

K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes May 1, 2018.

The K.O. Lee Aberdeen Public Library Board met on Tuesday, May 1, 2018 at 5:00 pm at the library. Present were Sandy Andera, Troy McQuillen, Peter Ramey, Sharon Bain, Misty Francom, City Council Member Clint Rux, Assistant Library Director Cara Romeo and Library Director Shirley Arment. Paul McDonald was a guest at the meeting.

The meeting was called to order.

Troy McQuillen moved that the minutes of the April 3 meeting be approved. Sandy Andera seconded. Motion carried.

The librarian's report, as presented, was discussed.

FINANCIAL MATTERS

The current list of bills and financial statements were discussed. Sharon Bain moved that the current list of bills be paid and that the financial reports be received and placed on file. Misty Francom seconded. Motion carried.

UNFINISHED BUSINESS

The Board members discussed the Strategic Planning process and talked about the data and reports that were just recently sent to the Board members by Library Strategies, Inc. Shirley Arment reported the Strategic Planning Committee would meet to review the first draft of the plan on May 5th at noon at the library.

Shirley Arment reported that Board Member Sandy Andera has given her resignation for her Library Board position and her last Board meeting will be on June 5, 2018. The Board and the Library Director thanked Sandy for all of her years of dedicated service to the Aberdeen Library Board. Shirley Arment will contact City Manager Lynn Lander about a replacement for Sandy Andera on the Library Board.

Clint Rux updated the Board on the plans for sale of the old library building at 519 South Kline Street. The sale will now occur after July 1st, 2018 and for sale signs are now displayed on the building.

NEW BUSINESS

Shirley Arment discussed purchasing shades/blinds for the Library Offices with windows, the Staff Break room and study room #145 in the Children's area. Room #145 could then be used as a nursing mother's room when needed. Troy McQuillen moved that up to \$3,000 from the Credit Union account could be used to pay for the window coverings. Misty Francom seconded. Motion carried.

The Board discussed options for an office space for the Library's Adult Services Librarian, Kim Bonen, Shirley Arment will investigate possibilities of creating a space in the current staff office area.

The Board discussed the loss of RSVP services in the Aberdeen area and Shirley Arment reported that City officials and Library are working on a policy that could allow volunteers to be covered by the City of Aberdeen's Workman's Compensation insurance. The City hopes to have a policy to present by the June Library Board meeting.

The next Library Board meeting will be held on Tuesday, June 5, 2018 at 5:00pm.

Its _____