

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 16, 2018 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members Dave Lunzman, Dennis "Mike" Olson, Mark Remily, Rob Ronayne, and Clint Rux. City Council Members Dave Bunsness, Alan Johnson, and Jennifer Slight-Hansen were absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, and Cody Roggatz.

Mayor Levsen led the Pledge of Allegiance.

## MINUTES

Ronayne moved, Rux seconded to approve the minutes of July 16, 2018, as circulated. All present voting aye, motion carried.

## OPEN FORUM

Dr. Timothy Downs, NSU President, was present to discuss the On-Campus Regional Sports Complex. Tom Hurlbert, architect from CO-OP Architecture, was also present to discuss the project, design, and progress. They requested the Council consider vacating 15<sup>th</sup> Avenue SE from the existing exit of the Barnett Center parking lot to South State Street to accommodate the revised plan for the NSU Athletic Complex.

Mike Bockorny, Aberdeen Development Corp. Executive Director, was present to discuss the sales tax refund program and possible amendments.

CONSENT CALENDAR

Remily moved, Ronayne seconded to approve the following items on the consent calendar:

SET HEARING DATE – of July 30, 2018 at 5:30 p.m. for an application for a new Retail On-Off Sale Malt Beverage and SD Farm Wine License for Colorful Creations LLC at 207 South Main Street.

LICENSE – Taxi Cab Driver – Logan Schnaidt

REQUESTS FOR STREET USE – 1600 Block of Werth Court Street for a neighborhood block party on July 20<sup>th</sup> from 7:00 p.m. to 12:00 midnight; 22<sup>nd</sup> Ave., NE between North Dakota Street and North State Street for a neighborhood block party on July 28<sup>th</sup> from 3:00 p.m. to 11:00 p.m.

LOTTERY NOTICE – St. Mary's Church – receive and place on file.

AIRPORT HANGAR LEASE AGREEMENTS: Hangar Lease #16 with Dr. Jerome Eckrich, JR. for Hangar Area #16; Hangar Lease #24 with Alpha Echo, Inc. for Hangar Area #21; Hangar Lease #70 with William Berg for Hangar Area #30.

All present voting aye, motion carried.

NEW BUSINESS

## RESOLUTION NO. 18-07-04R

City Attorney Ron Wager presented Resolution No. 18-07-04R to declare firearms as surplus property and provide for the trade-in on new items. Lunzman moved, Remily seconded to approve Resolution No. 18-07-04R as follows:

BE IT HEREBY RESOLVED by the Aberdeen City Council that the following described property is declared surplus property and may be disposed of in accordance with SDCL §23A-37-13, said property is described as follows:

Description – Tag No. – Incident No.

20 Gauge New England Arms Serial #72V7322 – 45805 – 4000518; .22 Marlin Serial #10323325 – 48622 – 4002348; Winchester 30/30 Serial #543015 – 51515 – 6002802; Ruger 10/22 Serial #241-18740 – 52129 – 7000118; Hi-Point 9mm Serial #P063323 – 52122 – 7000118; .22 Winchester Serial #22LR610 – 11AP0058 – 11002917; 20 Gauge Winchester 1300 Serial #L2523798 – 11AP0059 – 11002917; 12 Gauge Winchester 1300 Serial

#L3420678 – 11AP0060 – 11002917; Springfield PR2 Serial #US501950 – 12-0538 – 12000369; Taurus Judge Serial #DM993011 – 13AP1071 – 13AP13090; Sig Sauer Serial #24b169363 – 14AP0048 – 14AP00698; Benelli Nova Serial #Z160002 – 14AP0049 – 14AP00698; Taurus PT840 Serial #SFU89095 – 14AP1406 – 14AP18230; 12 Gauge Mossberg Serial #MV86900H – 15AP0281 – 15AP01408; Remington 7600 Serial #8107649 – 15AP0550 – 15AP03233; Hi-Point 9mm Serial #P1705003 – 15AP0621 – 15AP03876; Remington 1100 Serial #N439505VV – 15AP1194 – 15AP08831; Worchester .32 Serial #PAT0C8 – 15AP1825 – 15AP15541; Worchester Serial #95APR796 – 15AP1826 – 15AP15541; Winchester 1300 Serial #L2694289 – 15AP2601 – 15AP23294; Remington 700 Serial #C6861041 – 15AP2602 – 15AP23294; 20 Gauge Winchester Serial #Unknown – 15AP2603 – 15AP23294; Springfield 67F Serial #Unknown – 15AP2636 – 15AP23490; Benelli Nova Serial #V257593 – 15AP2724 – 15AP24178; .22 Remington Serial #A1128054 – 16AP0400 – 16AP03895; .22 Henry Rifle Serial #418779H – 16AP1389 – 16AP13012; .22 Springfield Serial #Unknown – 16AP1526 – 16AP14036; 20 Gauge Hawthorne Serial #Unknown – 16AP1527 – 16AP14036; .22 Remington Serial #None – 16AP1532 – 16AP14036; Stevens Shotgun Serial #D082018 – 16AP1533 – 16AP14036; .22 Remington Serial #None – 16AP1534 – 16AP14036; Hi-Point 9mm Serial #P1639983 – 16AP2381 – 16AP19909; .22 Savage Serial #2764776 – 16AP2543 – 16AP23913; 12 Gauge Remington 879 Serial #W713708MZ – 16-2694 – 16AP25527; Cobra Serial #CP101411 – 17AP0107 – 17AP00094; Rohrbaugh R9 Serial #R1525 – 17AP0601 – 17AP05950; Hi-Point 9mm Serial #P1816775 – 17AP1546 – 17AP14323; Taurus Judge Serial #ER417816 – 17AP1640 – 17AP15279; Ruger 10/22 Serial #233-93059 – 17A3098 – 17AP28597; .22 Coast to Coast Serial #Unknown – 18AP0571 – 18AP04920; Star 9mm Serial #SBM216593 – 18AP1091 – 18AP06308.

BE IT FURTHER RESOLVED that the Chief of Police may trade this surplus property to any licensed firearms dealer as allowed by law.

All present voting aye, motion carried.

#### HEARING ON PACKAGE OFF-SALE LIQUOR LICENSE

This being the time and place set for a hearing on an application for a new Package Off-Sale Liquor License for ZBC, Inc. dba Lucky's Drinkery at 420 South Main Street, Mayor Levsen opened the hearing, no public comments in opposition were received, Mayor Levsen closed the hearing. Remily moved, Rux seconded to approve the Package Off-Sale Liquor License for ZBC, Inc. at Lucky's Drinkery, 420 South Main Street. All present voting aye, motion carried.

#### APPOINT PROPERTY OWNERS TO APPRAISE SURPLUS PROPERTIES

City Attorney Ron Wager presented a request to appoint Troy McQuillen, Jeff Mitchell, and Marshall Lovrien, all real property owners within the City of Aberdeen, to appraise the value of surplus library property at 503 and 510 South Kline Street and surplus federal courthouse property at 102 – 4<sup>th</sup> Avenue, SE. Ronayne moved, Lunzman seconded to approve the appointment of Troy McQuillen, Jeff Mitchell, and Marshall Lovrien to appraise the value of 503 and 510 South Kline Street and 102 – 4<sup>th</sup> Avenue, SE. All present voting aye, motion carried.

#### AGREEMENT FOR SITE MONITORING NEAR WILLOW CREEK LAKE

Transportation Director Cody Roggatz presented an agreement with Helms & Associates for site monitoring near Willow Creek Lake. Rux moved, Olson seconded to approve and authorize the City Manager to sign the Wetland Monitoring Agreement with Helms & Associates for site monitoring near Willow Creek Lake. All present voting aye, motion carried.

#### AGREEMENT FOR AIRPORT MASTER PLAN PROJECT

Transportation Director Cody Roggatz presented an agreement for professional services for AIP #3-46-0001-39-2018 Airport Master Plan, Layout Plan, and Aerial Approach Survey

Project with Helms & Associates at a total cost of \$486,957.68 pending Federal Aviation Administration review and approval of pending Independent Fee Evaluation. The total cost would be reimbursed at 90% Federal Share (\$438,261.91), 5% State Share (\$24,347.88), and 5% City Share (\$24,347.88). Ronayne moved, Remily seconded to approve and authorize the City Manager to sign the agreement with Helms & Associates for professional services for AIP #3-46-0001-39-2018 Airport Master Plan, Layout Plan, and Aerial Approach Survey Project. All present voting aye, motion carried.

#### **PAYMENT FOR WILDLIFE HAZARD ASSESSMENT/MITIGATION PROJECT**

Transportation Director Cody Roggatz presented a request for payment in the amount of \$4,105.89 to Helms & Associates for work on the Airport AIP #3-46-0001-37-2017 Wildlife Hazard Assessment and Mitigation Project. Ronayne moved, Remily seconded to approve the payment request in the amount of \$4,105.89 to Helms & Associates. Upon roll call, all present voting aye, motion carried.

#### **PAYMENT FOR PASSENGER LOADING BRIDGE PROJECT**

Transportation Director Cody Roggatz presented a request for payment in the amount of \$3,022.70 to Helms & Associates for engineering services to acquire the Airport Passenger Loading Bridge. Olson moved, Rux seconded to approve the payment request in the amount of \$3,022.70 to Helms & Associates. Upon roll call, all present voting aye, motion carried.

#### **AGREEMENT FOR SIGNAL AND ROADWAY LIGHTING IMPROVEMENTS**

City Engineer Robin Bobzien presented an agreement with SD Department of Transportation for joint maintenance, encroachment, and financial services for the Signal and Roadway Lighting System Improvements on Hwy #12. Remily moved, Rux seconded to approve the maintenance, encroachment, and financial services agreement with SD Department of Transportation for the Signal and Roadway Lighting System Improvements on Hwy #12. Upon roll call, all present voting aye, motion carried.

#### **BID ON THREE TRUCK CHASSIS FOR PUBLIC WORKS**

City Engineer Robin Bobzien explained and recommended that a bid received on July 10, 2018 from Crawford Trucks & Equipment for Three Salt Truck Chassis for the Public Works Department – Street Division be accepted. Olson moved, Ronayne seconded to accept the bid from Crawford Trucks & Equipment in the amount of \$139,000 for three used Freightliners and authorize the City Manager and City Finance Officer to sign all the necessary documents after approval by the City Attorney. All present voting aye, motion carried.

#### **CHANGE ORDER/PAYMENT FOR 8<sup>TH</sup> AVE ST RECONSTRUCTION**

City Engineer Robin Bobzien presented a request for approval of a change order in the amount of \$217,703.73 and a payment request in the amount of \$651,775.84 to Reede Construction for work on the 8<sup>th</sup> Ave., NW Street Reconstruction Project. Rux moved, Remily seconded to approve Change Order #2 in the amount of \$217,703.73 and Payment Request #2 in the amount of \$651,775.84 to Reede Construction. Upon roll call, all present voting aye, motion carried.

#### **PAYMENT FOR MILL AND OVERLAY IMPROVEMENTS**

City Engineer Robin Bobzien presented a payment request for approval in the amount of \$46,044.69 to Lien Transportation for work on the Mill and Overlay Improvements Project. Lonzman moved, Ronayne seconded to approve Payment Request #1 in the amount of \$46,044.69 to Lien Transportation. Upon roll call, all present voting aye, motion carried.

#### **BILLS**

Ronayne moved, Remily seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Northern Electric 4,207.69; NVC 654.45; United States Treasury 793.48; 121 Benefits 273.00; Western Area Power Admin. 10,290.81; Praxair, Inc. 3,047.90; CH Diagnostic/Consulting 415.00; Graymont Capital Inc. 20,172.04; SD Dept.

Environment/Natural Resources 50.00; MARCO Inc. 91.65; AT & T 170.97; West Payment Center 541.24; American News 7,678.30; Aberdeen Chamber of Commerce 27,518.00; Aberdeen Development Corp. 39,166.67; Aberdeen School Dist. 2,275.00; Elyssa Behan 45.00; Praxair Distribution Inc. 132.78; Animal Care Clinic 175.46; Helms & Associates 304.50; MARCO Technologies LLC 1,027.02; Brown County Landfill 17,859.61; Baxter Healthcare Corp. 108.22; Girton Adams Company 1,181.40; Overhead Door 127.55; Dahme Construction 2,000.00; Hawkins Inc. 7,590.90; Dakota Electronics 7,693.75; Exhaust Pros 58.00; Cole Papers Inc. 576.38; Farm Power Mfg Inc. 356.19; Carus Corp. 6,800.00; GCR Tires & Service 182.50; Flexible Pipe Tool Company 288.40; Jensen Rock & Sand Inc. 1,529.20; Graham Tire Co. 14.98; Farm & Home Publishers Ltd. 53.90; Grote Body Shop 1,736.53; HACH Co. 785.97; South Brown Conservation Dist. 33.00; Auto Value Part Stores/Hedahls 3,040.04; Joel Weig 156.00; SD Redbook Fund 20.00; Kesslers Inc. 79.76; Lawson Products Inc. 1,113.50; Steven Lust Automotive 151.41; MAC's Inc. 70.27; Ferguson Enterprises, Inc. 16.40; NB Golf LLC 70.00; Michael Todd & Co. Inc. 3,259.44; Sanford Health Occupational Medicine Clinic 507.00; B & B Contracting 3,162.50; Farnums Genuine Parts 802.12; Pantorium 29.00; Dakota Supply Group 16,848.90; Graymont Capital Inc. 34,903.66; Midstates Group 3,926.08; Cross Country Freight Solutions, Inc. 100.39; Safety Service Inc. 1,321.02; Avera St. Luke's Hospital 595.88; Schwan Electric Inc. 2,210.75; SHARE Corp. 3,940.10; Sherwin-Williams Co. 159.94; Crawford Trucks & Equipment 6,283.24; Sodak Sports 99.99; SD Div. of Motor Vehicles 63.60; SD Dept. of Transportation 6,587.33; Brad Tennant 250.00; Stan Houston Equipment, Inc. 3,339.80; J & K Mowing Service 235.00; Weismantel Rent All 600.00; Wright & Sudlow 4,389.00; Aberdeen Area Arts Council 6,500.00; Spaans Babcock Inc. 13,110.00; Fastenal Company 551.29; PRAXAIR, Inc. 6,056.65; Aberdeen Awards 60.00; Totally Tubular Mfg 40.10; ADAPCO Inc. 8,206.70; Haug Plumbing & Heating 270.57; Morphotrak, LLC 6,151.00; AICPA 275.00; Olson's Pest Technicians 2,400.00; Harms Oil Company 22,309.82; G.L. Berg Entertainment 260.00; Dependable Sanitation 2,077.00; Dakota Ink & Toner 318.45; HARR Motors 270.00; AAP of Aberdeen SD 172.69; Sioux Valley Environmental Inc. 3,519.00; M & T Fire & Safety Inc. 78.00; Sleuth Systems 1,485.00; Cartney Bearing Co. 310.33; SD Dept. Health Lab 529.00; Physio-Control Inc. 818.00; Pauer Sound & Music Inc. 2,386.13; Executive Management 285.29; Climate Control 703.00; Pierson Ford-Lincoln-Mercury 119.86; Weigel Construction 1,661.00; Stacy Vrchota 156.00; Traffic Control Corp. 2,160.00; Barton Heating & A/C Inc. 430.74; SD Dept. of Revenue 33,092.38; Dakota Broadcasting LLC 620.00; Northwestern Energy 2,138.86; ARFF Specialists, LLC 4,900.00; The Sewing Shoppe 28.00; Jarman's Water System 465.00; Northern Valley Communications 81.68; MTI Distributing 1,744.81; Kirk's Auto 5,795.39; Lien Transportation Co. 128,631.12; Aberdeen Police Dept. 30.00; Footsteps Counseling 360.00; McMaster-Carr Supply Co. 351.98; Dr. Steve Redmond 500.00; Randy Meister 156.00; HP, Inc. 918.00; Jon Droege 489.10; Towing Plus 125.00; Fire Safety First 408.25; Brown County Highway Dept. 4,320.90; Lutheran Social Services 240.00; Federal Express Corp. 64.43; Ken's Superfair Foods 58.55; Claims Associates Inc. 500.00; Karl Alberts 21.00; Border States Electric Supply 87.50; Menards 6,842.93; Carol Weber Green 1,200.00; Bound Tree Medical LLC 2,086.50; Daryl VanDover 54.66; Water & Environmental Engineering 51.50; Aqua Pure Inc. 8,016.25; Convention Visitors Bureau 38,043.95; Dakota Fluid Power Inc. 1,998.01; EZ-Liner 234.76; Borns Group 1,522.57; Impact Janitorial 3,580.25; AT & T Cell 392.87; Montam Charters & Tours 2,300.00; Tyler Technologies 1,582.99; Ferguson Waterworks 1,338.45; 3M 9,040.40; Just Plumbing, LLC 1,241.52; ULTRAMAX 338.00; Matheson Tri-Gas Inc. 223.00; Aberdeen Shuttle 260.50; POMP's Tire Service, Inc. 5,900.38; Locators & Supplies Inc. 806.42; R B Upholstery 108.00; GALLS Inc. 287.92; Olson Aluminum Castings 2,491.08; Dakota Oil 307.56; SD Underground Inc. 1,918.37; Diamond Vantage, Inc. 5,344.00; UV Doctor Lamps, LLC 3,095.22; East River Plumbing LLC 218.43;

Vernon Manufacturing 92.50; Road Machinery & Supplies Co. 177.06; STARR Chief Eagle 900.00; Jennifer J. Hopkins 330.00; Britton Pankratz 1,040.00; Midwest Erosion Control & Seeding LLC 4,555.00; NESD SHRM 75.00; Holiday Inn 590.00; Crouch Irrigation 3,580.00; VESSCO Inc. 512.59; Best Western Ramkota 95.00; MVTL Lab 1,132.00; J R Huebner 156.00; Patricia Brosz 780.00; Aberdeen Chrysler Center 93.75; John Henry Foster MN Inc. 323.22; Thatcher Company 43,139.52; Midcontinent Communications 450.00; Newman Traffic Signs 2,120.31; Butler Machinery Co. 155.83; GRAINGER 196.05; Sanitation Products Inc 6,777.24; Geffdog Designs 3,718.16; Cooper Animal Clinic 226.80; WEB Water Bottling Co. 59.00; Ameripride Services Inc. 942.96; Crescent Electric Supply 17.64; Country Concrete/Landscaping 1,243.39; SDTLA 100.00; Harry Implement, Inc. 338.65; Stantec Consulting Services Inc 5,558.00; A-1 Sanitation 690.78; Tri-State Water, Inc. 68.00; Swanson Electric 1,322.96; Thomas J. Schinderling 250.00; Robyn Ewalt 150.00; AT Cleaning 1,293.75; Nicole Foote 225.00; Northern Plains Psychological 180.00; Aberdak Club 225.00; CWF Masonry & Construction Inc. 759.75; MAC Tools/D&D Distributing LLC 119.00; Lylia Agius Designs 90.00; Premier Equipment, LLC 195.22; Office Depot 214.89; Transource Truck & Equipment, Inc. 1,659.66; Blackstrap Inc. 3,686.95; Jonathon Murdy 1,320.93; AGTEGRA Cooperative 3,110.31; Runnings Supply Inc. 3,627.08; Interstate Battery 1,633.30; Brad Kingsriter 20.00; Nancy Shaner 32.94. Upon roll call, all present voting aye, motion carried.

#### NO CITY MANAGER'S REPORT

City Manager Lynn Lander mentioned that City Engineer Robin Bobzien will be presenting a Snow Removal Operations Comparison Report at the next Council Meeting.

There being no further business, Ronayne moved, Remily seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.