

**PARK & RECREATION SPECIAL BOARD MEETING
ARCC – ALUMNI ROOM
JUNE 6, 2018 – 12:00 NOON**

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Sara Christensen Blair, Jerry Mills, Matt Prehn, Josh Rife, and David Sandvig.

Also in attendance was Dave Bunsness, City Council Member.

Meeting Minutes: Josh Rife made a motion to accept the minutes. Motion seconded by David Sandvig. All present voting aye. Motion carried.

Financial Statements: April and May financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Sara Christensen Blair made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Jerry Mills. All present voting aye. Motion carried.

Order of Business:

Report on Lee Park Golf Course – Jon Murdy and Charles Kornmann: Jon Murdy and Charles Kornmann presented information to the board on how daily operations and grounds work is going this summer at the course.

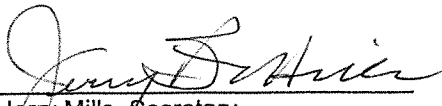
Declare 42 Metal Halide Light Fixtures Surplus Property: Mark Hoven informed the board these lights are no longer needed as the lighting system at Fossum Field has been upgraded. David Sandvig made a motion to declare the Halide light fixtures as surplus property. The motion was seconded by Josh Rife. All present voting aye. Motion carried.

Consider Policy Number 4153 Concerning Prohibited Uses of Computer and Personal Devices at the Senior Center: Jackie Witlock presented information to the board about the need to adopt the new policy concerning the use of the computers and personal devices at the Senior Center. Josh Rife made a motion to approve Policy Number 4153 concerning the prohibited uses of computers and personal devices at the Senior Center. The motion was seconded by Sara Christensen Blair. All present voting aye. Motion carried.

Consider 2019 Parks, Recreation & Forestry Department Budget: Supervisors from each division presented information to the board on their budget requests for the 2019 budget year. Discussion was held. Jerry Mills made a motion to approve the 2019 Parks, Recreation & Forestry Department Budget. The motion was seconded by Josh Rife. All present voting aye. Motion carried.

Adjournment: With no further business, Josh Rife made a motion to adjourn the meeting. Motion was seconded by Sara Christensen Blair. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:


Jerry Mills, Secretary


Wendie Holzmann, Office Manager

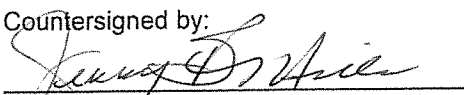
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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by: 

Matt Prehn, President

7/2/18
Date

Countersigned by: 

Jerry Mills, Secretary

7-2-18
Date