

**PARK & RECREATION SPECIAL BOARD MEETING
ARCC – Eagles Nest
March 7, 2018 – 12:00 NOON**

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Jerry Mills, Matt Prehn, Josh Rife, and David Sandvig.

Also in attendance was Lynn Lander, City Manager and Ron Wager.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Jerry Mills. All present voting aye. Motion carried.

Financial Statements: February financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Josh Rife. All present voting aye. Motion carried.

Order of Business:

Consider updating the Wylie Park Thunder Road and Thunder Mountain agreements.

Ron Wager informed the board of the proposed changes to the existing agreements. The new agreement provides a unified concessions lease agreement with the commission set at one rate of 8.1%

David Novstrup presented information to the board on the proposed unified agreement on behalf of the ownership.

Josh Rife made a motion to accept the unified concession lease agreement for Wylie Park Thunder Road and Thunder Mountain. The motion was seconded by David Sandvig. All present voting aye. Motion carried.

Consider bids received for fertilizer, chemicals, and grass seed.

Doug Johnson and Mark Hoven presented information to the board on the bids received. This is a per item low bid proposal. Doug Johnson recommended accepting the low bids.

Jerry Mills made a motion to accept the low bids for the fertilizer, chemicals and grass seed. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. A copy of all bids received is on file in the Parks and Recreation Office.

Request authorization to advertise for bids for irrigation materials for Frontier Park and playground equipment for Wylie Park.

Doug Johnson requested authorization to advertise for bids for irrigation materials for Frontier Park and playground equipment for Wylie Park.

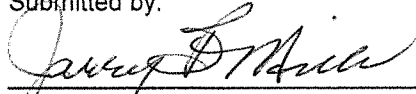
David Sandvig made a motion to authorize to advertise for bids for the irrigation materials for Frontier Park and for the playground equipment for Wylie Park. The motion was seconded by Josh Rife. All present voting aye. Motion carried.

Adjournment:

With no further business, David Sandvig made a motion to adjourn the meeting. Motion was seconded by Jerry Mills. All present voting aye. Motion carried. Meeting adjourned.

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Submitted by:



Jerry Mills, Secretary



Wende Holzkamm, Office Manager

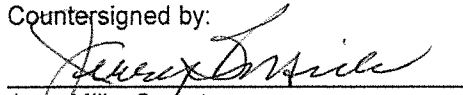
Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:

Matt Prehn, President

Date

Countersigned by:



Jerry Mills, Secretary

4-4-18

Date