

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 30, 2018 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Alan Johnson, Dave Lunzman, Dennis “Mike” Olson, Mark Remily, Clint Rux, and Jennifer Slight-Hansen. City Council Member Rob Ronayne was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Cody Roggatz, Tom Wanttie, Rich Krokkel, Rhea Ketterling, and Diana Daly.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Johnson moved, Olson seconded to approve the minutes of July 23 and July 24, 2018, as circulated. All present voting aye, motion carried.

OPEN FORUM

Aaron Schultz presented an update report on 211 Helpline Center contact numbers from January – June 2018. He stated that there were 326 contacts with over 400 referrals that went out. After one year, the goal is for 600 contacts.

OLD BUSINESSORDINANCE NO. 18-07-01

Rux moved, Remily seconded to approve second reading and final adoption of Ordinance No. 18-07-01 to rezone property described as Lot 10, Block 10, North Aberdeen Addition in the NW ¼ of Section 13, T123N, R64W of the 5<sup>th</sup> P.M., Aberdeen, Brown County, South Dakota (116 North First Street) from (C-3) Central Business District to (R-3) High Density Residential District. Upon roll call, all present voting aye, motion carried.

CONSENT CALENDAR

Remily moved, Olson seconded to approve the following items on the consent calendar:  
COMMUNITY EVENT PERMIT – for Walmart’s “Be A Hero 5K and Carnival” on September 15, 2018 at Walmart and the Aberdeen Aquatic Center.

SET BID DATE – of August 14, 2018 at 2:00 p.m. for an advertisement for bids on one new 2018 Skid Steer Track Loader for the Public Works Department – Street Division.

SET HEARING DATE – of August 13, 2018 at 5:30 p.m. for applications for a Retail On-Off Sale Wine License and a Retail On-Off Sale Malt Beverage & SD Farm Wine License for Eskimo Joes LLC at 601 Riverside Drive.

LICENSE – Residential Building Contractor – Clint Nieman dba Nieman Masonry.

AIRPORT PRIVATE HANGAR AREA LEASE AGREEMENTS – 1) Airport Lease #76 for Hangar Area #26 with John or Jyl Aman; 2) Airport Lease #29 for Hangar Area #12 with Wade Outka.

LOTTERY NOTICES – 1) Knights of Columbus, American Legion, and Aberdeen Optimist Club; 2) Presentation College Baseball; 3) Northern State University Foundation – receive and place on file.

DEPARTMENTS BOARDS’ REPORTS AND MINUTES – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Brown County/Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; Park & Recreation Board Meeting Minutes – receive and place on file.

All present voting aye, motion carried.

NEW BUSINESSHEARING ON MALT BEVERAGE/WINE LICENSE

This being the time and place set for a hearing on an application for a new Retail On-Off Sale Malt Beverage & SD Farm Wine License for Colorful Creations at 207 South Main Street, Mayor Levsen opened the hearing, no comments in opposition were received, Mayor Levsen

closed the hearing. Rux moved, Remily seconded to approve the new Retail On-Off Sale Malt Beverage & SD Farm Wine License for Colorful Creations at 207 South Main Street. All present voting aye, motion carried.

#### APPLICATION FOR BRIDGE IMPROVEMENT FUNDS

City Engineer Robin Bobzien presented an application for Bridge Improvement Grant Preliminary Engineering Funds in the amount of \$59,292.16 with a local match at 30% for \$17,787.65 with the SD Department of Transportation for the 10<sup>th</sup> Avenue, SE bridge. Bunsness moved, Johnson seconded to approve the application for the Bridge Improvement Grant Funds and the Resolution authorizing the submission of the grant application to the SD Department of Transportation as follows:

WHEREAS, the City of Aberdeen wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

Structure Number and Location: 07-122-333 for 10<sup>th</sup> Avenue, SE in Aberdeen

and WHEREAS, the City of Aberdeen certifies that the project is listed in the City's Five-Year Highway and Bridge Improvement Plan.

and WHEREAS, the City of Aberdeen agrees to pay the 30% match on the Bridge Improvement Grant funds.

and WHEREAS, the City of Aberdeen hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

#### NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

All present voting aye, motion carried.

#### APPOINTMENT TO AIRPORT BOARD

Transportation Director Cody Roggatz requested approval of the appointment of Eric Brenner to the Aberdeen Airport Board for a term ending on June 30, 2023. Remily moved, Johnson seconded to approve the appointment of Eric Brenner to the Aberdeen Airport Board. All present voting aye, motion carried.

Transportation Director Cody Roggatz announced his resignation as Transportation Director effective September 15, 2018 and gave accolades to his Airport and Transit staff.

#### BILLS

Rux moved, Slight-Hansen seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Wellmark Blue Cross/Blue Shield 167,500.00; ETS Corporation 1,550.00; Dacotah Bank 5,000.00; Plug N Pay 1,000.00; Infintech 1,000.00; Business Improvement District 277.42; NVC 29.24; J & K Mowing 804.17; United Parcel Service 215.16; CVB 29,045.24; Foerster Testing 1,300.00; Ringgenberg Electric Inc. 500.00; MTI Distributing 1,205.64; Great Northern Environmental 84.89; Karl's TV & Appliance 1,668.98; Matt's Tree Service 550.00; Clark Engineering 2,064.13; Sioux Valley Environmental 7,038.00; E & T Properties 86.59; NSU Purchase 26.84; GPHC 82.91; Jessie Guthmiller 153.61; Jeff Andrews 24.26; The Investment Group, LLC 20.51; Brittney Vetter 46.73; Michele Gruenstein 59.51. Upon roll call, all present voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander presented the 2019-2023 Capital Outlay Program and 2019 Budget Proposal to the City Council. Lander explained that City Ordinance 04-04-04 established a second penny sales tax to provide a funding source for the City's Major Capital Improvements. He stated that the Supreme Court ruling in June, 2018, requiring internet retailers collect sales taxes, will hopefully help local business sales and have a positive impact in 2019 on sales tax collections for the City of Aberdeen. In the 2019 Budget Proposal, Lander is recommending adding a full-time school resource officer to assist with the middle and elementary schools and

indicated that the City Attorney would be codifying the ordinances. Ride Line is expected to replace vehicles with three new buses. The Airport is planning upgrades which include a new passenger loading bridge, Aviation Apron Rehabilitation, or Taxiway Reconstruction. First reading of the 2019 City Budget Ordinance and Five-Year Capital Improvement Plan is scheduled to be presented at the City Council Meeting on September 4, 2018.

There being no further business, Remily moved, Bunsness seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.

#### JOINT CITY COUNCIL/COUNTY COMMISSION PROCEEDINGS

Brown County Commission Chambers, 25 Market Street, Aberdeen, South Dakota, July 31, 2018, at 8:45 a.m., Joint City Council/County Commission Meeting. Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Alan Johnson, Dave Lunzman, Dennis "Mike" Olson, and Mark Remily. City Council Members Rob Ronayne, Clint Rux, and Jennifer Slaight-Hansen were absent. Brown County Commissioners present were Tom Fischbach, Doug Fjeldheim, Nancy Hansen, and Duane Sutton. Brown County Commissioner Rachel Kippley was absent. City staff present were Brett Bill and Karl Alberts. County Auditor Maxine Fischer was present.

#### ORDINANCE NO. 18-07-02

Bunsness moved, Remily seconded to approve second reading and final adoption of Ordinance No. 18-07-02 to rezone the property described as Lot 14, Block 3, Moulton's First Subdivision in the SE ¼ of Section 2, T122N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (West of 13687 – 387<sup>th</sup> Avenue) from (A-1) Agricultural District to (M-AG) Mini-Agricultural District. Upon roll call, all present voting aye, motion carried.

Fischbach moved, Sutton seconded to approve second reading and final adoption of Ordinance No. 18-07-02 (478) as presented. All present voting aye, motion carried.

#### ORDINANCE NO. 18-07-03

Bunsness moved, Remily seconded to approve second reading and final adoption of Ordinance No. 18-07-03 to rezone the property described as Lots 1 and 2, Peter Reinbold Exception in the SW ¼ of Section 2, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (1402 and 1412 – 24<sup>th</sup> Avenue, NW) from (C-2) Highway Commercial District to (R-2) Medium Density Residential District. Upon roll call, all present voting aye, motion carried.

Hansen moved, Fischbach seconded to approve second reading and final adoption of Ordinance No. 18-07-03 (479) as presented. All present voting aye, motion carried.

There being no further business, Bunsness moved, Johnson seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.