

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, January 13, 2020 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Rob Ronayne by teleconference call, Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness, Dennis "Mike" Olson, and Clint Rux. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Rich Krokkel, and Randy Meister.

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Bunsness, second by Olson to approve the minutes of the City Council Meeting of January 6, 2020, as circulated. Roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

OPEN FORUM – No one was present.

CONSENT CALENDAR

Motion by Rux, second by Remily to approve the following items on the consent calendar:

SET HEARING DATE – of January 27, 2020 at 5:30 p.m. for a transfer of Retail On-Off Sale Malt Beverage & SD Farm Wine License with Video Lottery from Loeb's Investments Inc. dba Gas N Goodies, 1106 South 5<sup>th</sup> Street to Ochenta Inc. dba Gas N Goodies, 1106 South 5<sup>th</sup> Street and a Special Two-Day Retail On-Sale Liquor License on January 31, 2020 to February 1, 2020 for ACT2, Inc. dba Aberdeen Community Theatre, 417 South Main Street.

LICENSE – Taxi Cab Driver – Jacob Lang

LOTTERY NOTICES – South Dakota Trappers Association and Pet Rescue League – receive and place on file.

Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

NEW BUSINESS

## RESOLUTION NO. 20-01-01R

City Attorney Ron Wager requested the Council approve Resolution No. 20-01-01R declaring abandoned vehicles surplus property for disposal according to State Law. Motion by Bunsness, second by Remily to adopt the following Resolution No. 20-01-01R declaring the abandoned vehicles to be surplus property and directing disposal of such vehicles according to State Law:

RESOLUTION NO. 20-01-01R

RESOLUTION DECLARING SURPLUS PROPERTY

BE IT HEREBY RESOLVED by the Aberdeen City Council that the abandoned vehicles below are declared surplus property and may be disposed of in accordance with SDCL §6-13-1, said property described as follows:

<u>Description</u>	<u>VIN Number</u>
2010 Pontiac G6 Sedan	1G2ZA5EB1A4166487
2005 Toyota Prius Hatchback	JTDKB22U353123473
1998 Oldsmobile 88	1G3HN52K1W4817866
2000 Chevrolet Impala	2G1WF55E6Y9181187
1999 Mercury Grand Marquis	2MEFM75WXXX661968
2002 Mitsubishi Montero SUV	JA4MT31R32J036747

BE IT FURTHER RESOLVED by the Aberdeen City Council that the Finance Officer shall dispose of the said surplus property in accordance with the laws of the State of South Dakota.

Roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, number of ayes: 9, number of nays: 0, motion carried.

#### BID ON SURPLUS PROPERTY

City Attorney Ron Wager reported to the Council that two bids were received for the surplus property described as Lot 1 in M & M Second Subdivision to the City of Aberdeen and asked the Council to accept the high bid from C & J Holdings, LLC in the amount of \$7,500.00 for the surplus real property. Motion by Johnson, second by Rux to accept, pursuant to SDCL §6-13-5, the high bid of C & J Holdings, LLC, in the amount of \$7,500.00 to purchase the real property declared surplus by Resolution No. 19-12-02R, and to authorize the City Manager to execute all documents necessary to conclude a sale of the real property upon the terms and conditions set forth in the Invitation To Bid – Notice of Sale. Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

#### HEARING ON TRANSFER OF MALT BEVERAGE LICENSE

Mayor Schaunaman opened a hearing on a request for a transfer of a Retail On-Off Sale Malt Beverage & SD Farm Wine License including Video Lottery from I-90 Fuel Services Inc. dba Starlite Truckstop, 602 South Hwy. #281 to Holiday Stationstores, LLC dba Holiday Stationstore at 602 South Hwy. #281. No one was in opposition to the transfer of the malt beverage license so Mayor Schaunaman closed the hearing. Motion by Olson, second by Remily to approve the transfer of the Retail On-Off Sale Malt Beverage & SD Farm Wine License including Video Lottery from I-90 Fuel Services Inc. to Holiday Stationstores, LLC at 602 South Hwy. #281. Roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

#### REQUEST FOR PROPERTY TAX ABATEMENTS

Deputy Finance Office Jordan McQuillen presented a request from the Brown County Auditor's Office to approve property tax abatements in the total amount of \$3,431.96 with City's share being \$1,083.99. Motion by Bunsness, second by Remily to approve the following property tax abatements: 211 – 2<sup>nd</sup> Avenue, SE in the amount of \$336.21 with City share being \$110.21; 1121 Olive Drive N. in the amount of \$750.62 with City's share being \$205.04; 1009 N. High St. in the amount of \$435.84 with City's share being \$142.87; 1204 N. Penn St. in the amount of \$1,090.29 with City's share being \$625.87. Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

#### REQUEST TO PURCHASE AMBULANCE

Fire Chief Randy Meister requested to purchase a 2021 Type III Horton Ambulance from Premier Specialty Vehicles of Fergus Falls, MN through the North Central EMS Cooperative in the amount of \$166,876.00. Motion by Remily, second by Rux to approve the purchase of the 2021 Type III Horton Ambulance from Premier Specialty Vehicles of Fergus Falls, MN in the amount of \$166,876.00 and declare surplus a 2009 Ford Type III Ambulance to be used as the trade-in for the new ambulance. Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

#### RESOLUTION NO. 20-01-02R

Transportation Director Rich Krokkel requested approval of Resolution No. 20-01-02R to declare two 2008 Bobcat Skidsteers surplus property to be disposed of as allowed by state law. Motion by Johnson, second by Rife to approve Resolution No. 20-01-02R as follows:

#### RESOLUTION NO. 20-01-02R

#### RESOLUTION DECLARING SURPLUS PROPERTY

BE IT RESOLVED by the Aberdeen City Council, that the following described property is declared surplus property and shall be disposed of according to law in accordance with SDCL §6-13-1 or FAA Guidelines, said property to be described as follows:

Description	Serial #	Asset #
Loader – Skidsteer, Bobcat	530714977	4781
Loader – Skidsteer, Bobcat	530714979	4782

BE IT FURTHER RESOLVED by the Aberdeen City Council that the Transportation Director may dispose of this surplus property as allowed by law.

Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, number of ayes: 9, number of nays: 0, motion carried.

#### REQUEST TO PURCHASE SKID LOADERS

Transportation Director Rick Krokkel requested to purchase two – wheeled skid loaders for the Airport from DMI (Diesel Machinery, Inc.) of Sioux Falls, SD through Sourcewell in the amount of \$93,648.00 and authorize the payment for the purchase of the

loaders to DMI. Motion by Johnson, second by Remily to approve the purchase of two – wheeled skid loaders from DMI and authorize the payment in the amount of \$93,648.00 to DMI for the purchase of the loaders. Roll call vote to approve: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

#### PAYMENTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Director Rich Krokkel requested approval and authorization for the City Manager to sign the following payment requests for work on Airport Improvement Projects: Payment #15 – AIP #3-46-0001-40-2019 Reconstruction of Taxiway ‘C’ to Helms & Associates in the amount of \$2,582.41 and Payment #17 – AIP #3-46-0001-39-2018 Airport Master Plan/Airport Layout Plan to Helms & Associates in the amount of \$21,428.28. Motion by Bunsness, second by Lunzman to approve Payment #15 in the amount of \$2,582.41 and Payment #17 in the amount of \$21,428.28 to Helms & Associates for work on Airport Improvement Projects. Roll call vote to approve: Remily, Ronayne, Lunzman, Rife, Johnson, Bunsness, Olson, Rux, and Mayor Schaunaman voting aye, motion carried.

#### BILLS

Motion by Remily, second by Olson to approve payment of the bills listed for January 13, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Berbos Farms 119,870.80; Wellmark Blue Cross/Blue Shield 79,207.01; Northern Electric 231.92; Northern Electric 2,099.08; Western Area Power Adm. 4,742.84; Clark Engineering Corp. 143.50; Morrison Construction 1,560.08; PKG Contracting Inc. 53,900.00; Northern Electric 3,928.45; Blazing Wings Properties 1,600.00; SPX Flow Technology 30,729.69; POET Ethanol Products 2,271.42; MARCO Technologies LLC 4,582.24; American News 220.00; SD Dept. of Revenue 18,738.02; Dependable Sanitation, Inc. 22,949.19; Linda Leonard 114.48; Jeremy Reed 50.29; Joanne Boldt 137.87; Timothy Hanigan 26.71; Jim Schriver 26.01; SDML Worker’s Compensation Fund \$210,691.00; TREINTA Inc. 4,100.00; Morrison Construction 3,037.50; MARCO Technologies 8,745.83; Matheson Tri-Gas Inc. 1,080.64; American News 2,107.68; Aberdeen School Dist. 2,275.00; Praxair Distribution Inc. 453.06; MARCO Technologies LLC 647.31; Tom Barstad 80.00; RDO Equipment Co. 8,150.61; Brown County Landfill 16,978.78; Baxter Healthcare Corp. 240.00; Dakota Doors Inc. 2,446.92; City Treasurer 16,395.00; Clark Engineering Corp. 1,500.00; Dakota Riggers & Tool Supply 1,955.34; NDSU Soil Testing Lab 60.00; Dahme Construction 6,687.94; Hawkins Inc. 1,336.70; Dakota Electronics 2,727.60; Dakota Pump & Control 1,540.32; Lang’s TV & Appliance 1,349.99; Vosika Fencing 4,803.00; Don’s Builders Hardware 51.00; Lynn L. Hanson 2,375.88; One Source 26.50; Eddie’s Northside Sinclair 1,760.00;

Quality Welding Inc. 344.03; Cole Papers Inc. 2,276.06; Farm Power Mfg Inc. 492.63; Jensen Rock & Sand Inc. 54,464.80; Graham Tire Co. 5,458.81; Grote Body Shop 663.40; Grote Roofing Co. Inc. 513.26; HACH Co. 6,643.70; Auto Value Part Stores/Hedahls 1,918.72; Heiman Inc. 6,851.00; CASH-WA Distributing 2,720.00; House of Glass Inc. 3,872.63; Environmental Express 1,027.58; Kesslers Inc. 18.13; CDW Government Inc. 5,786.00; Automatic Building Controls 1,960.00; Lawson Products Inc. 228.32; Steven Lust Automotive 151.45; Tools Plus Industries 663.70; MAC's Inc. 247.66; Ferguson Enterprises, Inc. 372.43; NB Golf LLC 8,900.00; Sewer Duck, Inc. 130.00; Sanford Health Occupational Medicine Clinic 2,066.00; B & B Contracting 58,683.75; Minnesota Knife 557.50; Farnams Genuine Parts 66.35; Duo Safety Ladder Corp. 22.35; Meyers Tractor Salvage 250.00; Dakota Supply Group 6,989.44; Graymont LLC 9,635.44; Midstates Group 5,300.36; Ringgenberg Electric Inc. 1,313.57; Safety Service Inc. 1,020.81; Avera St. Luke's Hospital 4,175.50; Schwan Electric Inc. 1,805.86; SHARE Corp. 2,389.63; Crawford Trucks & Equipment 1,621.15; SD Dept. of Transportation 926.67; Town & Country Lumber Inc. 16.54; Weismantel Rent All 351.12; Finishing Touch Design Studio 1,574.92; Diesel Machinery Inc. 7,819.45; GALE/Cengage Learning 539.83; Gaylord Brothers Inc. 33.06; Fastenal Company 341.55; Totally Tubular Mfg 129.06; Mattern Electric 1,846.94; North Wind Machine 30.00; Deere & Company 4,224.99; Metering & Technology Solutions 9,035.93; Olson's Pest Technicians 1,200.00; Innovative Office Solutions, LLC 1,448.59; Dakota Pump Inc. 1,329.08; Harms Oil Company 18,635.78; Ladner Electric 1,450.44; Northern Truck Equipment Corp. 1,267.52; Dependable Sanitation, Inc. 116.00; Center Point Large Print 363.55; HARR Motors 780.00; Westech Inc. 450.39; Production Monkeys.com 270.00; Oneneck It Solution 47,423.88; Pressure Washer Central 5,362.60; Titan Machinery 62.76; Fordham Signs 44.40; Flsmidth Krebs Inc. 2,997.04; Cemcast Pipe & Precast 12,365.76; M & T Fire & Safety Inc. 20,658.00; Cartney Bearing Co. 201.50; Energy Laboratories Inc. 48.00; SD Dept. Health Lab 2,035.00; Justine Charles 40.00; Pauer Sound & Music Inc. 6,946.00; Judy Mardian 11.88; Titan Access Acct/Productivity Plus Acct. 1,425.45; Hub City Radio 740.00; Automationdirect.com Inc. 5,662.50; Landon Seaman 192.00; US Postal Service 96.04; Skold Specialty Contracting, LLC 969.39; Dakota Environmental 1,660.00; O'Kennedy Flooring 8,027.70; David A. Vilhauer 150.00; Pierson Ford-Lincoln-Mercury 1,698.88; Univar USA Inc. 29,890.36; The Sewing Shoppe 38.00; Jarman's Water Systems 120.00; Dakotaland Autoglass Inc. 143.30; Northern Valley Communications 39.71; Downie's Piano Tuning & Repr. 100.00; MTI Distributing 370.74; Kirk's Auto 803.08; Lien Transportation Co. 53,186.25; Affinus 2,081.38; Premier Auto 1,533.75; Jon Droege 125.00; CNA Surety 50.00; Fire Safety First 514.40; Federal Express Corp. 67.28; Menards 12,271.99; Fred Ludwig Trucking 10,913.25; Bound Tree Medical LLC 2,010.46; Overdrive Inc. 2,164.50; Aqua Pure Inc. 24,009.20; Dakota Fluid Power Inc. 1,547.55; McQuillen Creative Group Inc. 973.75; Borns Group 1,916.05; Impact Janitorial

277.94; Stryker Sales Corp. 3,087.07; Swede's Body Shop 874.00; Matheson Tri-Gas Inc. 1,800.88; SRF Consulting Group, Inc. 5,736.48; Gardner Locksmith 62.50; POMP's Tire Service, Inc. 1,216.31; Rich Krokell 178.00; Locators & Supplies Inc. 1,008.01; Carlson & Stewart Refrigeration Inc. 3,480.62; Konica Minolta Premier Finance 126.85; GALLS Inc. 93.74; JK Sales & Towing 1,383.75; Dakota Oil 4,014.56; Darren Cleveland 29.95; Holiday Inn Sioux Falls-City Centre 150.00; Hase Plumbing & Heating 1,405.75; North Central Rental/Leasing 34,950.00; Grand Forks Fire Equipment, LLC 349.52; Gregory Brooks 80.00; Cole Kissner 40.00; Vari Sales Corp. 886.50; Ingram Library Services 1,086.61; Volla Oil Co. 4,507.75; Janway Company USA, Inc. 3,478.31; Plunkett's Pest Control 221.79; TAPCO 1,148.10; Midwest Tape 294.10; Newman Traffic Signs 1,788.25; Butler Machinery Co. 15,610.97; GRAINGER 286.09; Sanitation Products Inc. 2,685.04; Geffdog Designs 1,803.35; Cooper Animal Clinic 138.97; Ameripride Services Inc. 1,404.31; Crescent Electric Supply 107.68; Midwest Pump & Tank 17,171.22; Knight Towing 5,337.50; J Gross Equipment 2,000.00; KnowBE4, Inc. 283.85; Harrison Truck Centers 1.65; Grassland Cabinets 3,112.00; A-1 Sanitation 534.90; G & R Controls Inc. 19,841.00; 121 Benefits 280.00; Northern Plains Psychological 120.00; NAEMT 135.00; MAC Tools 16.00; Bibliothica, LLC 786.67; Haar Plumbing & Heating Inc. 85.20; Gayle Parmeter 11.88; Blackstrap Inc. 26,997.77; Autozone 110.53; LTK Heating & Cooling 221.94; Runnings Supply Inc. 3,362.00; Interstate Battery 721.75; Gary's Engine & Repair Inc. 29.40; Uniform Center 785.00; Jon Jolley 26.25; Miranda Joy Tran 63.75; David Stanbury 18.75; Randy Wilson 26.25; Steve Syljuberget 51.25; Daniel Lee Charles 63.75; Terrance Gardnel 127.50; Harriet Highhawk 7.50; Charles Sisney 22.50. Roll call vote to approve: Rux, Olson, Johnson, Rife, Lunzman, and Remily voting aye, Bunsness, Ronayne, and Mayor Schaunaman abstaining, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander presented the City Manager's Report including a proposed softball complex project schedule and information on 2021 Budget Planning.

#### ADJOURN

There being no further business, motion by Remily, second by Bunsness to adjourn the meeting. Roll call vote to adjourn: Rux, Olson, Bunsness, Johnson, Rife, Lunzman, Ronayne, Remily, and Mayor Schaunaman voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.

  
 \_\_\_\_\_  
 Deputy Finance Officer