seconded to move out of executive session. All present voting aye, motion carried.

There being no further business, Slaight-Hansen moved, Lunzman seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Deputy Finance Officer.