

PARK & RECREATION BOARD MEETING
ARCC – Eagles Nest
June 3 – 12:00 NOON

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Nick Gehrts, Doug Farrand, Tom Kuck, Matt Prehn Bethany Russell and David Sandvig.

Meeting Minutes: Doug Farrand made a motion to accept the minutes from the regular meeting held on May 6, 2020. Motion seconded by Nick Gehrts. All present voting aye. Motion carried. Nick Gehrts made a motion to accept the minutes from the special meeting held on May 20, 2020. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Financial Statements: Financials for May were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

David Sandvig made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Nick Gehrts. All present voting aye. Motion carried.

Order of Business:

Consider 2021 Budget for Parks, Recreation and Forestry Department. Supervisors from each division presented information to the board on their budget requests for the 2021 budget year. Discussion was held. Doug Farrand made a motion to approve the 2021 Parks, Recreation & Forestry Department Budget. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Authorize to bid for 2021 Landscaping Materials. Aaron Kiesz presented information to the board on the request for authorization to advertise for bids for landscape materials. David Sandvig made a motion to authorize to advertise for bids for landscape materials for the 2021 planting season. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Award bid on irrigation materials for New Softball Complex. Mark Hoven presented information to the board on the to bids received for irrigation materials for the new complex. This is a line item bid. Doug Farrand made a motion to accepts the bids for the irrigation materials for the softball complex. The motion was seconded by David Sandvig. All present voting aye. Motion carried. Copies of all bids received are on file in the Parks and Recreation Office.

Report on Summer Programs. Gene Morsching and David Eckert gave updates to the board on how the summer programming was going.

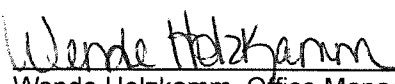
Covid Update: Mark Hoven and Gene Morsching informed the board on the status of the department during this time.

Adjournment: With no further regular business, David Sandvig made a motion to adjourn the meeting. Motion was seconded by Nick Gehrts. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



Doug Farrand, Secretary



Wende Holzkamm, Office Manager

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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:

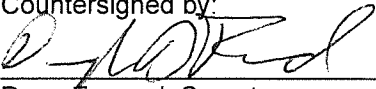


Matt Prehn, President

7/8/20

Date

Countersigned by:



Doug Farrand, Secretary

7/8/20

Date