

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 12, 2018, at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Councilors David Bunsness, Alan Johnson, Dennis "Mike" Olson, Mark Remily, Rob Ronayne, Clint Rux, and Jennifer Slight-Hansen. City Councilor Dave Lunzman was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, and Cody Roggatz.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Rux moved, Olson seconded to approve the minutes of March 5, 2018, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present.

CONSENT CALENDAR

Remily moved, Ronayne seconded to approve the following items on the consent calendar:

ACTIVATE/RENEW – the 2018 Retail On-Sale Liquor License for ZBC, Inc. at 2220 – 6th Avenue, SE contingent upon final inspections by City Departments.

SET BID DATE – of March 27, 2018 at 2:00 p.m. for advertisements for bids for the 3rd Avenue, SE Reconstruction Project (ST-2018-2) and the 2018 Annual Concrete Work Project (CONC-2018-1).

REQUEST FOR PERMISSION – to serve and permit the consumption of alcoholic beverages at the Wylie Park Pavilion on May 26, 2018 for a Miller/Clay Wedding.

LOTTERY NOTICE – Aberdeen Exchange Club – receive and place on file.

All present voting aye, motion carried.

NEW BUSINESS

HEARING ON SPECIAL LIQUOR LICENSE

This being the time and place set for a hearing on an application for a Special One-Day Retail On-Sale Liquor License on March 17, 2018 for Aberdeen Downtown Association's Putt Putt Crawl at 224 South Main Street with an application for a Community Event Permit, recommendations to approve were received by City Departments, Mayor Levsen closed the hearing. Remily moved, Slight-Hansen seconded to approve a Special One-Day Retail On-Sale Liquor License on March 17th and a Community Event Permit for Aberdeen Downtown Association's Putt Putt Pub Crawl at 224 South Main Street. All present voting aye, motion carried.

HEARING ON SPECIAL LIQUOR LICENSE

This being the time and place set for a hearing on an application for a Special One-Day Retail On-Sale Liquor License on April 7, 2018 for the Boys & Girls Club's Winefest Renaissance at 1121 – 1st Avenue, SE, recommendations to approve were received by City Departments, Mayor Levsen closed the hearing. Ronayne moved, Remily seconded to approve a Special One-Day Retail On-Sale Liquor License on April 7th for the Boys & Girls Club's Winefest Renaissance at 1121 – 1st Avenue, SE. All present voting aye, motion carried.

BRIDGE REINSPECTION PROGRAM RESOLUTION

City Engineer Robin Bobzien presented a Bridge Reinspection Program Resolution from the SD Department of Transportation allowing the City to choose an engineer firm for the bridge inspection work. Bunsness moved, Rux seconded to approve the following Bridge Reinspection Program Resolution:

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific

criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Aberdeen is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire Clark Engineering as the Consulting Engineer for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

All present voting aye, motion carried.

PURCHASE AGREEMENT FOR 824 – THIRD AVENUE, SW

City Engineer Robin Bobzien presented a purchase agreement for property at 824 – Third Avenue, SW owned by Kent Properties, LLP in the amount of \$49,000 and recommended that the property could be used as a parking lot. Bunsness moved, Johnson seconded to approve the purchase of 824 – Third Avenue, SW in the amount of \$49,000 and authorize the City Manager to sign the necessary documents as approved by the City Attorney. All present voting aye, motion carried.

BIDS FOR 8th AVENUE, NW RECONSTRUCTION

Bids were received and publicly read on March 6, 2018 for the 8th Avenue, NW Street Reconstruction Project (ST-2018-1). A list of the bids is on file at the City Finance Office. City Engineer Robin Bobzien explained the bids and recommended to award the bid to Reede Construction, Inc. in the amount of \$1,560,724.95. Remily moved, Ronayne seconded to award the 8th Avenue, NW Reconstruction Bid to Reede Construction, Inc. in the amount of \$1,560,724.95 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. All present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR SEWER PIPE LINING

City Engineer Robin Bobzien presented a Change Order in the amount of \$147,264.66 and a Payment Request in the amount of \$165,539.33 for Municipal Pipe Tool Company for work on the Sanitary Sewer Pipe Lining Project (SA-2015-1). Ronayne moved, Rux seconded to approve and authorize the City Manager to sign Change Order #2 in the amount of \$147,264.66 and Payment Request #5 (F) in the amount of \$165,539.33 to Municipal Pipe Tool Company. Upon roll call, all present voting aye, motion carried.

REQUEST TO PURCHASE VEHICLE FOR AIRPORT

Transportation Director Cody Roggatz presented a request to purchase a 2018 Dodge Durango off State Bid Contract for the Aberdeen Regional Airport from Wegner Auto of Pierre, South Dakota in the amount of \$31,090.00. Johnson moved, Bunsness seconded to approve the purchase of one 2018 Dodge Durango off State Bid Contract #17149 and approve the payment to Wegner Auto of Pierre, South Dakota in the amount of \$31,090.00 upon delivery of the vehicle. All present voting aye, motion carried.

PAYMENT FOR AIRPORT RUNWAY DECOUPLING PROJECT

Transportation Director Cody Roggatz presented a request for payment in the amount of \$1,250.66 to Helms & Associates for work on the Airport Runway 17/35 Decoupling, Construction Phase AIP #3-46-0001-36-2016 Project. Johnson moved, Slight-Hansen seconded to approve and authorize the City Manager to sign Payment Request #31 in the amount of \$1,250.66 to Helms & Associates. Upon roll call, all present voting aye, motion carried.

PAYMENT FOR AIRPORT WILDLIFE HAZARD ASSESSMENT/MITIGATION

Transportation Director Cody Roggatz presented a request for payment in the amount of \$5,972.20 to Helms & Associates for work on the Airport Wildlife Hazard Assessment/Mitigation AIP #3-46-0001-37-2017 Project. Bunsness moved, Olson seconded to approve and authorize the City Manager to sign Payment Request #2 in the amount of

\$5,972.20 to Helms & Associates. Upon roll call, all present voting aye, motion carried.

BILLS

Rux moved, Bunsness seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Dependable Sanitation 22,720.50; SD Dept. of Revenue 26,062.79; SHRM SD State Council 450.00; Northwestern Energy 113,835.40; SD Building Officials 300.00; SD Municipal League 170.00; Northern Electric 4,922.03; American News 984.50; Aberdeen Chamber of Commerce 190.00; Aberdeen Development Corp. 14,166.67; RACO Industries 836.08; Praxair Distribution Inc. 309.60; Beadle Floral & Nursery 56.00; Helms & Associates 10,406.30; MARCO Technologies LLC 322.29; Bonnie Bitz 4,020.00; RDO Equipment Co. 1,320.46; A M Leonard Inc. 619.56; Chris & Dan's Tarp & Canvas Repr. 580.00; Leidholt Electric LLC 61.22; City Treasurer 7,150.00; Hawkins Inc. 6,029.88; Dakota Electronics 998.85; Lang's TV & Appliance 131.88; Don's Builders Hardware 1,144.00; Heartland Paper Company 3,617.33; C J Huber 100.00; Quality Welding Inc. 627.80; Engel Music Store 584.71; Cole Papers Inc. 17,799.74; Range Servant America Inc. 745.15; GCR Tires & Service 1,166.52; Graham Tire Co 713.60; Lucas Leshner 43.00; Auto Value Part Stores/Hedahls 2,091.45; HKG Architects, Inc. 2,062.50; CASH-WA Distributing 3,933.68; Matt Prehn 112.00; House of Glass, Inc. 222.30; Nelson Sales & Service, LLC 20.55; Kesslers Inc. 358.43; Steven Lust Automotive 243.69; MAC's Inc. 31.13; E-One Inc. 47.33; Gerald Robert Bourelle 96.00; Farnums Genuine Parts 299.63; Richard Allan Ward III 50.00; NSU Workstudy 136.26; A & B Business Solutions 578.88; Overhead Door Company 82.60; Pantorium 55.20; Dakota Supply Group 552.36; Midstates Group 212.20; Aberdeen Catholic Schools 1,137.16; Avera St. Luke's Hospital 4,592.00; Schwan Electric Inc. 1,922.00; Fay's Refrigeration Service 1,125.94; SD Division of Motor Vehicles 21.20; Stan Houston Equipment, Inc. 369.95; Town & Country Lumber Inc. 32.85; Pro-Build 5,467.38; Airborne Custom Spraying Inc. 11,000.00; Western Printing 1,754.90; Hannah Lagerquist 58.38; Baker & Taylor Inc. 2,129.37; GALE/Cengage Learning 313.49; Mission Mgmt Information 95.00; Fastenal Company 133.64; Shane Franks 60.00; Totally Tubular Mfg 215.95; Blair Scouler 96.00; Gumdrop Books, Inc. 4,269.32; Double Duty Portable Storage 239.95; Tim Reed 500.00; Dependable Sanitation, Inc. 1,168.25; Center Point Large Print 136.62; Amy Scepaniak 54.00; AAP of Aberdeen SD 421.89; Fordham Signs 1,191.55; Mark Grote 29.00; Newsbank Inc. 349.00; Spencer Lux 29.00; Cartney Bearing Co. 171.83; Floor to Ceiling Store 3,848.58; Titan Access Acct 192.12; Mark Hoven 177.00; Hub City Radio 900.00; Executive Management 58.78; ULINE 132.79; Barton Heating & A/C Inc. 76.50; Dakota Broadcasting LLC 540.00; Livestock Specialist Inc. 86.90; Northern Valley Communications 100.00; MTI Distributing 1,695.57; Michelle Bacon 240.00; Mitch Hanson 43.00; Quill Corp. 445.35; Lynn Lander 134.40; Chuck Forrest 9.00; Ken's Superfair Foods 617.42; O'Reilly Auto Parts 36.95; Jerome Wild 225.00; Century Business Products 236.40; Menards 4,014.69; Shannon Broderon 54.00; Overdrive Inc. 135.17; Dakota Fluid Power Inc. 536.94; McQuillen Creative Group Inc. 142.50; Borns Group 957.10; Mike Levsen 134.40; OCLC, Inc. 887.45; Sheryl Erickson 1,170.00; Ferguson Waterworks 598.30; Junior Library Guild 2,168.10; Shirley Arment 28.98; Charles Kornmann 100.00; Northern Exposure Advertising 210.00; NSU Finance & Administration 50.00; Aaron Kiesz 140.00; Matheson Tri-Gas Inc. 943.49; SD Humanities Council 50.00; E-Z Sharp Inc. 161.00; Anthony Morrissey 48.00; Advance Auto Parts 45.07; Steve Markley 132.00; Plunkett's Pest Control 213.26; Aberdeen Plumbing & Heating Inc. 3,586.73; Patricia Brosz 600.00; SD City Management Association 100.00; Randy Murphy 360.00; Nielsen's 71.65; Midwest Tape 173.93; West Sioux Ceramics & DPS 54.51; Gavin Voss 144.00; Curt Fredrickson 196.00; Patrick Ibarra 11,831.24; Tyler Bierman 29.00; GRAINGER 607.89; Geffdog Designs 20.50; Ameripride Services Inc. 1,085.44; The Training Place 1,837.27; Jim Gill, Inc. 2,600.00; Midwest Pump & Tank 612.06; J Gross Equipment

240.30; Harlow's Bus Sales, Inc. 65.19; Long Rider Books 1,598.36; Tri-State Water, Inc. 39.00; Domino's Pizza 215.67; Swanson Electric 418.37; Chance Rides Manufacturing Inc. 1,946.98; My Place Hotel 57.00; Melissa Kollman 75.00; Robyn Ewalt 267.75; Deere Credit, Inc. 16,315.20; Best Books 286.25; Footprints Media 250.00; Moss & Barnett 3,760.50; Lyla Agius Designs 90.00; Best Bag Company 547.85; Carla Jo Krege 52.00; Sara Scepaniak 117.00; Daniel Orr 112.00; Luke Bunke 48.00; Hillyard 836.35; Tyler Oliver 48.00; Adam Holt 78.00; Aberdeen BMX 20,000.00; Megan Kusler 169.00; Samantha Scepaniak 84.00; Sarah McFarland 84.00; Autozone 4.89; Jon Murdy 2,500.00; Agtegra Cooperative 3,367.74; Olivia Stet 144.00; Anna Jahraus 319.43; Nustep LLC 6,669.00; Runnings Supply Inc 3,686.17; Matt Wiebers 43.00; Ultimate Graphics 150.00; Large Print Book Company LLC 179.97; Tumbleweed Press Inc. 1,500.00; Parameters, Ltd. 24,332.00; Martha Mehlhaff 48.75. Upon roll call, all present voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report. City Engineer Robin Bobzien announced load limits effective next week in conjunction with the County. Lander announced the retirement of Al Ruhlman in June and discussed the NSU Foundation Promotion Fund request for 2019.

EXECUTIVE SESSION

Ronayne moved, Remily seconded to move into executive session to consult with legal council about contractual matters and preparing for contractual negotiations (SDCL §1-25-2(3) and (4)). All present voting aye, motion carried. Ronayne moved, Olson seconded to move out of executive session. All present voting aye, motion carried.

There being no further business, Slaughter-Hansen moved, Bunsness seconded that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.