

**PARK & RECREATION SPECIAL BOARD MEETING
ARCC – EAGLES NEST
August 8, 2018 – 12:00 NOON**

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Sara Christensen Blair, Doug Farrand, Matt Prehn, Josh Rife, and David Sandvig.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by David Sandvig. All present voting aye. Motion carried.

Financial Statements: Financials were reviewed for June and July.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

David Sandvig made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Josh Rife. All present voting aye. Motion carried.

Order of Business:

Consider request from baseball groups to advertise for bids for installation of synthetic turf at Fossum Field in designated areas: Bob Babcock presented information to the board about the areas proposed to have synthetic turf placed, drainage issues and estimated costs for putting the synthetic turf in the proposed areas. A discussion was held. David Sandvig made a motion to approve advertising for bids for the installation of synthetic turf at Fossum Field in designated areas. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Request authorization to advertise for bids for landscape materials: Aaron Kiesz requested authorization from the board to advertise for bids for landscape materials for the 2019 season. Josh Rife made a motion to authorize advertising for bids for the landscape materials. The motion was seconded by Sara Christensen Blair. All present voting aye. Motion carried.

Accept donation of the scoreboard at the Aquatic Center from the Aberdeen Swim Team: Doug Johnson and Travis Lemer presented information to the board on the donation of the scoreboard. Doug Farrand made a motion to accept the donation of the scoreboard from the Aberdeen Swim Team. The motion was seconded by Sara Christensen Blair. All present voting aye. Motion carried.

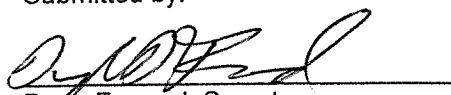
Report on Mosquito Control efforts: Mark Hoven presented information to the board on how the mosquito control efforts are progressing for this season.

Report on Storybook Land Festival: David Eckert presented information to the board on the attendance of the 2018 Storybook Land Festival.

Consider amendments to Chapter 56 of the ordinances dealing with vegetation: Aaron Kiesz presented information on the amendments to the board. Several of the proposed changes will deal with how to handle the emerald ash borer. David Sandvig made a motion to accept the proposed amendments to Chapter 56 of the city ordinances dealing with vegetation. The motion was seconded by Sara Christensen Blair. All present voting aye. Motion carried.

Adjournment: With no further business, Sara Christensen Blair made a motion to adjourn the meeting. Motion was seconded by Doug Farrand. All present voting aye. Motion carried. Meeting adjourned.


Submitted by:


Doug Farrand, Secretary


Wende Holzkamm, Office Manager

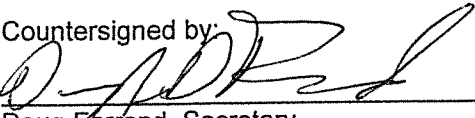
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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by 

Matt Prehn, President

9/5/18
Date

Countersigned by: 

Doug Farrand, Secretary

9-5-18
Date