

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 10, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness, Dennis “Mike” Olson, and Clint Rux. City Council Member Rob Ronayne was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Tom Wanttie, Rich Krokkel, and Mark Hoven.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Johnson, second by Rux to approve the minutes of the City Council Meeting of February 3, 2020, as circulated. All present voting aye, motion carried.

OPEN FORUM

Mike Sommers and Kyle Oswald of the Aberdeen BMX Association spoke about the BMX Capital Campaign fundraiser for track improvements, asking the City Council to consider an additional grant of \$20,000 for 2020, and mentioned that Aberdeen BMX Association will be hosting a National BMX event this year.

Parks, Recreation & Forestry Director Mark Hoven and Bob Babcock of Helms Engineering presented the softball complex project layout and projected construction budget.

CONSENT CALENDAR

Motion by Remily, second by Lunzman to approve the following items on the consent calendar:

SET BID DATE – of February 25, 2020 at 2:00 p.m. for Bids on 2020 Watermain & Sewer Pipe, Fittings & Accessories, Manhole Covers, Inlet Frames & Grates

LICENSES: Private Security – Ronald Hertell; Private Security – Mark King

LOTTERY NOTICES – Farm Rescue Foundation; Yelduz Shrine

All present voting aye, motion carried.

NEW BUSINESS

Mayor Schaunaman moved the Airport items for discussion on the agenda to the front under new business.

LEASE AMENDMENT FOR AIRPORT LEASE #64

Transportation Director Rich Krokkel requested the City Manager sign Lease Amendment #1 for Airport Lease #64 GSA/TSA to retain the current 502 square foot leased space in the passenger terminal building until November 30, 2026 for an annual rent in the amount of \$16,064. Motion by Johnson, second by Olson to approve and authorize the City Manager to sign Lease Amendment #1 for Airport Lease #64 GSA/TSA. Roll call vote to approve: Remily, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

PAYMENTS FOR AIRPORT PROJECTS

Transportation Director Rich Krokell asked for approval and authorization for the City Manager to sign the following payment requests for work on Airport Improvement Projects: Payment #18 – AIP #3-46-0001-39-2018 Airport Master Plan/Layout Plan – Helms & Associates in the amount of \$13,782.09 and Payment #16 – AIP #3-46-0001-40-2019 Reconstruction of Taxiway ‘C’ – Helms & Associates in the amount of \$3,088.46. Motion by Johnson, second by Rux to approve Payment #18 in the amount of \$13,782.09 and Payment #16 in the amount of \$3,088.46 to Helms & Associates for work on Airport Improvement Projects. Roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Remily, and Mayor Schaunaman voting aye, motion carried.

ORDINANCE NO. 20-02-02

City Finance Officer Karl Alberts explained Ordinance No. 20-02-02 approving the issuance and provisions for repayment of refunding bonds (Series 2020) for the Clean Water SRF Loans CW#1A, CW#2, CW#1NPS, and CW#3 for an interest savings of approximately \$420,000 over the remaining life of the bonds. Motion by Bunsness, second by Rux to approve first reading of Ordinance No. 20-02-02 as presented. Roll call vote to approve: Remily, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

RESOLUTION NO. 20-02-01R

Shelley Westra-Heier, Executive Director of Aberdeen Downtown Association, and Aberdeen Downtown Business Owners Brodie Mueller and Carly Pochop discussed the crosswalk art project in the core downtown area. A proposed Crosswalk Art Agreement was presented authorizing the Aberdeen Downtown Association to oversee a crosswalk art program and install painted art in crosswalks approved by the City Engineer/Public Works Director. Motion by Rux, second by Olson to approve the following Resolution No. 20-02-01R authorizing the City Manager to enter into a Crosswalk Art Agreement with the Aberdeen Downtown Association for the installation, maintenance, and removal of crosswalk art in the core Downtown Area:

RESOLUTION NO. 20-02-01R

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE ABERDEEN DOWNTOWN ASSOCIATION FOR THE INSTALLATION AND MAINTENANCE OF CROSSWALK ART.

WHEREAS, the Aberdeen Downtown Association desires to install crosswalk art in the core Downtown area streets; and

WHEREAS, the City of Aberdeen is responsible for the repair and maintenance of publically owned streets in the Downtown area; and

WHEREAS, the Aberdeen Downtown Association agreed to install and maintain crosswalk art in the core Downtown area; and

WHEREAS, the City Council desires to enter into a Crosswalk Art Agreement with the Aberdeen Downtown Association related to the installation and maintenance of crosswalk art in the core Downtown area.

BE IT HEREBY RESOLVED by the Aberdeen City Council that the City Manager is authorized to execute a Crosswalk Art Agreement with the Aberdeen Downtown Association for crosswalk art installation and maintenance of the core Downtown area, in a form approved by the City Attorney.

Roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Remily, and Mayor Schaunaman voting aye, number of ayes: 8, number of nays: 0, motion carried.

CITY MANAGER'S POSITION

The City Manager's Replacement Committee requested approval to replace the City Manager's Position with a salary range of \$145,000 to \$165,000 due to the retirement of the current City Manager Lynn Lander and to select the executive search firm of Huelife for assistance in the replacement process. Motion by Rux, second by Bunsness to approve to replace the City Manager's Position with a salary range of \$145,000 to \$165,000 and to authorize Mayor Schaunaman to enter into a contract with the executive search firm of Huelife. Roll call vote to approve: Remily, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

APPOINTMENT TO BUSINESS IMPROVEMENT DIST. BOARD

Motion by Bunsness, second by Olson to approve the appointment of Bruce Kiefer to the Business Improvement District II Board. All present voting aye, motion carried.

DECLARE BOBCAT SKID STEER SURPLUS PROPERTY

City Finance Officer Karl Alberts requested approval to declare a 1989 Bobcat Skid Steer from the Fire Department as surplus property to be offered as a public bid item. Motion by Bunsness, second by Johnson to approve the request from the Fire Department to declare a 1989 Bobcat Skid Steer as surplus property. All present voting aye, motion carried.

SECTION 5339 GRANT AWARD FOR RIDE LINE

Ride Line Manager Tom Wanttie requested authorization for the City Manager to sign the FY20 Section 5339 Grant Award Agreements from the SD Department of Transportation for Ride Line. The grant award allows the purchase of four vehicles, an update to the Scan Tool, and a renewal of Routing Software for Ride Line in the total amount of \$359,578 of which \$287,662 is the Federal Share and \$71,916 is the Local Share. Motion by Bunsness, second by Olson to authorize the City Manager to sign the FY20 Section 5339 Grant Award Agreements from the SD Department of Transportation for Ride Line after review by the City Attorney. All present voting aye, motion carried.

BILLS

Motion by Rux, second by Remily to approve payment of the bills listed for February 10, 2020, and any additions thereto, such bills having been audited by the Finance Officer and


fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Northwestern Energy 97,875.00; AT & T 993.01; US Bank 67,795.38; US Bank Corp. Trust 17,334.95; Western Area Power Admin. 4,724.19; United Parcel Service 71.25; Marilyn Hieb 21.00; Aberdeen Lawn Care 720.00; Matheson Tri-Gas Inc. 54.52; Raeann Schlenker 44.15; Steve Henrichs 181.85; Power Truck Center 49.67; Eric Garrett 42.73; MARCO Inc. 59.72; MARCO Technologies LLC 516.11; Bonnie Bitz 3,630.00; Brown County Treasurer 320.00; Leidholt Electric LLC 1,173.47; City Treasurer 240.00; Don's Builders Hardware 230.70; Cole Papers Inc. 165.38; Graham Tire Co. 158.56; Grote Body Shop 305.00; Auto Value Part Stores/Hedahls 1,198.69; House of Glass, Inc. 52.70; Kesslers Inc. 24.07; M-B Companies Inc. 612.52; MAC's Inc. 229.48; Farnams Genuine Parts 21.73; Dakota Supply Group 268.65; Midstates Group 5,650.70; Ringgenberg Electric Inc. 311.94; Schwan Electric Inc. 211.23; Sherwin-Williams Co. 167.32; Crawford Trucks & Equipment 92.60; Recorded Books, Inc. 3,311.00; DEMCO Inc. 81.50; Fastenal Company 175.39; Tom Aman 828.91; Aberdeen Exchange Club 93.03; Dependable Sanitation, Inc. 801.00; Titan Access Acct 102.63; Executive Management 52.91; EBSCO Information Services 26.40; West Payment Center 639.82; Active Data Systems Inc. 850.00; MTI Distributing 421.94; SD Airport Managers Assn. 25.00; Pontem Software 1,800.00; Fire Safety First 59.00; Ace Refrigeration 91.80; Quill Corp. 319.28; Lynn Lander 185.32; Century Business Products 60.26; Menards 2,160.38; Dakota Fluid Power Inc. 962.74; Charles Kornmann 733.30; Matheson Tri-Gas Inc. 165.74; Dakota Oil 668.38; Dakota Transit Association 250.00; Ingram Library Services 2,223.59; Vollan Oil Co. 9,653.87; Midwest Tape 22.03; Brick's TV & Appliance 65.00; SD Airports Conference 300.00; New Deal Deicing 8,077.00; GRAINGER 61.80; Ameripride Services Inc. 711.42; Tri-State Water, Inc. 47.25; Aberdak Club 1,245.00; Jackie Witlock 40.61; Apple Books 31.88; Autozone 101.75; Jonathon Murdy 5,000.00; Running Supply Inc. 923.03. Roll call vote to approve: Rux, Olson, Johnson, Rife, Lunzman, Remily, and Mayor Schaunaman voting aye, Bunsness abstaining, motion carried.

NO CITY MANAGER'S REPORT

ADJOURN

There being no further business, motion by Bunsness, second by Olson to adjourn the meeting. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.



 Finance Officer