

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 9, 2018 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Alan Johnson, Dave Lunzman, Dennis "Mike" Olson, Mark Remily, Rob Ronayne, and Jennifer Slight-Hansen. City Council Member Clint Rux was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Shirley Arment, Cody Roggatz, and Tom Wanttie.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Johnson moved, Bunsness seconded to approve the minutes of July 2, 2018, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present.

CONSENT CALENDAR

Remily moved, Ronayne seconded to approve the following item on the consent calendar:

REQUEST FOR STREET USE – alley on 5th Avenue, SW to South Main Street by Malchow's Furniture Store on July 13th from 5:00 a.m. to 6:00 p.m. on July 14th for Crazy Days.

NEW BUSINESS

RESOLUTION NO. 18-07-01R

City Planning/Zoning Director Brett Bill presented Resolution No. 18-07-01R for annexation of 1.98 acres described as proposed Lot 1, Steele-Teigen Addition in the NW ¼, SW ¼, of Section 16, T123N, R63W of the 5th P.M., Brown County, South Dakota (115 Brown County 19 South) into the city limits of the City of Aberdeen. Johnson moved, Remily seconded to approve Resolution No. 18-07-01R to annex the property for Loren D. Steele into the city limits. All present voting aye, motion carried.

RESOLUTION NO. 18-07-02R

City Planning/Zoning Director Brett Bill presented Resolution No. 18-07-02R for annexation of 58.5 acres described as the SE ¼ of the NW ¼ and West 640' of the SW ¼ of the NE ¼ (except the North 250' thereof) and the North 100' of the East 1200' of the NE ¼ of the SW ¼, all in Section 20, T123N, R63W of the 5th P.M., Brown County, South Dakota (East of Willowwood Subdivision) into the city limits of the City of Aberdeen. Olson moved, Bunsness seconded to approve Resolution No. 18-07-02R to annex the property for Lamont Development, Stiles & Byron, LLC, and Lamont Enterprises Limited Partnership into the city limits. All present voting aye, motion carried.

HEARING ON SPECIAL LIQUOR LICENSES FOR ADA

This being the time and place for a hearing on applications for Special One-Day Retail On-Sale Liquor Licenses on July 12th, August 9th, August 24th, and August 25th for Aberdeen Downtown Association Events and requests for Community Event Permits, Mayor Levsen opened the hearing, no public comments were received, Mayor Levsen closed the hearing. Remily moved, Lunzman seconded to approve Special Liquor Licenses and Community Event Permits for Aberdeen Downtown Association as follows: Special Liquor Licenses and Community Event Permits for July 12th and August 9th for the Summer Concert Series on South Main Street from Railroad Avenue to 1st Avenue; Special Liquor Licenses and Community Event Permits for August 24th for the Summer Concert Series and August 25th for Sizzlin Summer Nights both on 3rd Avenue SE/SW to Alleys off of South Main Street; a Community Event Permit for Crazy Days on July 14th on Main Street from 6th Avenue to 2nd Avenue; and a Community Event Permit for Collegepalooza on August 28th on South Main Street from 3rd Avenue to 5th Avenue with street closings as requested. All present voting aye, motion carried.

HEARING ON MALT BEVERAGE-WINE LICENSE FOR NATURAL ABUNDANCE

This being the time and place set for a hearing on an application for a new Retail On-Off Sale Malt Beverage and SD Farm Wine License for Natural Abundance Cooperative at 112 North Main Street, Suite #2, Mayor Levsen opened the hearing, no public comments were received, Mayor Levsen closed the hearing. Ronayne moved, Remily seconded to approve the new Retail On-Off Sale Malt Beverage and SD Farm Wine License for Natural Abundance Cooperative at 112 North Main Street, Suite #2. All present voting aye, motion carried.

COMMUNITY EVENT PERMIT FOR NSU

Remily moved, Johnson seconded to approve the application for a Community Event Permit for Northern State University's Gypsy Day Parade on September 29th on Main Street with street closings from North Main Street and 15th Avenue North through downtown Main Street to 12th Avenue South from 6:00 a.m. to 1:00 p.m. All present voting aye, motion carried.

2018 BUDGET SUPPLEMENT FOR LIBRARY

City Manager Lynn Lander presented a request for a 2018 Budget Supplement for adding afternoon hours on Sundays for the K.O. Lee Aberdeen Public Library that was approved by the Library Board of Trustees. Lander asked the Library Board of Trustees to explain the Plan #1 Request to the Council for a budget supplement in the amount of \$13,845.79 to finance the cost of salaries which includes hiring an extra full-time library technician who would work 5 hours on Sunday as part of their 40 hour weekly schedule and hiring four part-time staff for 4 hour shifts. Library Director Shirley Arment was present to discuss the request. After the discussion, no action was taken by the Council.

PAYMENT FOR PERMANENT EASEMENT FOR WEST WATER LOOP

City Engineer Robin Bobzien presented a request for payment to Trevor Lien in the amount of \$5,089 for a permanent easement on the East 50' of the SE ¼ of Section 15, T123N, R64W of the 5th P.M., in Lien Outlot A in the SW ¼ of Section 14, T123N, R64W of the 5th P.M., and the SE ¼ of Section 15, T123N, R64W of the 5th P.M., Brown County, South Dakota for installation and maintenance of utilities on the West Water Loop Project. Bunsness moved, Olson seconded to approve the payment of \$5,089 to Trevor Lien for the permanent easement. Upon roll call, all present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR ACCESS QUADRANT PROJECT

City Engineer Robin Bobzien presented a change order in the amount of \$33,163.34 and a payment request in the amount of \$63,711.39 to CWF Masonry & Construction for work performed on the Accessible Quadrant Improvements Project (CONC-2018-2). Bunsness moved, Olson seconded to approve and authorize the City Manager to sign Change Order #1 in the amount of \$33,163.34 and Payment Request #2 in the amount of \$63,711.39 to CWF Masonry & Construction. Upon roll call, all present voting aye, motion carried.

PAYMENT FOR THIRD AVE. SE STREET PROJECT

City Engineer Robin Bobzien presented a payment request in the amount of \$253,758.60 to Sharp Enterprises for work on the Third Ave., SE Street Improvements. Johnson moved, Slight-Hansen seconded to approve and authorize the City Manager to sign Payment Request #1 in the amount of \$253,758.60 to Sharp Enterprises. Upon roll call, all present voting aye, motion carried.

BILLS

Bunsness moved, Ronayne seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Northwestern Energy 88,867.06; US Bank 38,656.83; US Bank Corp. Trust 376,420.92; Dependable Sanitation 22,958.10; Braeden Seelhorst 36.26; Cory Gollnick 37.92; Steve Darling 26.28; Gale Gunderson 43.08; Larry Hardy 42.12; Larry Stewart 26.28; J & K Mowing Service 483.33; Midwest Alarm Company 282.96; Aberdeen Chamber of Commerce 15.00; Aberdeen School District 18,973.18; Praxair Distribution Inc 629.29; SD

State University/Dept. of Residential Life 260.00; Beadle Floral & Nursery 40,017.90; Helms & Associates 10,906.65; MARCO Technologies LLC 226.29; Bonnie Bitz 4,860.00; RDO Equipment Co. 39.12; Northern Plains Animal Health 97.44; Chris & Dan's Tarp & Canvas Repr. 248.00; Leidholt Electric LLC 61.22; Dahme Construction 1,863.08; Hawkins Inc. 1,202.60; Dakota Electronics 36.50; Vosika Fencing 50.66; Wenger Corp. 628.00; Don's Builders Hardware 477.70; Cole Papers Inc. 3,400.25; Farm Power Mfg. Inc. 119.73; Range Servant America Inc. 122.50; GCR Tires & Service 143.50; Jensen Rock & Sand Inc. 1,030.56; Graham Tire Co. 64.20; Grote Roofing Co. Inc. 201.02; Education Outdoors 176.80; Auto Value Part Stores/Hedahls 1,137.49; CASH-WA Distributing 7,092.27; House of Glass, Inc. 1,548.43; Nelson Sales & Service, LLC 1,026.42; H F Jacobs & Son 34,892.36; Ken's Alignment Auto Service 104.89; Kesslers Inc 208.10; Kleins 735.31; Titleist 4,283.40; New Dimensions 3,177.65; MAC's Inc. 167.11; North Star Energy LLC 48.00; Ferguson Enterprises, Inc 520.30; Sewer Duck, Inc. 250.00; Farnums Genuine Parts 502.83; A & B Business Solutions 755.78; Pantorium 115.20; Mardian Scrap Recycling Inc. 53.31; Kromer Co. 236.50; Dakota Supply Group 2,139.56; Midstates Group 3,279.48; CI Sport Inc. 4,495.09; Ringgenberg Electric Inc. 1,363.81; Avera St. Luke's Hospital 4,158.00; Schwan Welding & Boiler 152.00; Mobridge Tribune 265.00; Sherwin-Williams Co. 1,840.55; Ditch Witch of SD Inc. 950.00; Crawford Trucks & Equipment 13.02; Bandit Industries, Inc. 642.85; Pro-Build 59.65; Weismantel Rent All 1,475.00; Western Printing 1,352.53; Woodman Refrigeration Co., Inc. 237.45; Wright & Sudlow 1,080.00; Hannah Lagerquist 50.40; Aberdeen Lawn Care 87.50; Baker & Taylor Inc. 4,246.79; DEMCO Inc. 108.71; GALE/CENGAGE Learning 441.45; Fastenal Company 369.62; ADAPCO Inc. 4,555.07; Gametime 59,886.01; Aberdeen Taxi, LLC 166.50; Dependable Sanitation, Inc. 2,287.75; Center Point Large Print 341.74; Bryan Rock Products 475.15; Pressure Washer Central 73.38; AAP of Aberdeen SD 779.71; Fordham Signs 304.00; WISP Services LLC 56.25; PEPSI-COLA 6,183.45; COCA-COLA Refreshments 273.00; Pauer Sound & Music Inc. 540.00; Titan Access Acct/Productivity Plus 612.49; Hub City Radio 550.00; Executive Management 78.31; Beacon Athletics 3,465.20; Dakota Outdoors 99.99; Pierson Ford-Lincoln Mercury 43,460.00; West Payment Center 74.55; Parkview Nursery Inc. 1,602.00; Mid-Am Research Chemical 4,265.71; Dakota Broadcasting LLC 750.00; Livestock Specialist Inc. 39.00; MTI Distributing 17,615.45; Lien Transportation Co. 3,148.73; Dakota Fence Co. 20,952.00; Midland Lease Division 250.54; Pontem Software 15,850.00; The Lifeguard Store Inc. 298.00; Bismarck Tribune 135.00; Dakota Concrete Raising 2,687.70; Jacobson Hat Co., Inc. 922.70; Fire Safety First 94.73; Ryan Company Inc. 830.12; Ken's Superfair Foods 9,102.29; Century Business Products 460.30; Fairway Manufacturing Co. 713.05; West River Beverage Inc. 2,235.50; Sabrina Padfield 169.68; The Boston Fern 583.05; Menards 4,309.23; The Brookings Register 179.00; Golden West Industrial Supply 326.85; Sioux Falls Regional Airport 30.00; Dakota Fluid Power Inc. 173.66; McQuillen Creative Group Inc. 1,081.50; Midwest Mini Melts 7,138.00; Grand Forks Herald 118.75; Wylie Thunder Road 427.50; Borns Group 249.21; Spectrum Promotional Products 9,947.61; OCLC, Inc. 887.45; Associated Pool Builders, Inc. 570.00; Confluence 3,250.70; Ferguson Waterworks 16,723.40; Matheson Tri-Gas Inc. 181.24; The UPS Store 51.87; BSN Sports, Inc. 2,342.13; Haider Construction, Inc. 6,257.15; Pomp's Tire Service, Inc. 200.00; Van Diest Supply Co. 3,062.45; Bob Pagel 15.00; Carlson & Stewart Refrigeration Inc. 850.39; SD Hotel & Lodging Association 195.00; Dakota Oil 526.83; NALCO Company 120.88; KQLX Radio 230.00; Cipher Imaging 1,597.50; Diva's Entertainment LLC 1,600.00; Hub City Flooring, LLC 1,652.60; Chris Monroe 1,200.00; John Schwab 75.00; Mike Shannon 50.00; Shower Tower 168.45; Annemarie Smith 25.00; Balloon Squad USA 635.00; Costume Specialists 380.00; Naomi Hull-Harpist 150.00; NSU/Confucius Institute 45.37; Rockin Rob Show 375.00; DSS Image Apparel 215.00; Advance Auto Parts 123.16; Aberdeen Plumbing &

Heating Inc. 860.90; Pro Ag Supply Inc. 74.07; John Kersten 2,000.00; Carrot-Top Industries 436.25; Nielsen's 411.62; Midwest Tape 271.33; West Sioux Ceramics & DPS 209.95; Jerry Barlow 325.00; Area IV Senior Nutrition 44.00; Butler Machinery Co. 5,395.16; L & O Acres Transport 937.80; GRAINGER 706.23; Geffdog Designs 594.52; The Library Store 108.56; Ameripride Services Inc. 1,772.02; Bowers Tree Service 300.00; Crescent Electric Supply 131.39; Artic Glacier USA, Inc. 665.70; Universal Publications 195.00; Midwest Pump & Tank 204.84; Associated Supply Co. Inc. 4,045.55; Harlow's Bus Sales, Inc. 88.40; Tri-State Water, Inc. 45.50; Swanson Electric 25,980.12; Chance Rides Manufacturing Inc. 3,278.86; AT Cleaning 607.50; Midwest Pest Control 680.00; Troy McQuillen 180.00; Iheartmedia 99.00; Aberdeen Club 300.00; Moment To Moment Photography 500.00; Moss & Barnett 10,183.50; Hansmeier & Son, Inc. 1,400.00; Hillyard Sioux Falls 315.63; Bibliothica, LLC 8,034.09; Kandi K. Smith 262.50; Todd Branson 286.84; Jonathon Murdy 2,500.00; AGTEGRA Cooperative 12,734.74; Runnings Supply Inc. 8,837.59; Large Print Book Company LLC 14.48; Interstate Battery 235.90; Trent Kurtz 542.00; Jaccy Wilson 900.00. Upon roll call, all present voting aye, motion carried.

PAYROLL

Ronayne moved, Remily seconded to approve the payroll for the period from June 24, 2018 through July 7, 2018 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 156,727.98; SD Retirement 75,680.75; Governing Body 3,192.28; City Manager 8,113.11; City Attorney 6,565.55; Finance 12,732.88; HR 7,457.60, Building 1,669.75; Computer 4,777.57; Planning/Zoning 14,544.15; Engineering 14,849.97; Police 129,609.56, Fire 110,954.24, Nicholas McGlothlen 16.30 hr, Cody Wright 14.41 hr; Housing/Building 6,486.55; Street 30,961.09; Traffic 5,000.77; Solid Waste 24,319.26, Jordan Rohrbach 16.56 hr; Transportation/Ride Line 15,741.36, Library 26,111.27; Parks, Rec & Forestry 214,950.07, Brandon Barrett 10.50 hr, Austin Eggl 9.00 hr or 15.00 game, Brent Ekanger 9.00 hr or 50-56/team, Erick Fastenau 10.50 hr, Margaret Fouberg 10.25 hr, Jonas Hopper 9.00 hr or 56/team, Spencer Johnson 10.50 hr, Alexandria Larson 10.75 hr, Jerome Letcher 5,000 season, Cassidy Schaar 10.25 hr, Joie Spier 10.25 hr, Katie Strande 10.25 hr, Matthew Weidner 10.00 hr; Airport 17,431.45, Pipe 27,102.45; Water Treatment 20,500.13; Meter 2,877.36; Water Reclamation 21,087.13; Pump 9,184.73, Old Federal Crths Bldg 1,842.57. Upon roll call, all present voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report which included a discussion by Transportation Director Cody Roggatz and Ride Line Manager Tom Wanttie on regionalization of the Transit System.

There being no further business, Slaughter-Hansen moved, Ronayne seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by the Finance Office. /s/ Karl Alberts, Finance Officer.