

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, May 7, 2018, at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Councilors David Bunsness, Alan Johnson, Dave Lunzman, Dennis “Mike” Olson, Mark Remily, Rob Ronayne, Clint Rux, and Jennifer Slight-Hansen by teleconference call. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Cody Roggatz, and Bob Braun.

Pledge of Allegiance led by the Girl Scouts Troop 402.

MINUTES

Johnson moved, Rux seconded to approve the minutes of April 30, 2018, as circulated. Upon roll call, all voting aye, motion carried.

PROCLAMATIONS

Mayor Levsen read and proclaimed May 12, 2018 as “Letter Carriers’ Food Drive Day”. Dan Bruckner, US Postal Carrier, was present to describe the food drive.

Mayor Levsen read and proclaimed May 6 – 12, 2018 as “National Travel and Tourism Week”. Casey Weismantel, Convention & Visitors Bureau Director, was present to accept the proclamation.

OPEN FORUM

Casey Weismantel, Convention & Visitors Bureau Director, and Laura Ptacek of Convention Sales/Marketing presented a report on the first quarter Convention & Visitors Bureau activities. Heidi Fischer was present from Girl Scout Service Unit 402 to donate cookies to the Fire and Police Departments.

CONSENT CALENDAR

Remily moved, Olson seconded to approve the following items on the consent calendar:
EXCAVATION BOND DEPOSIT – of \$500 for Sprinkler Pros LLC – receive and place on file.

LICENSES – Ambulance Driver – Kayli Carda; Ambulance Driver – Eric Kovach; Ambulance Driver – Jack McKiver; Ambulance Driver – Kyle Steffensen; Motor Bus Company – Big Star Trolley Co. LLC; Motor Bus Driver – Dave Usselman; Taxi Cab Driver – Kristina Gienger.

LOTTERY NOTICES – Presentation College’s “Golf With The Saints”; Old Cronies – receive and place on file.

ADVERTISEMENT FOR REQUEST FOR QUOTES – Statement of Airport Planning Qualifications – set submission deadline of May 24, 2018 by 5:00 p.m.

Upon roll call, all voting aye, motion carried.

NEW BUSINESS

APPOINTMENT OF HUMAN RESOURCES DIRECTOR

City Manager Lynn Lander requested to be placed on file the appointment of Jill Mohr as Human Resources Director replacing Al Ruhlman who retires effective June 21, 2018. Ronayne moved, Remily seconded to approve the City Manager’s notification of his appointment of Jill Mohr to the position of Human Resources Director effective June 4, 2018 at the annual salary of \$83,754. Upon roll call, all voting aye, motion carried.

SD DOT GRANT AGREEMENT FOR RIDE LINE

Transportation Director Cody Roggatz presented a SD Department of Transportation FY 18 Section 5310 Grant Award Agreement for preventative maintenance on Ride Line Buses.

Johnson moved, Rux seconded to approve and authorize the City Manager to sign the grant agreement with the SD Department of Transportation for Ride Line after review of the agreement by the City Attorney. Upon roll call, all voting aye, motion carried.

LETTER OF AGREEMENT FROM HELMS & ASSOCIATES

Transportation Director Cody Roggatz presented a Letter of Agreement from Helms &

Associates for professional services for purchasing assistance of a passenger boarding bridge. Johnson moved, Bunsness seconded to approve and authorize the City Manager to sign the Helms & Associates' Letter of Agreement. Upon roll call, all voting aye, motion carried.

PAYMENT FOR AIRPORT PROJECT WORK

Transportation Director Cody Roggatz presented a payment request in the amount of \$5,225.67 to Helms & Associates for work on the Airport AIP #3-46-0001-37-2017 Wildlife Hazard Assessment and Mitigation Project. Rux moved, Olson seconded to approve and authorize the City Manager to sign Payment Request #4 in the amount of \$5,225.67 to Helms & Associates for work on the Airport Project. Upon roll call, all voting aye, motion carried.

BILLS

Bunsness moved, Ronayne seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Northwestern Energy 88,143.42; US Bank Corp 17,334.95; US Bank 35,144.55; United Parcel Service 54.15; Dacotah Bank 131.10; K-Mart Corp 8.96; Briscoe Rentals LLC 25.42; Mike Salo 16.87; US Geological Survey 11,250.00; Clubhouse Hotel & Suites 292.00; RDO Equipment Co. 119,052.00; AT &T 168.78; Helms & Associates 2,175.15; MARCO, Inc. 39.16; Kent Properties, LLP 48,921.79; American News 3,270.89; Mettler Sichmeller Engineering 4,250.00; Aberdeen Development Corp 14,166.67; Aberdeen School Dist. 2,275.00; Praxair Distribution Inc. 717.18; Helms & Associates 855.00; Bonnie Bitz 3,640.00; RDO Equipment Co. 552.98; Chris & Dan's Tarp & Canvas Repr. 715.11; Leidholt Electric LLC 311.25; Lang's TV & Appliance 2,016.64; Don's Builders Hardware 424.00; Heartland Paper Company 180.75; Cole Papers Inc. 481.73; Farm Power Mfg Inc. 83.35; D Ervasti Sales Co., LLC 1,440.00; The Lodge At Deadwood 651.00; Graham Tire Co. 2,148.00; Auto Value Part Stores/Hedahls 1,190.48; House of Glass, Inc. 1,874.53; Kesslers Inc. 222.47; Steven Lust Automotive 1,444.66; M-B Companies Inc. 95.76; MAC's Inc. 92.35; McFarland Supply 89.54; Geotek Engineering & Testing Services, Inc. 2,175.00; Gerald Robert Bourelle 144.00; Clubhouse Hotel & Suites 141.00; Farnums Genuine Parts 765.67; NSU Workstudy 181.26; A & B Business Solutions 50.35; Pantorium 29.85; Mardian Scrap Recycling Inc. 107.80; Dakota Supply Group 388.12; Graymont Capital Inc. 18,140.26; Midstates Group 7,702.48; Avera St. Luke's Hospital 3,899.00; Light & Siren 197.00; Crawford Trucks & Equipment 1,613.83; Sodak Sports 477.96; Pro-Build 92.20; Western Printing 432.65; Aberdeen Area Arts Council 6,000.00; Baker & Taylor Inc. 1,157.05; DEMCO Inc. 225.26; Gale/Cengage Learning 591.01; Gold Pages Publishing Inc. 500.00; Fastenal Company 577.74; Praxair, Inc. 3,008.75; Totally Tubular Mfg. 125.43; Airside Solutions, Inc. 1,806.70; Civil Air Patrol Magazine 195.00; Cody Roggatz 600.00; Deere & Company 7,411.23; Go Local 475.00; RAMY Turf Products 900.00; SDSF 65.00; Northern Truck Equipment Corp. 204.21; Tom Wanttie 47.00; Dependable Sanitation, Inc. 967.00; Jeanie Schmidt 80.00; Center Point Large Print 66.51; Western States Fire Protection Co. 390.00; Production Monkeys.com 1,566.35; Zamperla, Inc. 4,962.88; Amy Scepaniak 72.00; AAP of Aberdeen SD 277.77; Fordham Signs 561.25; First National Bank 118,656.25; Cartney Bearing Co. 179.59; Bierschbach Equipment 3,234.00; Sterling Screen Printing Inc. 5,530.13; Titan Access Acct/Productivity Plus Acct 179.31; Hub City Radio 2,325.00; Executive Management 57.05; US Postal Service 225.00; West Payment Center 71.00; Barton Heating & A/C 438.38; Senior Companions 200.00; Rick's Heating/Air Conditioning 168.46; Dakota Broadcasting LLC 1,150.00; Jarman's Water Systems 85.00; Vermont Systems Inc. 1,785.00; Dakotaland Autoglass Inc. 217.94; MTI Distributing 1,860.05; Dakota Fence Co. 610.00; Shopko Stores Operating Co., LLC 17.48; Avera Heart Hospital Of SD 2,238.00; Northwestern Energy 2,663.65; Bismarck Tribune 315.00; Fire Safety First 677.95; Aberdeen Aqua Addicts 1,000.00; Federal Express Corp. 75.89; Ken's Superfair Foods 2,091.49; Kiwanis Club 200.00; Century Business Products 38.48; Melissa & Doug, LLC 142.37; Menards 1,683.31; Taste of Home

Books 32.98; Shannon Broderson 54.00; Matthew Bender & Co., Inc. 50.00; Overdrive Inc. 6,000.00; Water & Environmental Engineering 51.50; Aqua Pure Inc. 2,730.00; Dakota Fluid Power Inc. 183.96; McQuillen Creative Group Inc. 1,615.00; Borns Group 664.49; OCLC, Inc. 887.45; IMPACT Janitorial 107.59; SDARA 651.00; Tri-State Bobcat 673.62; NSU Finance & Administration 2,600.00; Matheson Tri-Gas Inc. 174.82; Rich Krokkel 58.00; Dakota News 7,689.90; Marilyn Kohles 92.82; Dakota Oil 39.65; NU Source Financial, LLC 5,440.69; Plunkett's Pest Control 213.26; Aberdeen Plumbing & Heating Inc 253.38; Randy Murphy 288.00; Midwest Tape 198.09; Rhea Ketterling 28.00; Thatcher Company 17,207.93; Contractor Tool & Equipment Repair 1,739.00; Butler Machinery Co. 49.95; GRAINGER 258.25; Ameripride Services Inc. 1,076.38; Crescent Electric Supply 934.72; Midwest Pump & Tank 339.86; G & R Controls Inc 5,038.36; Tri-State Water, Inc. 39.00; Swanson Electric 510.21; Chance Rides Manufacturing Inc. 1,593.90; Eframson Electric, Inc. 99,775.00; Jake Duus 156.25; Moss & Barnett 9,937.39; Carla Jo Krege 78.00; Sara Scepaniak 156.00; Hillyard 22.90; Megan Kusler 208.00; Aldous J Ulvog 270.00; Kandi K Smith 262.50; Samantha Scepaniak 48.00; Sarah McFarland 60.00; Books In Common 2,500.00; Autozone 7.28; Jonathon Murdy 2,500.00; AGTEGRA Cooperative 14,260.54; Olivia Stet 48.00; Runnings Supply Inc. 2,042.81; Large Print Book Company LLC 11.98; Interstate Battery 117.95; Frontier Precision, Inc. 1,560.00; Eide Bailly LLP 32,000.00; NE Finance Officers 43.38; Cindy Kirschman 61.95; Jason Osborn 586.80. Upon roll call, all voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report which included the Promotion Fund Process Summary, the City's NSU Educational Impact Campaign Funding Proposal, and provided the Council with a copy of the City's Certificate of Achievement from the Department of Environment and Natural Resources for 2017 Drinking Water Compliance.

There being no further business, Ronayne moved, Remily seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.