

JOINT CITY COUNCIL/COUNTY COMMISSION PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 26, 2018, at 5:30 p.m., Joint City Council and County Commission Meeting. Mayor Mike Levsen presiding. Present at roll call were City Councilors David Bunsness, Alan Johnson, Dave Lunzman, Dennis "Mike" Olson, Rob Ronayne, Clint Rux, and Jennifer Slight-Hansen. City Councilor Mark Remily was absent. Brown County Commissioners present were Tom Fischbach, Nancy Hansen, and Duane Sutton. Brown County Commissioners Doug Fjeldheim and Rachel Kippley were absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, and Dave McNeil. County Auditor Maxine Fischer was also present.

Mayor Levsen led the Pledge of Allegiance.

ORDINANCE NO. 18-03-01

City Planning/Zoning Director Brett Bill presented Ordinance No. 18-03-01 and a petition from Cindy Stern and Harry and Fern Preston to rezone property described as proposed Lot 1, Stern Subdivision in the SW ¼ of Section 28, T123N, R63W of the 5th P.M., Brown County, SD (2507 and 2521 Melgaard Road South) from (A-1) Agricultural District to (M-AG) Mini-Agricultural District.

Sutton moved, Hansen seconded to approve first reading of Ordinance No. 18-03-01 (474) as presented. All present voting aye, motion carried.

Rux moved, Slight-Hansen seconded to approve first reading of Ordinance No. 18-03-01 as presented. Upon roll call, all present voting aye, motion carried.

There being no further business, Sutton moved, Hansen seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 26, 2018, at 5:33 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Councilors David Bunsness, Alan Johnson, Dave Lunzman, Dennis "Mike" Olson, Rob Ronayne, Clint Rux, and Jennifer Slight-Hansen. City Councilor Mark Remily was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, and Dave McNeil.

MINUTES

Bunsness moved, Slight-Hansen seconded to approve the minutes of March 19, 2018, as circulated. All present voting aye, motion carried.

OPEN FORUM – no one was present.

CONSENT CALENDAR

Johnson moved, Olson seconded to approve the following items on the consent calendar:

APPLICATION FOR COMMUNITY EVENT PERMIT – for NSU's "Wolves Tri" Swim-Bike-Run Event on April 22, 2018 from 10:00 a.m. to 5:00 p.m.

LICENSES – Master Plumber – Mario Ourada; Taxi Cab Driver – Joseph Gese; Taxi Cab Driver - Michael Hurd; Taxi Cab Driver – Amelia Thorpe; Taxi Cab Driver – Samantha Gross; Transportation Network Company – LYFT, Inc.

PLATS – 1) CONN Subdivision of Lot 1, Block 50, Thomas Addition in Aberdeen, SD located in the NW ¼ of Section 24, T123N, R64W of the 5th P.M., Brown County, SD (1002 South 2nd Street); 2) R & C Hall Improvement Subdivision in Aberdeen, SD located in the SW ¼ of Section 12, T123N, R64W of the 5th P.M., Brown County, SD (1410 North Main Street); 3) Homes Are Possible Subdivision 2018-1 in Aberdeen, SD located in the NW ¼ of Section 24, T123N, R64W of the 5th P.M., Brown County, SD (1202 South 2nd Street); 4) T J Hinz First

Consolidation Subdivision in Aberdeen, SD located in the NW ¼ of Section 19, T123N, R63W of the 5th P.M., Brown County, SD (1315 – 11th Avenue, SE); 5) K. Weis Addition in Section 25, T123N, R64W of the 5th P.M., Brown County, SD with stipulation that a minimum lot width variance is granted by Board of Zoning Adjustment as this lot is under the 200 ft. minimum (2403 Bunker Drive); 6) Stern Subdivision in the SW ¼ of Section 28, T123N, R63W of the 5th P.M., Brown County, SD with stipulation that petition to rezone is approved prior to the filing of the plat (2507 and 2521 Melgaard Road South – 390th Ave. South); 7) Blackstone’s Third Subdivision to the City of Aberdeen in the SW ¼ of Section 13, T123N, R64W of the 5th P.M., Brown County, SD with stipulation that existing utility and access easements are maintained. (1 and 13 South First Street and 14 South Main Street); 8) C Express Second Subdivision to the City of Aberdeen in the SE ¼ of Section 18, T123N, R63W of the 5th P.M., Brown County, SD with stipulation that the building located at 2319 – 6th Avenue, SE is demolished and any signage at the same location is removed. The petitioner must obtain a permit for demolition of the building prior to the filing of the plat. (2308 and 2319 – 6th Avenue, SE); 9) Northwest C-Express Addition to the City of Aberdeen in the NW ¼ of Section 13, T123N, R64W of the 5th P.M., Brown County, SD with stipulation that house and accessory structures located at 701 North 2nd Street are demolished or removed and a petition to rezone proposed Lot 1 to the Highway Commercial District must be submitted and approved. The petitioner must obtain a permit for the demolition or removal of the house and accessory structures prior to the filing of the plat (701 and 711 North Second Street).

REQUEST FOR STREET USE – Railroad Avenue to Third Avenue, SW for “5K Run/Walk for Mike Miller” on April 28, 2018.

LOTTERY NOTICE – Presentation College Booster Club – receive and place on file.

DEPARTMENTS’ BOARDS REPORTS AND MINUTES – Aberdeen City Planning Commission Meeting Minutes; Brown County/Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes; Park & Recreation Board Meeting Minutes – receive and place on file.

All present voting aye, motion carried.

NEW BUSINESS

BIDS ON SLURRY TANK WAGON FOR WATER RECLAMATION

Bids were received and publicly opened on March 20, 2018 for a 2018 Pull-Behind Top Fill Slurry Tank Wagon for the Water Reclamation Facility. City Manager Lynn Lander presented the bids for the Slurry Tank Wagon and recommended that the bid be awarded to Butler Machinery Company in the amount of \$47,838.00. Rux moved, Lunzman seconded to award the Slurry Tank Wagon Bid to Butler Machinery Company in the amount of \$47,838.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All present voting aye, motion carried.

REQUEST TO PURCHASE 2018 – 2019 FUELS

City Engineer Robin Bobzien requested approval to purchase 2018 – 2019 Fuel off of State Contracts for this area from Harms Oil and AGTEGRA Cooperative of Aberdeen, SD. Ronayne moved, Lunzman seconded to approve the purchase of the fuel off of State Contracts. All present voting aye, motion carried.

BID FOR 2018 ROAD OIL

A Bid was received and publicly opened on March 20, 2018 for 2018 Road Oil. City Engineer Robin Bobzien recommended the approval of the bid of \$245,040.00 from Flint Hills Resources. Rux moved, Johnson seconded to award the Road Oil Bid to Flint Hills Resources in the amount of \$245,040.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All present voting aye, motion

carried.

BIDS FOR 281 WATERMAIN LOOP PROJECT

Bids were received and publicly opened on March 20, 2018 for the 281 Watermain Loop Construction Project. A detailed list of the bids is on file at the City Finance Office. City Engineer Robin Bobzien recommended the approval of the bid of \$488,630.42 from B & B Contracting. Bunsness moved, Johnson seconded to award the Watermain Loop Project Bid to B & B Contracting in the amount of \$488,630.42 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All present voting aye, motion carried.

BIDS FOR 2018 SEAL COAT AGGREGATES

Bids were received and publicly opened on March 20, 2018 for 2018 Seal Coat Aggregates. A detailed list of the bids is on file at the City Finance Office. City Engineer Robin Bobzien recommended the approval of the bid of \$59,400.00 to Jensen Rock & Sand. Olson moved, Ronayne seconded to award the Aggregates Bid to Jensen Rock & Sand in the amount of \$59,400.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All present voting aye, motion carried.

BIDS FOR 2018 ASPHALTIC REPAIR MIX

Bids were received and publicly opened on March 20, 2018 for 2018 Asphaltic Concrete and Surfacing Repair Mix. A detailed list of the bids is on file at the City Finance Office. City Engineer Robin Bobzien recommended the approval of the Asphaltic Repair Mix Bid for Items #3 and #4 of \$488,250.00 to Lien Transportation. Ronayne moved, Johnson seconded to award the Asphaltic Repair Mix Bid for Items #3 and #4 to Lien Transportation in the amount of \$488,250.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All present voting aye, motion carried.

PAYMENT FOR S. 2ND ST. TRAFFIC SIGNAL

City Engineer Robin Bobzien presented a payment request in the amount of \$30,852.07 to Ringgenberg Electric, Inc. for work on the South 2nd Street Traffic Signal Installation Project (TRAFFIC-2017-2). Olson moved, Slight-Hansen seconded to approve and authorize the City Manager to sign Payment Request #1 in the amount of \$30,852.07 to Ringgenberg Electric, Inc. Upon roll call, all present voting aye, motion carried.

BILLS

Bunsness moved, Lunzman seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Wellmark Blue Cross/Blue Shield 134,000.00; Business Improvement District 10,969.97; Fleet Services 63.46; NSU 55.00; Verizon Wireless 62.75; ETS Corporation 1,250.00; Dacotah Bank 3,700.00; Plug N Pay 1,000.00; Infintech 1,000.00; Tina Russell 40.28; Jerome Hunstad 41.62; Brady Kleffman 12.94; Ron Shilman 27.66; United Parcel Service 152.38; CVB 20,615.28; NVC 243.54; SD Association Rural Water Systems 125.00; Northwestern Energy 19,258.83; Aberdeen Lawn Care 605.00. Upon roll call, all present voting aye, motion carried.

NO CITY MANAGER'S REPORT

There being no further business, Ronayne moved, Bunsness seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.