

**MINUTES**

**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, September 14, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members.

**CALL TO ORDER**

**MEETING ROLL CALL**

Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux by teleconference, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, and Tom Wanttie by teleconference.

**PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

**MINUTES**

Motion by Ronayne, second by Lunzman to approve the minutes of the September 8, 2020 City Council Meeting, as circulated. Upon roll call vote, all voting aye, motion carried.

**PROCLAMATION**

Mayor Schaunaman read and proclaimed September 14 – 18, 2020 as “Direct Support Professionals Recognition Week”. Jennifer Gray, Executive Director of Aspire, was present to discuss the proclamation.

**OPEN FORUM**

No one appeared in open forum to address the Council.

**OLD BUSINESS**

**DISCUSSION OF 2021 PROMOTION FUND ALLOCATIONS TO AGENCIES**

City Manager Joe Gaa reviewed the updated 2021 Promotion Fund Allocations to individual agencies based on a target amount of \$1,060,250. Motion by Ronayne, second by Johnson to approve 2021 Promotion Fund Allocations to agencies based on a budget of \$1,060,250. Discussion followed. Upon roll call vote, Rux voting nay, Langer, Reinbold, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, 1 nay, 8 ayes, motion carried.

**CONSENT CALENDAR**

Motion by Johnson, second by Lunzman to approve the following items on the consent calendar:

LICENSE – Private Security – Camella Brock

REQUESTS FOR STREET USE – NSU Marching Band Events on September 16 and 25, 2020

Upon roll call vote, all voting aye, motion carried.

**NEW BUSINESS****HEARING ON SPECIAL MALT BEVERAGE LICENSE**

A hearing was held on a Special One-Day Malt Beverage & SD Farm Wine License on September 17, 2020 for Aberdeen Area Chamber of Commerce dba One-Legged Pheasant Brewery's Beer and Pizza Dinner, 8<sup>th</sup> Avenue, SE between South Main Street and South Lincoln Street. No one was in opposition to the license request so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Reinbold to approve of a Special One-Day Malt Beverage & SD Farm Wine License on September 17, 2020 for Aberdeen Area Chamber of Commerce dba One-Legged Pheasant Brewery's Beer and Pizza Dinner including a street use request for the event. Upon roll call vote, all voting aye, motion carried.

**HEARING ON SPECIAL LIQUOR LICENSE**

A hearing was held on a Special One-Day Liquor License on September 24, 2020 for the Aberdeen Downtown Association's Wine Walk on South Main Street from 6<sup>th</sup> Avenue to Railroad Avenue. No one was in opposition to the license request so Mayor Schaunaman closed the hearing. Motion by Lunzman, second by Rife to approve of a Special One-Day Liquor License on September 24, 2020 for the Aberdeen Downtown Association's Wine Walk including a Community Event Permit for the same. Upon roll call vote, all voting aye, motion carried.

**REVIEW RULES OF PROCEDURE FOR BOARD OF ETHICS**

City Attorney Ron Wager discussed a request from the Board of Ethics for the Council to review and approve Rules of Procedure as amended by the Board at its meeting held on September 1, 2020. Motion by Ronayne, second by Johnson to approve of the Rules of Procedure as amended, approved, and adopted by the Board of Ethics at its regular meeting on September 1, 2020 and authorize the Mayor to sign the same. Upon roll call vote, all voting aye, motion carried.

**REQUEST TO PURCHASE FURNACE HEATING EQUIPMENT FOR RIDE LINE**

Ride Line Manager Tom Wanttie requested approval to accept a quote for the purchase of a waste oil burner, oil tank with stand, and new chimney including installation for the Ride Line shop from Master Burn in the amount of \$12,359.42. Motion by Rife, second by Johnson to approve the purchase of the furnace equipment for Ride Line from Master Burn in the amount of \$12,359.42 and authorize the payment for the same amount. Upon roll call vote, all voting aye, motion carried.

**BID ON WATER RECLAMATION PLANT EQUALIZATION BASIN ASPHALT LINER REPAIR PROJECT**

City Engineer Robin Bobzien requested approval to award the bid for the Water Reclamation Plant Equalization Basin Asphalt Liner Repair Project to Lien Transportation Company in the amount of \$143,871.50. Motion by Ronayne, second by Lunzman to award the bid to Lien Transportation Company in the amount of \$143,871.50 and authorize the City

Manager and Finance Officer to sign all the necessary documents after approval by the City Attorney. Upon roll call vote, all voting aye, motion carried.

**PAYMENT FOR WATER TREATMENT FACILITY OLD BUILDING TUCK POINTING AND BRICK REPAIR**

City Engineer Robin Bobzien requested approval of Payment #1 in the amount of \$45,299.00 to Mid-Continental Restoration Company for work on the Water Treatment Facility Old Building Tuck Pointing and Brick Repair Project. Motion by Ronayne, second by Rife to approve of Payment #1 in the amount of \$45,299.00 to Mid-Continental Restoration Company for work on the project. Upon roll call vote, all voting aye, motion carried.

**BILLS**

Motion by Lunzman, second by Johnson to approve payment of the bills listed for September 14, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: UPS 40.85; Todd Cunningham 21.17; Dustin Hofer 69.77; Rita Bogenhagen 71.68; HAPI 52.42; Oryan Borge 22.67; Aberdeen Housing 27.55; Environmental System Research 3,000.00; Dependable Sanitation, Inc. 23,278.86; Northern Electric 8,072.34; Morrison Construction 6,647.18; Midwest Alarm Company 339.00; Ty Reinke 140.00; American News 1,915.24; Aberdeen Development Corp. 14,166.67; Karl's TV & Appliance 99.98; Parasoleil 19,977.12; MARCO Technologies LLC 917.27; RDO Equipment Co. 1,501.94; Brown County Landfill 20,251.82; Commtech Inc. 27,155.69; Alliance Bus Group 49.77; Overhead Door 242.35; Dahme Construction 15,350.63; Hawkins Inc. 10,070.00; Dakota Electronics 963.00; Lang's TV & Appliance 1,689.98; Vosika Fencing 1,036.00; Don's Builders Hardware 54.00; Heartland Paper Company 43.70; Eddie's Northside Sinclair 28.00; Gunners Meters & Parts Inc. 1,148.50; Cole Papers Inc. 723.87; Farm Power Mfg. Inc. 317.35; Flexible Pipe Tool Company 228.20; Jensen Rock & Sand Inc. 95,472.52; HACH Co. 1,533.51; Auto Value Part Stores/Hedahls 1,167.75; House of Glass, Inc. 335.46; DOI-USGS 22,560.00; Nelson Sales & Service, LLC 279.95; Keeleys Inc 65.64; CDW Government Inc. 2,274.20; Lawson Products Inc. 379.42; Steven Lust Automotive 212.70; MAC's Inc. 196.89; Michael Todd & Co. Inc. 544.28; VanMeter Entertainment 500.00; B & B Contracting 554,865.39; Farnams Genuine Parts 216.27; Dakota Supply Group 513.87; Midstates Group 795.96; Cross Country Freight Solutions, Inc. 93.82; Ringgenberg Electric Inc. 6,841.32; Safety Service Inc. 797.70; Avera St. Luke's Hospital 1,146.58; Schwan Welding & Boiler 725.62; SHARE Corp. 3,991.55; Sherwin-Williams Co. 391.44; Crawford Trucks & Equipment 3,329.07; SD Dept. of Transportation 23,247.10; Stan Houston Equipment, Inc. 554.65; Western Area Power Adm. 10,476.37; Wright & Sudlow 8,332.60; Diesel Machinery Inc. 2,700.00; Mission Mgmt. Information 925.18; Fastenal Company

262.60; Praxair Inc. 6,992.70; Aberdeen Awards 6.00; Mattern Electric 647.84; Olson's Pest Technicians 400.00; Harms Oil Company 14,750.84; Dependable Sanitation Inc. 294.00; Dakota Ink & Toner 898.85; Harr Motors 1,300.00; Pepsi-Cola 1,464.20; USA Blue Book 5,963.87; Sleuth Software 3,332.00; Cartney Bearing Co. 19.80; Energy Lab Inc. 48.00; SD Dept. Health Lab 1,310.00; Bierschbach Equipment 8,477.51; Therma-Stor, LLC 3,618.43; Titan Access Acct/Productivity Plus Acct 2,348.52; Hub City Radio 240.00; Automationdirect.com Inc. 453.00; Executive Management 352.30; Endress & Hauser 656.63; Climate Control 1,565.87; Weigel Construction 921.25; West Payment Center 662.20; SD Dept. of Revenue 25,111.22; Goodway Technologies Corp. 514.19; Active Data Systems Inc. 8,254.00; Univar Solutions USA Inc. 2,448.00; ARFF Specialist, LLC 4,950.00; Jarman's Water Systems 15,612.00; Dakotaland Autoglass Inc. 316.60; Kirk's Auto 11,122.01; Lien Transportation Co. 1,573.78; McMaster-Care Supply Co. 726.61; Midland Lease Division 250.91; Otis Elevator Company 2,222.28; Towing Plus 125.00; Quill Corp. 28.86; DETCO 1,507.86; Federal Express Corp. 109.13; Ken's Superfair Foods 147.20; O'Reilly Auto Parts 5.99; Flint Hills Resources LP 28,112.73; Menards 1,504.81; Allied Electronics Inc. 300.24; Bound Tree Medical LLC 4,961.63; Allegiant Emergency Services Inc. 800.00; Aqua Pure Inc. 36,858.50; Convention Visitors Bureau 52,696.33; Dakota Fluid Power Inc 591.56; Borns Group 1,192.69; Impact Janitorial 3,995.42; AT & T Cell 415.36; Midwest Playscapes, Inc. 3,308.00; Pete Lien & Sons, Inc. 48,946.45; Double D Body Shop 276.00; NCL of Wisconsin 384.36; Ferguson Waterworks 10,044.00; SD Dept. of Public Safety 2,340.00; ATCO International 659.20; Matheson Tri-Gas Inc. 160.18; SRF Consulting Group, Inc. 29,669.84; POMP's Tire Service, Inc. 6,381.54; Van Diest Supply Co. 1,042.25; Locators & Supplies Inc. 613.90; Konica Minolta Premier Finance 126.85; Sewer Equipment Co. America 3,597.74; GALLS Inc. 886.39; Dakota Oil 770.51; Thermo Fisher Scientific LLC 302.13; School of EMS 28,500.00; Intl Institute of Municipal Clerks 210.00; Donau Carbon US LLC 24,679.46; Aberdeen Plumbing & Heating Inc 177.04; SD Specialties Inc 1,051.88; Pro Ag Supply Inc 17.38; Midcontinent Communications 368.28; Brad Jung 140.00; Groton Ford, LLC 340.71; Butler Machinery Co. 283.56; Sanitation Products Inc. 645.93; Geffdog Designs 2,412.69; Cooper Animal Clinic PC 26.20; Dubois Chemicals, Inc 35,949.02; Arrow International, Inc. 1,765.50; Ameripride Services Inc 2,172.19; Country Concrete/Landscaping 703.73; Clayton Innis 39.75; Knight Towing 1,760.00; J Gross Equipment 720.87; Harlow's Bus Sales, Inc. 103.76; Diamond Dry Cleaning 15.50; A-1 Sanitation 561.12; G & R Controls Inc. 3,076.65; Tri-State Water, Inc. 24.00; NSU Foundation 696,000.00; American Advanced Practice Network 1,375.00; 121 Benefits 292.00; Mt. Place Hotel 77.00; Briggs Elsperger 1,200.00; At Cleaning 1,756.25; Northern Plains Psychological 180.00; Aberdak Club 7.50; CWF Masonry & Construction Inc. 15,304.37; Justin Rinbold 192.92; Office Depot 546.56; Haar Plumbing & Heating Inc. 2,479.28; Stephanie Sorensen, PHD 150.00; Jonathon Murdy 1,302.93; AGTEGRA Coop.

3,217.15; Shannon Chemical Corp. 6,269.88; Runnings Supply Inc. 2,535.74; Interstate Battery 319.47; Custom Installation Solutions 3,885.00; Tara Davis 60.00; Amanda Nagel 192.78; St. Pauls Lutheran Church 27.69; Torey Whittlinger 500.00. Upon roll call vote, Rux, Langer, Johnson, Rife, Lunzman, Remily, and Mayor Schaunaman voting aye, Reinbold and Ronayne abstaining, motion carried.

### **PAYROLL**

Motion by Johnson, second by Lunzman to approve the payroll for the period from August 30, 2020 through September 12, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 137,270.97; SD Retirement 81,688.74; Governing Body 3,192.28; City Manager 7,594.80; City Attorney 7,216.68; Finance 14,783.69; HR 7,946.21, Building 1,753.75; Computer 4,738.27; Planning/Zoning 15,659.48; Engineering 13,507.61; Police 144,713.15, Tanner Jondahl 2,777.74 bw, Michael Law 28.50 hr, Mark Miller 29.21 hr; Fire 118,996.35, Mike Roemmich 2,777.74 bw; Housing/Building 6,718.55; Street 31,695.45; Traffic 5,062.30; Solid Waste 21,765.21; Transportation/Ride Line 16,960.90, Library 27,541.60, Kristin Boeshans 9.30 hr, Maris Grewe 9.30 hr; Parks, Rec & Forestry 105,889.22, Brandon Barrett 11.50 hr, Lois Beckner 12.25 hr, Roger Frank II 11.50 hr, Lauren Mitchener 10.50 hr, Aaron Smith 11.75 hr; Airport 16,867.30; Pipe 25,887.77; Water Treatment 20,361.06; Meter 1,654.40; Water Reclamation 22,301.19; Pump 8,783.54. Upon roll call vote, all voting aye, motion carried.

### **CITY MANAGER'S REPORT**

City Manager Joe Gaa gave the City Manager's Report including an upcoming second reading of the 2021 Budget Ordinance at the next meeting and a potential FAA grant for a foam machine tester that may require a special Council meeting.

### **ADJOURN**

There being no further business, motion by Ronayne, second by Lunzman to adjourn the meeting. Upon roll call vote, all voting aye, motion carried. Meeting adjourned at 5:57 p.m.

Prepared by Mary Campton for the Finance Office.



Finance Officer