

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, October 13, 2020 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Mark Remily by teleconference, Rob Ronayne, Dave Lunzman, Josh Rife by teleconference, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil by teleconference, Joel Weig by teleconference, and Rich Krokkel by teleconference.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

MINUTES

Motion by Rux, second by Lunzman to approve the minutes of the October 5, 2020 City Council Meeting, as circulated. Upon roll call vote, all voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

OLD BUSINESS

ORDINANCE NO. 20-10-01

Motion by Johnson, second by Reinbold to approve second reading and final adoption of Ordinance No. 20-10-01 supplementing the 2020 City Budget for various activities and expenses. Upon roll call vote, all voting aye, motion carried.

CONSENT CALENDAR

Motion by Rux, second by Ronayne to approve the following items on the consent calendar:

LICENSE – Residential Building Contractor – Taylor Oster dba Dakota Roofing, LLC

REQUEST FOR STREET USE – 200 Block of South Main Street, parking spaces on the east side of the street for the SD Democratic Political Rally on October 14, 2020.

Upon roll call vote, all voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 20-10-02

City Manager Joe Gaa and City Attorney Ron Wager presented Ordinance No. 20-10-02 for first reading amending the City Code regarding meetings of the Council and City boards. The proposed ordinance amendment: (1) reduces regular Council meeting frequency from every Monday to the 1st, 3rd, and 4th Mondays of each month; (2) deletes specific reference to Robert's Rules of Order and permits the Council to adopt and amend other rules

and order of business for the conduct of meetings; (3) provides for teleconference meetings of the Council and City boards; and (4) replaces “board of council members” with “city council”. Discussion followed. Motion by Johnson, second by Lunzman to approve first reading of Ordinance No. 20-10-02 amending Chapter 2, Article II, Division 2 of the Aberdeen City Code regarding meetings of the Council and City boards. Upon roll call vote, Rux, Langer, Reinbold, Johnson, Rife, Lunzman, Remily, and Mayor Schaunaman voting aye, Ronayne voting nay, 8 voting aye, 1 voting nay, motion carried.

RESOLUTION NO. 20-10-02R

Resolution No. 20-10-01R was presented to establish a consolidated board of equalization pursuant to SDCL §10-11-66. Motion by Ronayne, second by Johnson to approve Resolution No. 20-10-01R and to designate Mayor Schaunaman as the member and Council Member Rux as the alternate member of the City Council to serve on the board from April to May, 2021. Upon roll call vote, all voting aye, motion carried.

RESOLUTION NO. 20-10-01R

A RESOLUTION TO ESTABLISH A CONSOLIDATED BOARD
OF EQUALIZATION PURSUANT TO SDCL §10-11-66
THROUGH SDCL §10-11-77

BE IT RESOLVED that a Consolidated Board of Equalization as authorized by SDCL §10-11-66 shall be established pursuant to the Resolution of the Governing Boards of Brown County, City of Aberdeen, and the Aberdeen School District 6-1. The Consolidated Board of Equalization as created by this Resolution shall be authorized to exercise all powers contained in SDCL §10-11.

BE IT FURTHER RESOLVED that three members from the Brown County Commission, one member of the Aberdeen City Council, and one member of the Aberdeen School District 6-1 School Board shall constitute a Consolidated Board of Equalization as provided by SDCL §10-11-66.

BE IT FURTHER RESOLVED that the Aberdeen City Council, Brown County Commission, and the Aberdeen School District 6-1 shall be responsible for the per diem, salary, and mileage costs of the respective members that serve on the Consolidated Board of Equalization. Brown County Commission shall be responsible for the ordinary and customary expenses associated with the equalization of property including appeals to the State Board of Equalization. The financial responsibilities contained in this resolution shall remain unless either the Aberdeen City Council, Brown County Commission, or the Aberdeen School District 6-1 shall request that they be modified prior to December 1st of each year.

THIS RESOLUTION shall be binding upon the Aberdeen City Council, Aberdeen, South Dakota and upon each governing body adopting this Resolution according to law. The foregoing Resolution was adopted at a regular meeting of the Aberdeen City Council on the

13th day of October, 2020. Number of AYES: 9; Number of NAYS: 0.

BROWN COUNTY DISPATCH CENTER CONSOLE REPLACEMENT

City Manager Joe Gaa informed the Council of a Brown County Dispatch Center console replacement need. Gaa asked for consideration of an allocation of \$34,757.50 to pay for 50% of the cost of new consoles at the Brown County Dispatch Center and submit the amount as a reimbursable City expense under the CARES Act. Motion by Ronayne, second by Reinbold to approve the allocation of \$34,757.50 to pay for 50% of the cost of the new consoles at the Brown County Dispatch Center and submit the amount as a reimbursable City expense under the CARES Act. Upon roll call vote, all voting aye, motion carried.

APPLICATION TO BNSF FOR PERMIT AGREEMENT

City Engineer Robin Bobzien requested approval of an \$800.00 application fee to BNSF for a permit agreement to install medians on State Street to complete the City's obligation with the SDDOT on the railroad signalization project from last year. Motion by Johnson, second by Lunzman to approve of the \$800.00 application fee to BNSF for a permit agreement for work within the railroad right-of-way on State Street. Upon roll call vote, all voting aye, motion carried.

REQUEST TO PURCHASE SNOW BLOWER FOR AIRPORT

Transportation Director Rich Krokkel requested permission to purchase one high-speed rotary Snow Blower from the MNDOT purchasing agreement in the amount of \$626,551.00. Motion by Ronayne, second by Rux to approve the purchase of the rotary Snow Blower from the MNDOT purchasing agreement and authorize the payment of \$626,551.00 to MB Broom Companies of Chilton, WI upon delivery. Upon roll call vote, all voting aye, motion carried.

PAYMENT REQUESTS FOR WORK ON AIRPORT PROJECTS

City Manager Joe Gaa requested approval of the following payments for work on Airport Improvement Projects: Payment #26 – AIP #3-46-0001-39-2018 Airport Master Plan/Airport Layout Plan – Helms & Associates, in the amount of \$2,015.67; Payment #2 - for Cultural Resource Survey – Metcalf Archeological Consultant, in the amount of \$7,954.50; Payment #24 – AIP #3-46-0001-40-2019 Reconstruction of Taxiway 'C' – Helms & Associates, in the amount of \$35,787.43; Payment #12 – AIP #3-46-0001-43-2020 Taxiway Geometry – Helms & Associates, in the amount of \$4,474.49; Payment #3 – AIP #3-46-0001-44-2021 Snow Removal Equipment – Helms & Associates, in the amount of \$1,945.00; Payment #1 – AIP GA Apron Improvements (Design) – Helms & Associates, in the amount of \$7,947.08. Motion by Johnson, second by Reinbold to approve and authorize the City Manager to sign the payment requests for work on the Airport Improvement Projects. Upon roll call vote, all voting aye, motion carried.

PAYMENT REQUEST FOR AIRPORT TAXIWAY IMPROVEMENTS

Payment #6 for AIP #3-46-0001-40-2019 Taxiway Improvements to Reede

Construction in the amount of \$957,173.90 was presented pending an acceptable and satisfactory completion of the asphalt joint repair on the project. Transportation Director Rich Krokkel requested approval of Payment #6 in the amount of \$957,173.90 to Reede Construction for completion of the asphalt joint repair on the project. Motion by Ronayne, second by Johnson to approve and authorize the City Manager to sign the payment request in the amount of \$957,173.90 to Reede Construction for the work on the project. Upon roll call vote, all voting aye, motion carried.

BILLS

Motion by Rux, second by Lunzman to approve payment of the bills listed for October 13, 2020, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Northwestern Energy 88,112.71; Sanford Health Occupational Medicine 330.00; SD Dept. of Revenue 21,966.26; SD Dept. of Motor Vehicles 42.40; Wellmark Blue Cross/Blue Shield 17,940.99; Nationwide Employee Benefits 178.58; J & K Mowing Service 530.83; Dependable Sanitation Inc. 23,293.71; B & B Contracting 123,632.01; US Bank Corp. 1,200.00; Aberdeen Capitol Theater 5,000.00; Aberdeen Development Corp. 14,166.67; Aberdeen Chamber of Commerce 27,500.00; Butler Machinery Co. 66,105.00; Morrison Construction 17,599.48; American Engineering Test 8,825.00; AGTEGRA Coop 3,112.29; AT & T 128.24; MARCO Inc. 76.83; Ringgenberg Electric Inc. 389.50. Upon roll call vote, Remily, Ronayne, Lunzman, Rife, Johnson, Reinbold, Langer, and Rux voting aye, Mayor Schaunaman abstaining, motion carried.

PAYROLL

Motion by Ronayne, second by Reinbold to approve the payroll for the period from September 27, 2020 through October 10, 2020 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: Wells Fargo 131,691.82; SD Retirement 78,595.26; Governing Body 3,192.28; City Manager 7,583.41; City Attorney 7,255.19; Finance 14,879.13; HR 7,946.21, Building 1,753.75; Computer 4,754.89; Planning/Zoning 13,741.05, Jeremiah Maxfield 23.39 hr; Engineering 13,508.25; Police 137,099.33, Jordan Busche 24.57 hr; Fire 110,249.06, Housing/Building 6,718.55; Street 31,899.93; Traffic 5,459.88; Solid Waste 22,252.77, Jonathan Berger 17.39 hr; Transportation/Ride Line 18,479.40, Library 27,412.89; Parks, Rec & Forestry 105,014.63, Avery Bad Mocassin 11.50 hr, Tyler Beck 12.00 hr, Jaxon Block 11.50 hr, Madison Brink 11.75 hr, Benjamin Hayden 11.50 hr, John Kludt 11.50 hr, Janice Mammenga 12.75 hr, Jackson Ness 11.50 hr, William Olander 12.00 hr, Joshua Opp 11.00 hr, Lachelle Opp 12.25 hr, Chase Petersen 11.50 hr, Christopher Ray 11.75 hr, Josephine Snow 11.50 hr, Jonah Stolp 12.00 hr, Sawyer Stroschein 11.50 hr, Gab Swanson 12.50 hr, Mason Thompson 11.50 hr, William Waldner 11.75 hr, Airport 16,617.99; Pipe 24,835.25; Water Treatment 19,734.69;

Meter 1,654.40; Water Reclamation 20,911.45; Pump 7,410.87. Upon roll call vote, all voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave the City Manager's Report including updates on Airport and Park, Recreation, and Forestry board meetings and projects. Also, Gaa discussed the economic development in Aberdeen.

ADJOURN

There being no further business, motion by Johnson, second by Lunzman to adjourn the meeting. Upon roll call vote, all voting aye, motion carried. Meeting adjourned at 6:14 p.m.

Prepared by Mary Campton for the Finance Office.

A handwritten signature in blue ink, appearing to read "Karl Albert", is written over a horizontal line.

Finance Officer