

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 20, 2018, at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Councilors David Bunsness, Dave Lunzman, Dennis "Mike" Olson, Mark Remily, Rob Ronayne, Clint Rux, and Jennifer Slaight-Hansen. City Councilor Alan Johnson was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, and Dave McNeil.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Rux moved, Bunsness seconded to approve the minutes of February 12, 2018, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present.

OLD BUSINESS

REQUEST TO OCCUPY RIGHT OF WAY AT 224 SOUTH MAIN ST.

A discussion on a request that was continued from last week's Council Meeting for permission to occupy the right of way at 224 South Main Street, Dakota Territory Brewing Company, for a basement egress stairwell was presented. Bunsness moved, Rux seconded to approve the occupancy of the right of way at 224 South Main Street with a stairwell to access the basement of the building and authorize the City Attorney to prepare the property instrument for such permission as long as the occupancy of the right of way is needed. All present voting aye, motion carried.

CONSENT CALENDAR

Olson moved, Remily seconded to approve the following items on the consent calendar:

SET BID DATE – of March 6, 2018 at 2:00 p.m. for an advertisement for bids on the 8th Ave., NW Street Reconstruction Project (ST-2018-1).

LICENSES – Residential Building Contractor – Todd Cunningham dba GC Builders; Residential Building Contractor – Schumacher Seamless Gutters; Taxi Cab Driver – Gregory Ketterling; Taxi Cab Driver – Manuel Rodriguez.

REQUEST PERMISSION – to serve and permit the consumption of alcoholic beverages at the Wylie Park Pavilion for a Sitter Family Reunion on June 2, 2018.

All present voting aye, motion carried.

NEW BUSINESS

PROPERTY TAX REFUND

City Finance Officer Karl Alberts presented a request for a property tax refund for 214 North Lincoln Street, owned by Richard Cleland, due to a missed tax freeze deadline according to the Brown County Auditor's Office. Ronayne moved, Bunsness seconded to approve a property tax refund in the total amount of \$718.23 of which City's share being \$226.60. All present voting aye, motion carried.

DECLARE SURPLUS PROPERTY FOR SALE

City Engineer Robin Bobzien presented a request from the Public Works Department to declare surplus property a circle equipment part for a 770 John Deere Grader and allow the equipment part to be offered for sale. Ronayne moved, Remily seconded to approve the request to declare as surplus property a circle equipment part for a 770 John Deere Grader and to offer this equipment part for sale on sealed bids. All present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR S. 2ND ST. TRAFFIC SIGNAL PROJECT

City Engineer Robin Bobzien presented Change Order #1 decreasing the contract amount by (\$13,000.00) and Payment Request #1 in the amount of \$31,940.00 to Eframson

Electric Inc. for work on the South 2nd St. Traffic Signal Poles and Mast Arms Project (TRAFFIC-2017-1). Slight-Hansen moved, Remily seconded to approve and authorize the City Manager to sign Change Order #1 in the amount of (\$13,000.00) and Payment Request #1 in the amount of \$31,940.00 to Eframson Electric Inc. Upon roll call, all present voting aye, motion carried.

BILLS

Lunzman moved, Olson seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Northwestern Energy 18,993.55; Aberdeen Job Fair 75.00; CenturyLink 3,829.20; Bailey Ernst 25.00; NVC 393.23; United Parcel Service 79.08; BNSF Railway Co. 1,266.00; Konica Minolta 126.85; Aberdeen Chamber of Commerce 15.00; MARCO Technologies LLC 214.13; Auto Value Part Stores/Hedahls 300.46; Kesslers Inc 89.82; Steven Lust Automotive 46.94; Double A Plumbing LLC 25.00; SD Dept. of Transportation 8,466.54; Dan Waldman 38.00; American Planning Assn. 599.00; Olson's Pest Technicians 1,200.00; Joe Fitz 38.00; Kyle Fadness 184.25; Quill Corp. 540.31; Cedar Shore Resort 91.95; Stuart Nelson 54.67; Stantec Consulting Services Inc 39,311.47; George Jones 197.61; Interstate Battery 98.95; Frontier Precision, Inc 80.00; Midwest Alarm Company 565.92; Ty Reinke 160.00; American News 2,269.59; Aberdeen Chamber of Commerce 15,060.00; Aberdeen Development Corp. 53,333.34; Aberdeen School Dist. 15,000.00; Sioux Council, BSA 280.00; Praxair Distribution 359.92; ASPIRE Inc. 2,029.55; MARCO Technologies LLC 414.33; RDO Equipment Co. 347.13; Brown County Landfill 17,709.35; The HR Specialist 211.00; Overhead Door 158.16; Hawkins Inc 1,960.40; Dakota Electronics 4,244.50; Master Burn 126.73; Lang's TV & Appliance 797.99; Vosika Fencing 6,222.00; Wenger Corp. 13,130.50; Exhaust Pros 75.00; Cole Papers Inc 3,840.02; Angela Senger 64.00; Carus Corp. 6,800.00; Graham Tire Co. 1,251.36; HACH Co. 1,459.98; Direct Automation LLC 1,000.00; Auto Value Part Stores 846.01; CASH-WA Distributing 13.70; Matt Prehn 96.00; Rapid Fire Protection Inc. 1,920.67; House of Glass, Inc. 197.67; Kesslers Inc 344.97; Automatic Building Controls 4,113.00; Beck Motors Inc 71,758.00; Aberdeen Taxi Service 208.75; Lawson Products Inc 154.13; Steven Lust Automotive 218.87; MAC's Inc 119.17; North Star Energy LLC 13.30; Mattern Diesel Service 155.00; Michael Todd & Co Inc 458.40; Sanford Health Occupational Medicine Clinic 46.00; Gerald Robert Bourelle 96.00; Clubhouse Hotel & Suites 558.00; Farnums Genuine Parts 95.36; A & B Business Solutions 147.46; Pantorium 45.75; Dakota Supply Group 2,563.10; Graymont Capital Inc 23,274.13; Midstates Group 932.31; Cross Country Freight Solutions, Inc 100.90; Safety Service Inc 263.98; SHARE Corp 3,185.00; Sherwin-Williams Co 222.33; Crawford Trucks & Equipment 1,328.74; SD Division of Motor Vehicles 21.20; SD Dept. of Transportation 5,585.73; Government Finance Officer Assn 70.00; SD Municipal League 12,497.11; Keith Sharisky 386.00; Stan Houston Equipment, Inc 165.06; Town & Country Lumber Inc 170.53; Pro-Build 126.71; Western Area Power Adm 5,034.35; Aberdeen Area Arts Council 2,466.50; Fastenal Company 3,253.55; PRAXAIR, Inc 5,560.75; Totally Tubular Mfg 620.61; Blair Scoular 96.00; Mattern Electric 2,766.88; Dakota Pump Inc 2,837.75; Ultimate Upholstery Solutions 165.85; Dependable Sanitation, Inc 415.00; Dakota Ink & Toner 1,151.36; Western States Fire Protection Co 200.00; Amy Scepaniak 72.00; AAP of Aberdeen SD 40.75; Sioux Valley Environmental Inc 3,519.00; M & T Fire & Safety Inc 100.00; Sleuth Systems 1,416.00; Cartney Bearing Co 56.64; Bierschbach Equipment 1,414.36; Physio-Control Inc 2,471.68; Pauer Sound & Music Inc 1,738.00; Executive Management 61.47; Unclaimed Freight Furniture 2,983.76; Climate Control 3,751.69; Aberdeen Area Human Resource Assn 50.00; Pierson Ford-Lincoln-Mercury 110.72; Environmental System Research Institute 3,000.00; IP Media Holdings, Inc 502.50; West Payment Center 586.47; North Central Farmers Elevator 5,898.19; Barton Heating & Air

Conditioning 153.00; The Sewing Shoppe 24.00; Jarman's Water Systems 138.00; Northern Valley Communications 2,651.23; MTI Distributing 5,617.88; Kirk's Auto 1,841.82; Mike Hluchy 160.00; Aberdeen Police Dept. 10.00; Footsteps Counseling 180.00; McMaster-Carr Supply Co 456.39; Dr. Steve Redmond 500.00; Midland Lease Division 250.54; Premier Auto 100.00; Jon Droege 360.00; CNA Surety 50.00; Fire Safety First 25.80; Quill Corp. 417.08; Lynn Lander 142.92; Federal Express Corp. 60.21; Claims Associates Inc 250.00; Karl Alberts 43.00; Menards 7,085.59; Shannon Broderson 18.00; Bound Tree Medical LLC 3,971.55; Allegiant Emergency Services, Inc 3,827.70; Aqua Pure Inc 325.00; SHRM 209.00; Convention Visitors Bureau 32,159.45; Dakota Fluid Power Inc 1,338.90; McQuillen Creative Group Inc 23.75; Clint Rux 136.92; Borns Group 1,459.14; Impact Janitorial 3,819.45; AT & T Cell 361.17; Rod Kurtz 150.00; NCL of Wisconsin 81.87; Confluence 4,872.77; Ferguson Waterworks 1,264.63; FBI 50.00; Full Circle AG 147.31; SD Dept. of Public Safety 2,590.00; Ultramax 7,780.00; Matheson Tri-Gas Inc 143.67; Aberdeen Shuttle 171.25; Rackspace Hosting 2,860.00; POMP's Tire Service, Inc 3,508.16; Building Sprinkler Inc 525.00; Federal Resource 5,950.00; Lynn Card Company 102.95; Carlson & Stewart Refrigeration Inc 11,225.82; Axon Enterprise, Inc 3,782.83; GALLS Inc 1,009.72; Rosenbauer SD 63.85; Jordan Majeske 160.00; DLT Solutions Inc 5,933.58; North Central Rental/Leasing 14,645.00; Huff Construction Inc 3,200.00; Best Western Ramkota 161.00; MVTL Lab Inc 439.00; Steve Markley 198.00; Aberdeen Plumbing & Heating Inc 2,181.85; John Kersten 800.00; Randy Murphy 378.00; Aberdeen Chrysler Center 590.00; Thatcher Company 25,646.24; Midcontinent Communications 410.00; Newman Traffic Signs 1,057.38; West Sioux Ceramics & DPS 1,121.32; Brad Jung 43.00; Alan Ruhlman 139.44; Gavin Voss 48.00; Applied Concepts, Inc 5,908.80; Groton Ford, LLC 783.99; Curt Fredrickson 156.00; Butler Machinery Co 409.80; GRAINGER 1,038.02; Sanitation Products Inc 7,188.47; Geffdog Designs 4,613.15; Jefferson Partners LP 947.14; Cooper Animal Clinic 1,726.59; WEB Water Bottling Co. 59.00; Ameripride Services Inc. 955.70; Crescent Electric Supply 35.83; Public Safety Equipment Co. LLC 481.62; Midwest Pump & Tank 57.36; Lisa Fischer 15.00; Sandra Stahl 111.30; Diamond Dry Cleaning 34.00; A-1 Sanitation 527.62; G & R Controls Inc 2,396.50; Tri-State Water, Inc 41.00; Diversified Inspection Inc 714.00; 121 Benefits 793.50; My Place Hotel 798.00; The Police Chaplain Program 195.00; Disaster Medical Solutions 2,000.00; Northern Plains Psychological 360.00; Jordan Lemke 44.14; Aberdak Club 2,527.50; MAC Tools/D & D Distributing LLC 585.00; Carla Jo Krege 13.00; Sara Scepaniak 221.00; CH Diagnostic & Consulting Services, Inc 415.00; Daniel Orr 288.00; Luke Bunke 96.00; Office Depot 1,584.17; Tyler Oliver 144.00; SD Defense Lawyers Assoc 50.00; Adam Holt 55.50; Megan Kusler 156.00; Infor Public Sector, Inc 1,778.68; Samatha Scepaniak 24.00; Sarah McFarland 156.00; Core & Main LP 12,082.68; Blackstrap Inc 41,127.13; Climate Systems Inc 1,042.00; Cummins Sales & Service 5,908.51; Shannon Chemical Corp. 4,120.40; Briston Bruce 34.05; TM Fitness Studio 1,000.00; Smart Heat 169.00; Aqua Engineering & Equipment, Inc 159.50; Custom Conveyor Corp. 2,942.45; ABI Attachments, Inc 18,848.47; Cory Pochop 1,000.00; Olivia Stet 108.00; The Slide Experts, Inc 13,475.00; Blaze Publications, Inc 900.00; LTK Heating & Cooling 1,750.04; SD Fire Instructor's Society 420.00; Runnings Supply Inc 2,604.60; Interstate Battery 496.80; Noelle Bergan 300.00; Brittany Jung 300.00; Carly Wheeting 300.00; Leah Kloth 322.95. Upon roll call, all present voting aye, motion carried.

PAYROLL

Ronayne moved, Remily seconded to approve the payroll for the period from February 4, 2018 through February 17, 2018 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 121,211.51; SD Retirement 72,746.41; Governing Body 3,192.28; City Manager 8,113.11; City Attorney

6,607.47; Finance 14,133.28; HR 8,568.80; Computer 4,716.33; Planning/Zoning 14,544.15; Engineering 12,770.66; Police 120,057.59, Bradley Wolf 24.58 hr; Fire 104,057.47, Keith Sharisky 2,516.50 bw; Housing/Building 6,486.55; Street 28,582.04; Traffic 5,459.14; Solid Waste 19,574.55; Transportation/Ride Line 17,223.51, Library 26,959.70, Jaden Stugelmayer 9.00 hr; Parks, Rec & Forestry 90,848.38, Jordan Carrier 12.00 hr, Robb Erickson 13.00 hr, Dawn Thorstenson 1,871.16 bw, Airport 16,104.05; Pipe 20,279.32; Water Treatment 17,131.64; Meter 2,918.40; Water Reclamation 20,209.20; Pump 8,613.24; Old Federal Crths Bldg 1,640.10. Upon roll call, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Lynn Lander had City Finance Officer Karl Alberts present the 2017 Year-End Sales Tax Report to the Council.

There being no further business, Bunsness moved, Olson seconded that the meeting be adjourned. All present voting aye, motion carried. Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.