

MINUTES**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, September 8, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, and Clint Rux by teleconference. City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, Joel Weig, and Bob Braun.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Lunzman, second by Rife to approve the minutes of the City Council Meeting of August 31, 2020, as circulated. Upon roll call vote, all voting aye to approve, motion carried.

PROCLAMATION

Mayor Schaunaman read and proclaimed September 18, 2020 as “Aberdeen Fire & Rescue Personnel Appreciation Day”. Fire Chief Joel Weig was present to accept the proclamation.

OPEN FORUM

George Dell was present to discuss the railroad crossing on 8th Avenue and North Roosevelt Street, and the asphalt overlay. Also, he discussed the location of the Farmers Market.

OLD BUSINESS**HEARING AND DISCUSSION OF 2021 CAPITAL IMPROVEMENT PROGRAM**

Motion by Ronayne, second by Lunzman to take from the table for consideration the hearing for submission of the 2021 Capital Improvement Program. Upon roll call vote, all voting aye to approve, motion carried.

City Manager Joe Gaa explained the Capital Improvement Plan and recommended its approval as presented. Motion by Johnson, second by Ronayne to approve Resolution No. 20-08-02R approving the 2021 Capital Improvement Program without amendments.

RESOLUTION NO. 20-08-02R

Whereas, the Aberdeen Home Rule Charter provides for the submission of a Five-Year Capital Improvement Program to be proposed no later than the final date for submission of the budget, and

Whereas, the City Manager has presented a Capital Improvement Program as required by his duties as City Manager with a public hearing being on August 3, 2020, with the published notice on July 24, 200, stating the meeting time and place, and

WHEREAS, the City Council is required to adopt the Capital Improvement Program

by resolution after the public hearing with or without amendments to the Capital Improvement Program.

Now, therefore be it resolved, that the City Council approved the Capital Improvement Program as presented by the City Manager and proposed at the public hearing held on September 8, 2020, without any amendments. Upon roll call vote, all voting aye to approve, number of ayes: 9, number of nays: 0, motion carried.

DISCUSSION ON 2021 PROMOTION FUND ALLOCATIONS

City Manager Joe Gaa discussed the 2021 Promotion Fund allocations based on a Budget of \$1,100,000. City Finance Officer Karl Alberts gave an update on the calculations by Council for the promotion fund allocations. Motion by Ronayne, second by Langer to approve the updated 2021 Promotion Fund allocations as calculated by median. Upon roll call vote, all voting aye to approve, motion carried.

DISCUSSION ON 2020 PROMOTION FUND ALLOCATIONS

City Manager Joe Gaa discussed the 2020 Promotion Fund Allocations with shortfalls in revenue and proposed four alternative scenarios to consider for balancing the Promotion Fund Budget in 2020. Motion by Ronayne, second by Johnson to instruct the City Manager to move forward with Option 4, this 2020 Hybrid Model would cut \$53,000 from the 2020 allocations, transfer in \$75,000 in reserves from the first 1% sales tax, and carry a \$40,000 deficit into the 2021 Promotion Fund balance in amending the 2020 Promotion Fund Allocations. Upon roll call vote, all voting aye to approve, motion carried.

CONSENT CALENDAR

Motion by Rife, second by Lunzman to approve the following items on the consent calendar:

REQUEST FOR COMMUNITY EVENT PERMIT – for Northern State University’s “Bonfire Bash” at NSU Barnett Center parking lot on September 24, 2020

REQUEST FOR COMMUNITY EVENT PERMIT – Fallout Creative Community’s “Fallout Fest” on September 13, 2020 at the 200 block of South Main Street.

REQUEST FOR YEARLY PLACEMENT – of four temporary “Welcome Hunter “ signs by the Aberdeen Area Convention and Visitor’s Bureau on city property from October 10th to October 31st.

SET BID DATE – of September 22, 2020 at 2:00 p.m. for bids on 2020-2021 Snow Removal Services.

SET HEARING DATE – of September 14, 2020 at 5:30 p.m. for a Special One-Day On-Off Sale Malt Beverage and SD Farm Wine License on September 17, 2020 for Aberdeen Area Chamber of Commerce dba One-Legged Pheasant Brewery Beer and Wine Event on 8th Avenue between South Main Street and South Lincoln Street.

Upon roll call vote, all voting aye to approve, motion carried.

NEW BUSINESS

ORDINANCE NO. 20-09-03

City Manager Joe Gaa presented the 2021 City Budget Ordinance No. 20-09-03. Motion by Johnson, second by Rife to approve first reading of Ordinance No. 20-09-03 with changes as provided in Item 5B to the Promotion Fund. Upon roll call vote, all voting aye to approve, motion carried.

HEARING ON WINE AND MALT BEVERAGE LICENSES

Mayor Schaunaman opened a hearing on a new Retail On-Off Sale Wine and Cider License and new Retail On-Off Sale Malt Beverage and SD Farm Wine License for Dagoberto Rodriguez-Escamilla dba Los Primos Mexican at 719 North Main Street. No one was present in opposition to the wine and malt beverage license requests so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Reinbold to approve the Wine and Malt Beverage Licenses for Dagoberto Rodriguez-Excamilla at 719 North Main Street. Upon roll call vote, all voting aye to approve, motion carried.

AGREEMENT FOR MEDICAL DIRECTOR FOR ABERDEEN FIRE & RESCUE

Fire Chief Joel Weig requested approval of a Medical Director Agreement with Avera St. Luke's to designate a licensed emergency medicine physician to direct ambulance protocols and oversee program training and supervision of the paramedics and EMTs of Aberdeen Fire & Rescue. Motion by Ronayne, second by Reinbold to approve of a Medical Director Agreement between the City of Aberdeen and Avera St. Luke's designating Kevin D. Oliver, M.D., a licensed emergency medicine physician, as the Medical Director for Aberdeen Fire & Rescue, according to the terms and conditions therein, and to authorize the City Manager to execute the same as reviewed and approved by the City Attorney. Upon roll call vote, all voting aye to approve, motion carried.

SURPLUS OF POLICE DUTY WEAPONS

Police Chief Dave McNeil requested approval to retire and declare four police duty weapons as surplus property to be sold to Sodak Sport for \$250.00 per pistol. Motion by Ronayne, second by Rife to allow the Police Department to surplus four glock pistols to Sodak Sport for \$250.00 per pistol. Upon roll call vote, all voting aye to approve, motion carried.

BID RECOMMENDATION ON TAXIWAY GEOMETRY IMPROVEMENTS

Transportation Director Rich Krokkel explained the bids received for the AIP #3-46-0001-43-2020 Taxiway Geometry Improvements Project and recommended to tentatively award the project to Sharpe Enterprises, Inc. of Fort Pierre, SD in the amount of \$2,883,732.03. Motion by Johnson, second by Lunzman to tentatively award AIP Project #3-46-0001-43-2020 Taxiway Geometry Improvements to lowest bidder, Sharpe Enterprises Inc., Fort Pierre, SD, in the amount of \$2,883,732.03 contingent upon the receipt of a good faith DBE effort and receipt of the FAA Grant Offer and to authorize the City Manager to sign the FAA Grant Offer and all the necessary paperwork for the contract documents. Upon

roll call vote, all voting aye to approve, motion carried.

BID RECOMMENDATION ON AIRPORT SNOW REMOVAL EQUIPMENT

Transportation Director Rich Krokkel requested that all bids received for the AIP #3-46-0001-44-2021 Snow Removal Equipment – High Speed Rotary Snow Blower be rejected due to issues with AIP grant funding for the equipment. Motion by Johnson, second by Ronayne to reject all bids for the High Speed Rotary Snow Blower as recommended due to issues with the AIP grant funding as set forth in the equipment bid specifications. Upon roll call vote, all voting aye to approve, motion carried.

PAYMENTS FOR WORK ON AIRPORT PROJECTS

Transportation Director Rich Krokkel asked approval and authorization for the City Manager to sign the following payment requests for work on Airport Improvement Projects: Payment #25 - AIP-#3-46-0001-39-2018 Airport Master Plan/Airport Layout Plan – Helms & Associates, in the amount of \$1,171.65; Payment for Cultural Resource Survey – Metcalf Archeological Consultant, in the amount of \$26,306.52; Payment #23 – AIP #3-46-0001-40-2019 Reconstruction of Taxiway ‘C’ – Helms & Associates, in the amount of \$25,534.50; Payment #5 – AIP #3-46-0001-40-2019 Taxiway ‘C’ – Reede Construction, in the amount of \$377,036.52; Payment #11 – AIP #3-46-0001-43-2020 Taxiway Geometry – Helms & Associates, in the amount of \$23,340.52; Payment #2 – AIP #3-46-0001-44-2021 – Snow Removal Equipment – Helms & Associates, in the amount of \$2,625.00. Motion by Johnson, second by Ronayne to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Upon roll call vote, all voting aye to approve, motion carried.

PAYMENT FOR CITY HALL ROOF REPLACEMENT

City Engineer Robin Bobzien requested approval of Payment #2 in the amount of \$37,626.00 to Grote Roofing, Inc. for work on the City Hall Roof Replacement Project. Motion by Lunzman, second by Reinbold to approve Payment #2 in the amount of \$37,626.00 to Grote Roofing, Inc. for work on the project. Upon roll call vote, all voting aye to approve, motion carried.

CHANGE ORDER/PAYMENT FOR STREET MAINTENANCE CONCRETE REPAIRS II

City Engineer Robin Bobzien requested approval of Change Order #1 in the amount of \$24,757.55 and Payment #2 in the amount of \$125,874.26 to CWF Masonry & Construction for work on the Street Maintenance Concrete Repairs II Project. Motion by Lunzman, second by Ronayne to approve Change Order #1 in the amount of \$24,757.55 and Payment #2 in the amount of \$125,874.26 to CWF Masonry & Construction for work on the project. Upon roll call vote, all voting aye to approve, motion carried.

PAYMENT FOR WATER TREATMENT FACILITY SHEET PILE DAM REPAIRS

City Engineer Robin Bobzien requested approval of Payment #1 in the amount of

\$342,340.00 to B & B Contracting for work on the Water Treatment Facility Sheet Pile Dam Repairs. Motion by Johnson, second by Rife to approve Payment #1 in the amount of \$342,340.00 to B & B Contracting for work on the project. Upon roll call vote, all voting aye to approve, motion carried.

BILLS

Motion by Lunzman, second by Langer to approve payment of the bills listed for September 8, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Northwestern Energy 96,270.81; US Bank 34,347.34; Brown County Treasurer 16.00; J & K Mowing Service 237.50; John's Tree Service 500.00; MARCO, Inc. 87.03; AT & T 1,189.38; UPS 81.70; American News 193.00; Aberdeen Development Corp. 14,166.67; Praxair Distribution Inc. 547.08; Bonnie Bitz 4,070.00; A M Leonard Inc. 369.94; Northern Plains Animal Health 43.96; Leidholt Electric LLC 1,373.95; Dakota Electronics 26.90; Don's Builders Hardware 249.50; Heartland Paper Company 5,659.94; Quality Welding Inc. 145.66; Cole Papers Inc. 2,695.73; Jensen Rock & Sand Inc. 1,174.63; Graham Tire Co. 65.64; Farm & Home Publishers Ltd 114.00; Auto Value Part Stores/Hedahls 1,340.87; CASH-WA Distributing 3,929.06; House of Glass, Inc. 3,692.36; Inman Irrigation 27.06; Nelson Sales & Service, LLC 115.31; H F Jacobs & Son 271.70; Kesslers Inc. 7.28; MAC's Inc 178.18; NB Golf LLC 151.87; Sewer Duck, Inc. 100.00; Farnams Genuine Parts 64.60; Dakota Supply Group 11,541.81 Midstates Group 1,514.50; Avera St Luke's Hospital 5,928.75; Spring Hill Press LLC 1,243.75; Fay's Refrigeration Service 132.41; Northwest Pipe Fittings 86.82; Crawford Trucks & Equipment 69.91; Stan Houston Equipment, Inc. 996.80; Town & Country Lumber Inc. 1,175.05; Hannah Lagerquist 62.58; Recorded Books, Inc. 593.17; Aberdeen Lawn Care 340.00; Baker & Taylor Inc. 158.78; DEMCO Inc. 200.39; GALE/Cengage Learning 660.61; Mission Mgmt Information 1,365.00; Fastenal Company 15.40; Totally Tubular Mfg 71.35; ADAPCO Inc. 2,232.39; Mountain West, LLC 2,420.00; Target Specialty Products 8,500.00; Metering & Technology Solutions 2,964.20; Nancy Ohnstad 32.74; Tim Reed 3,900.00; Dependable Sanitation, Inc. 4,419.32; Center Point Large Print 77.28; Production Monkeys.com 1,699.28; Pressure Washer Central 15.47; Fordham Signs 128.65; WISP Services LLC 60.00; PEPSI-COLA 2,091.36; Cartney Bearing Co. 22.98; COLA-COLA Refreshments 349.00; Niche Academy 2,100.00; SD Department Health Lab 34.00; Pauer Sound & Music Inc. 1,042.00; Titan Access Acct/Productivity Plus Acct 1,002.12; Hub City Radio 200.00; Executive Management 29.25; Pierson Ford-Lincoln-Mercury 158.44; Parkview Nursery Inc. 10,251.40; Barton Heating & A/C Inc. 9,800.00; Rick's Heating/Air Condition 181.31; Mid-Am Research Chemical 175.59; MTI Distributing 23,147.51; Inside Out Architecture, Inc. 1,350.00; Ashton Dennert 169.68; Bismarck Tribune 150.00; ACE Refrigeration 822.63; Quill Corp. 35.46; Federal Express Corp. 37.56; Ken's

Superfair Foods 5,029.48; Century Business Products 158.56; Karl Alberts 136.08; West River Beverages Inc. 1,522.50; Menards 3,879.56; Fallout Creative Community 400.00; Dakota Fluid Power Inc. 313.55; Midwest Mini Melts 3,154.00; Sperry Stump Removal 3,024.00; Wylie Thunder Road 152.00; Renaissance Artist 844.52; Borns Group 1,038.50; FP Mailing Solutions 135.00; OCLC, Inc. 1,910.50; Midwest Playscapes, Inc. 49,381.00; Ferguson Waterworks 40,352.39; Matheson Tri-Gas Inc. 18.29; POMP's Tire Service, Inc. 137.33; Van Diest Supply Co. 649.90; Marilyn Kohles 78.96; Camby's Pass Inc 1,590.17; American Solutions for Business 432.68; Dakota Oil 504.78; KQLX Radio 270.00; DSS Image Apparel 252.00; Advance Auto Parts 388.72; Ingram Library Services 3,683.97; Rivards Turf & Forage 2,559.01; Plunkett's Pest Control 221.79; Aberdeen Plumbing & Heating Inc. 397.31; Pro Ag Supply Inc 40.15; Midwest Tape 479.50; Red Rooster Coffee House 475.80; JGE Rental Equipment 31.96; GRAINGER 782.76; Ameripride Services Inc 1,525.49; Arctic Glacier USA, Inc 1,671.34; Innovative Interfaces, Inc 24,240.45; Barb Imberi 300.00; Builders Firstsource, Inc 953.10; Izzy Weisenburger 140.00; Good Sam Media LLC 8,013.60; K & A Log Furniture LLC 1,912.50; Absolute Science 200.00; Tri-State Water, Inc 7.19; Domino's Pizza 112.99; Convergent Technologies LLC 360.00; JANCO Specialized Surfaces 24,700.00; Jordan Rohrbach 309.68; Hillyard Sioux Falls 80.07; Jackie Witlock 54.10; Cushman Motor Co., Inc. 179.92; Kandi K Smith 287.50; Autozone 630.10; Jonathon Murdy 2,500.00; Specialty Mfg Co 22.65; AGTEGRA Cooperative 9,677.23; Runnings Supply Inc 1,625.35; SD Make A Wish 500.00; Shirley Jahraus 127.80; Tara Telkamp 538.15. Upon roll call vote, Remily, Lunzman, Rife, Johnson, Reinbold, Langer, Rux, and Mayor Schaunaman voting aye to approve, Ronayne abstaining, motion carried.

CITY MANAGER'S REPORT

Joe Gaa gave the City Manager's Report including the retirement reception for Police Capt. Eric Duven and the Police Department training for the incoming college students to address diversity among the students.

OTHER

City Engineer Robin Bobzien addressed the issues due to soil and pavement movement on 8th Avenue and at the railroad crossing on North Roosevelt Street.

Council Member Langer mentioned that there is a need for someone to organize the Farmers Market in the City.

ADJOURN

There being no further business, motion by Ronayne, second by Reinbold to adjourn the meeting. Upon roll call vote, all voting aye to adjourn, motion carried. Meeting adjourned at 6:23 p.m.

Prepared by Mary Campton for the Finance Office.

 Finance Officer