

**PARK & RECREATION BOARD MEETING
ARCC – Eagles Nest
January 8 – 12:00 NOON**

President Matt Prehn called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tarah Heupel, Tom Kuck, Matt Prehn, and Bethany Russell.

Also present were Lynn Lander, City Manager and Josh Rife, City Councilman.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Tom Kuck. All present voting aye. Motion carried.

Financial Statements: Financials were unavailable for December.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Tom Kuck made a motion to approve payment of all 2019 bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Tarah Heupel. All present voting aye. Motion carried.

Doug Farrand made a motion to approve payment of all 2020 bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Bethany Russell. All present voting aye. Motion carried.

Order of Business:

Consider agreement with the Aberdeen Swim Club for the use of the Aberdeen Aquatic Center. Travis Lemer informed the board that this was the annual agreement with the Swim Club for the usage of the pool. Tom Kuck made a motion to approve the agreement with Aberdeen Swim Club for the use of the Aberdeen Aquatic Center. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Presentation of the 2019 preliminary Aquatic Center Report by Travis Lemer, Aquatics Supervisor. Travis Lemer presented information to the board on how the 2019 season went.

Request authorization to advertise for bids for the following: Rotary Mower and a Toro 5800 Sprayer. Mark Hoven requested authorization to advertise for bids for a rotary mower and a Toro 5800 sprayer. Doug Farrand made a motion to approve authorization to advertise for bids for a Rotary Mower and a Toro 5800 sprayer. The motion was seconded by Bethany Russell. All present voting aye. Motion carried.

Consider bids for received for Telescopic Articulating Aerial Device. Mark Hoven and Aaron Kiesz presented information to the board about the bid received for the new aerial device. Tarah Heupel made a motion to accept the bid received from Global Rental Company, Inc. in the amount of \$92,500. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. A copy of all bids received are on file in the Aberdeen Parks and Recreation Office.

Information on Meals on Wheels fee increase from Jackie Witlock, Senior Center Director. Jackie Witlock informed the board that due to a price increases from the supplier of the meals it would be necessary to increase the cost of the meals for the Meals on Wheels program.

Presentation of preliminary design for softball complex. Bob Babcock from Helms and Associates shared information and a preliminary design with the board for the proposed softball complex.

Adjournment: With no further regular business, Bethany Russell made a motion to adjourn the meeting. Motion was seconded by Tarah Heupel. All present voting aye. Motion carried. Meeting adjourned.

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Submitted by:

Doug Farrand, Secretary

Wende Holzkamm, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:

Matt Prehn, President

Date

Countersigned by:

Doug Farrand, Secretary

Date