

**AGENDA, CITY COUNCIL MEETING, TUESDAY, FEBRUARY 21, 2017, 5:30 P.M.  
CITY COUNCIL CHAMBERS, 123 S. LINCOLN STREET, MUNICIPAL BLDG., FIRST FLOOR**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MINUTES, CITY COUNCIL MEETINGS OF FEBRUARY 13, 2017

OPEN FORUM 5:30 TO 5:40 P.M. – 1. SEE FORMAT GUIDELINES AT END OF AGENDA

4. **CONSENT CALENDAR**

- A. SET BID DATE OF MARCH 7, 2017 AT 2:00 P.M. FOR THE FOLLOWING ADVERTISEMENTS FOR BIDS:
  1. 2017 ASPHALTIC CONCRETE AND SURFACING REPAIR MIX
  2. 2017 BITUMINOUS OILS
  3. 2017 SEAL COAT AGGREGATES
  4. 2017 WATERMAINS & FITTINGS, MANHOLE COVERS & INLET FRAMES & GRATES, AND PVC SEWER PIPE
  5. ACCESSIBLE SIDEWALK QUADRANT IMPROVEMENTS PROJECT CONC-2017-2
- B. LICENSE – MOTOR BUS DRIVER – JESSE SWALLOW
- C. REQUEST FOR PERMISSION TO SERVE AND PERMIT CONSUMPTION OF ALCOHOLIC BEVERAGES AT THE WYLIE PARK PAVILION ON SEPT. 29<sup>TH</sup>, SEPT. 30<sup>TH</sup>, AND OCT. 1<sup>ST</sup> FOR A HEILMAN/HERTEL WEDDING

**POSSIBLE APPROVAL OF CONSENT CALENDAR**

5. **NEW BUSINESS**

- A. DECLARE GRANITE RIP RAP AS SURPLUS PROPERTY AND EXCHANGE GRANITE MATERIALS WITH BROWN COUNTY

POSSIBLE APPROVAL TO DECLARE 3500-4000 TONS OF GRANITE RIP RAP AS SURPLUS PROPERTY FOR AN EXCHANGE WITH BROWN COUNTY FOR GRANITE SEAL COATING AGGREGATE ON AN EQUAL WEIGHT BASIS

- B. REQUEST TO PURCHASE APPLIANCES FOR THE NEW LIBRARY FROM LANG'S AUDIO TV & APPLIANCES

POSSIBLE APPROVAL TO ACCEPT A BID FROM LANG'S AUDIO TV & APPLIANCES IN THE AMOUNT OF \$9,090.00 FOR NEW APPLIANCES FOR THE NEW LIBRARY

- C. BILLS: DEPARTMENTS \$871,132.86
  - NORTHWESTERN ENERGY – UTILITIES \$10,912.03
  - WELLMARK BLUE CROSS/BLUE SHIELD – INSURANCE \$40,000.00
  - KEITH SHARISKY – REIMBURSEMENT FEE FOR K9 TACTICAL EMERGENCY CLASS \$425.00

- D. PAYROLL FOR PERIOD FROM FEBRUARY 5, 2017 THRU FEBRUARY 18, 2017 AND CITY'S SHARE OF SOCIAL SECURITY, OLD AGE & SURVIVOR'S INS., RETIREMENT, HEALTH & LIFE INS.

- E. CITY MANAGER'S REPORT

**REMINDER: CITY COUNCIL WILL MEET AT 5:30 P.M. ON FEBRUARY 27, 2017 WITH THE BROWN COUNTY COMMISSION IN CITY COUNCIL CHAMBERS REGARDING A PETITION TO REZONE IN THE THREE-MILE JURISDICTION (132<sup>ND</sup> STREET AND 384<sup>TH</sup> AVENUE).**

1. OPEN FORUM PROVIDES AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE CITY COUNCIL WITH QUESTIONS, CONCERNS OR COMMENTS ON ITEMS, WHICH ARE NOT ON THE AGENDA. CITIZENS ARE ASKED TO SIGN UP TO SPEAK PRIOR TO THE OPEN FORUM PORTION OF THE MEETING. OPEN FORUM WILL BE LIMITED TO 10 MINUTES (IF NO ONE IS IN ATTENDANCE FOR THE OPEN FORUM, THE REGULAR MEETING MAY BEGIN) UNLESS A MAJORITY OF THE CITY COUNCIL AGREES TO EXTEND THE TIME

PERIOD. THE OPEN FORUM MAY NOT BE USED TO MAKE PERSONAL ATTACKS, TO AIR PERSONALITY GRIEVANCES, TO MAKE POLITICAL ENDORSEMENTS, OR FOR POLITICAL CAMPAIGN PURPOSES. OPEN FORUM WILL NOT BE USED AS A TIME FOR PROBLEM SOLVING OR REACTING TO THE COMMENTS MADE, BUT, RATHER FOR HEARING THE CITIZEN FOR INFORMATIONAL PURPOSES. THE CITY COUNCIL MAY RESPOND WITH REQUEST FOR CITY MANAGEMENT TO FOLLOW UP AND REPORT BACK ON ANY ISSUE RAISED DURING THE PUBLIC ADDRESS TIME. A PRESENTATION MAY NOT EXCEED TWO MINUTES IN DURATION.

2. ADA COMPLIANCE: THE CITY OF ABERDEEN FULLY SUBSCRIBES TO THE PROVISIONS OF THE AMERICAN'S WITH DISABILITIES ACT. IF YOU DESIRE TO ATTEND THIS PUBLIC MEETING AND ARE IN NEED OF SPECIAL ACCOMMODATIONS, PLEASE NOTIFY THE CITY FINANCE OFFICE AT LEAST 8 HOURS PRIOR TO THE MEETING SO APPROPRIATE AUXILIARY AIDS AND SERVICES CAN BE MADE AVAILABLE. THE CITY COUNCIL MEETS WEEKLY ON MONDAYS AT 5:30 P.M. EXCEPT WHEN A HOLIDAY FALLS ON MONDAY, IN WHICH CASE THE MEETING IS HELD AT 5:30 P.M. ON THE NEXT BUSINESS DAY.

3. A COPY OF THE SUBJECT MATTER ON THE CITY COUNCIL MEETING AGENDA IS AVAILABLE FOR PUBLIC DISTRIBUTION AT THE CITY FINANCE OFFICE AND AVAILABLE ON THE CITY'S WEBSITE

[www.aberdeen.sd.us](http://www.aberdeen.sd.us).

## CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 13, 2017, at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Councilors David Bunsness, Todd Campbell, Alan Johnson, Dennis "Mike" Olson, Mark Remily, Rob Ronayne, Clint Rux, and Jennifer Slight-Hansen. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Jay Tobin, and Cody Roggatz.

Mayor Levsen led the Pledge of Allegiance.

## MINUTES

Bunsness moved, Ronayne seconded to approve the minutes of February 6, 2017, as circulated. All voting aye, motion carried.

OPEN FORUM – Aberdeen Development Corporation CEO Mike Bockorny presented an overview of six priorities from the Aberdeen Development's Strategic Plan. One priority is to evaluate housing needs in Aberdeen. Kylie Waldo was present to discuss traffic safety issues on North Roosevelt Street.

CONSENT CALENDAR

Remily moved, Rux seconded to approve the following items on the consent calendar:

SET HEARING DATE – of February 27, 2017 at 5:30 p.m. for an application for the transfer of Retail On-Off Sale Malt Beverage License with Video Lottery from Amusement Services Corp. (ASC Inc.) dba Heartland Players Club #3, 1923 – 6<sup>th</sup> Avenue, SE-Suite 103 to Heartland Casino LLC dba Heartland Players Club #3, 1923 – 6<sup>th</sup> Avenue, SE-Suite 103.

LICENSES – Home Day Care – Shelby Goehring; Residential Building Contractor – Brett Hockenbrock.

NOTICE OF PUBLIC PROGRESS HEARING – set for February 27, 2017 at 5:30 p.m. regarding the Aberdeen Boys and Girls Club Project and its Community Development Block Grant Funding.

All voting aye, motion carried.

NEW BUSINESS

## RESOLUTION NO. 17-02-01R

Johnson moved, Rux seconded to approve Resolution No. 17-02-01R to Vacate Public Right-Of-Way described as the entire 16' Wide Public Alley Right-Of-Way commencing at the South Side of 12<sup>th</sup> Avenue, SE and continuing South 225' to point of termination located between and adjacent to Lot R11 and Lot R12 to Northern State College and Lot 1, Wesley Replat in the NW ¼ of Section 24, T123N, R64W of the 5<sup>th</sup> P.M. (Alley South of 12<sup>th</sup> Avenue, SE between South Lincoln Street and South Washington Street). All voting aye, motion carried.

## RESOLUTION NO. 17-02-03R

Remily moved, Rux seconded to approve the following Resolution No. 17-02-03R to adopt the Brown County Pre-Disaster Mitigation Plan.

WHEREAS the City of Aberdeen has experienced severe damage from strong winds, flooding, hail, heavy snow, heavy rain, and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety;

WHEREAS a Hazard Mitigation Plan has been developed after more than one year of research and work by the City of Aberdeen, Brown County Emergency Management, NECOG, and the Pre-Disaster Mitigation Committee;

WHEREAS the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the City;

WHEREAS a public meeting was held to review the Plan as required by law;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Aberdeen that:

1. The Hazard Mitigation Plan is hereby adopted as an official plan of the City of Aberdeen,
2. The respective City officials identified in the strategy of the Plan are hereby directed to implement the recommended action assigned to them. These officials will report annually on the activities, accomplishments, and progress to Brown County Emergency Management,
3. The Aberdeen City Engineer/Public Works Director will provide annual progress reports on the status of implementation of the plan to the Mayor and City Council. This report shall be submitted to the City Council by November 1<sup>st</sup> of each year.

All voting aye, motion carried.

#### REQUEST TO PURCHASE MOWER FOR PUBLIC WORKS

Johnson moved, Slight-Hansen seconded to approve the purchase of one 72" four-wheel drive rotary mower for the Public Works Department – Utility Division off of the Parks and Recreation 2017 Equipment Bid from MTI Distributing in the amount of \$33,044.98 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. All voting aye, motion carried.

#### REQUEST FOR PROPERTY TAX ABATEMENT

Ronayne moved, Remily seconded to approve a property tax abatement for Trixy Schwabe for her mobile home in the Eisenbeis Trailer Court in the total amount of \$4.46 of which the City's share is approximately \$1.41. All voting aye, motion carried.

#### REQUEST FOR PAYMENT ON AIRPORT RUNWAY PROJECT

Ronayne moved, Johnson seconded to approve and authorize the City Manager to sign Payment Request #18 in the amount of \$6,574.65 to Helms & Associates for construction administration and engineering services on the Airport AIP #3-46-0001-36-2016

Runway 17/35 Decoupling Project. Upon roll call, all voting aye, motion carried.

## BILLS

Slaight-Hansen moved, Olson seconded to approve the following audited bills for services, supplies, repairs, and maintenance: Northwestern Energy 93,130.86; Aberdeen Lawn Care 275.00; Boys & Girls Club of Aberdeen 55,251.53; Direct Automation LLC 59,311.33; SD Dept of Revenue 8,147.90; Wellmark Blue Cross-Blue Shield 40,000.00; Dakotacare 57,487.50; MARCO Inc 269.06; Silas (Bert) Wilson 100.00; United Parcel Service 120.73; CenturyLink 3,771.67; AT & T 54.02; NVC 299.68; Dependable Sanitation 15,204.00; American News 882.00; Aberdeen Chamber of Commerce 52.00; MARCO Technologies LLC 111.33; Bonnie Bitz 2,860.00; City Treasurer 86.43; Dakota Electronics 77.15; Don's Builders Hardware 9.00; Dennis Gavin 2,500.00; Quality Welding Inc 8.70; Cole Papers Inc 1,044.43; GCR Tires & Service 47.72; Carquest Auto 561.02; Graham Tire Co 17.00; Direct Automation LLC 1,727.77; HKG Architects, Inc 14,180.00; Kesslers Inc 20.31; Steven Lust Automotive 72.94; Clubhouse Hotel & Suites 118.00; NSU Workstudy 114.76; Dakota Supply Group 12.57; Midstates Group 1,050.00; Schwan Welding & Boiler 48.24; Crawford Trucks & Equipment 366.86; Rainbow Printing 450.00; Aberdeen Area Arts Council 2,161.25; Baker & Taylor Inc 2,436.46; DEMCO Inc 229.73; GALE 282.38; Duane Donat 40.00; Fastenal Company 23.15; Great Lakes Chapter 35.00; Prestige Flag 319.42; Nancy Ohnstad 100.00; SD Animal Industry Board 100.00; Dependable Sanitation, Inc 1,249.00; Prairie Home Inspector 4,833.36; Taylor Laundry 29.00; PEPSI-COLA 266.00; Pauer Sound & Music Inc 429.00; Titan Access Acct 49.78; Executive Management 297.21; Dakota Outdoors 117.10; Pierson Ford-Lincoln-Mercury 62.78; West Payment Center 67.62; North Central Farmers Elevator 2,593.82; Active Data Systems Inc 850.00; Dakota Broadcasting LLC 147.00; Dakotaland Autoglass Inc 56.71; MTI Distributing 418.00; Shopko Stores Operating Co., LLC 22.33; FAST Corp 7,300.00; Glacial Lakes & Prairies Tourism Assoc 125.00; Fire Safety First 34.00; Ken's Superfair Foods 461.58; Kyburz-Carlson Construction 10,000.00; Century Business Products 49.31; Menards 852.25; Overdrive Inc 6,000.00; Dakota Fluid Power Inc 67.05; McQuillen Creative Group Inc 857.07; Borns Group 406.98; OCLC, Inc 857.44; SD Arborists Assn 536.00; CO-OP Architecture 7,799.68; Bob Pagel 11.00; Forest Rux 29.59; Plunkett's Pest Control 211.18; Aberdeen Plumbing & Heating Inc 125.22; EDMO Distributors Inc 1,729.19; Midwest Tape 49.31; Midcontinent Communications 524.78; SD Airports Conference 255.00; Jefferson Partners LP 2,183.00; Ameripride Services Inc 168.80; Tri-State Water, Inc 13.00; Domino's Pizza 259.60; Hillyard Sioux Falls 1,063.64; Great Plains Sponsorships, Inc 7,500.00; Trystan Isenhour 20.00; Keenan Spillum 20.00; Rob Williams 21.00; Runnings Supply Inc 813.69; Joseph Newingham 114.06. Upon roll call, all voting aye, motion carried.

## CITY MANAGER'S REPORT

City Manager Lynn Lander had City Engineer Robin Bobzien present a 2017

Infrastructure Projects Report.

There being no further business, Johnson moved, Bunsness seconded that the meeting be adjourned. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office.

A handwritten signature in cursive script, appearing to read "Karl A. [unclear]", written over a horizontal line.

Finance Officer

**City of Aberdeen - Request for Council Action  
February 21, 2017**

**Agenda Section – Consent Calendar** - This request for Council Action lists all the items which have been included in the consent agenda for this meeting. The City Council can approve all of the items with a single motion to approve. The Mayor will allow the Council Members an opportunity to state whether there are any of these items which you wish to have removed from the Consent Agenda approval and to have discussed and acted upon separately by the City Council.

Items:

- A. SET BID DATE OF MARCH 7, 2017 AT 2:00 P.M. FOR THE FOLLOWING ADVERTISEMENTS FOR BIDS:
  - 1. 2017 ASPHALTIC CONCRETE AND SURFACING REPAIR MIX
  - 2. 2017 BITUMINOUS OILS
  - 3. 2017 SEAL COAT AGGREGATES
  - 4. 2017 WATERMAINS & FITTINGS, MANHOLE COVERS & INLET FRAMES & GRATES, AND PVC SEWER PIPE
  - 5. ACCESSIBLE SIDEWALK QUADRANT IMPROVEMENTS PROJECT CONC-2017-2
- B. LICENSE – MOTOR BUS DRIVER – JESSE SWALLOW
- C. REQUEST FOR PERMISSION TO SERVE AND PERMIT CONSUMPTION OF ALCOHOLIC BEVERAGES AT THE WYLIE PARK PAVILION ON SEPT. 29<sup>TH</sup>, SEPT. 30<sup>TH</sup>, AND OCT. 1<sup>ST</sup> FOR A HEILMAN/HERTEL WEDDING

## ADVERTISEMENT FOR BIDS

### 2017 ASPHALTIC CONCRETE AND SURFACING REPAIR MIX

Notice is hereby given that sealed bids will be received by the Aberdeen City Council at the office of the City Finance Officer, Auditor Division until 2:00 p.m. local time on the 7th day of March, 2017, at which time the bids will be publicly opened, read and referred to the Aberdeen City Council of the City of Aberdeen, in the 3rd Floor Conference Room, City Hall, 123 Lincoln St S.

4,500 tons, more or less, Class D, Type I Asphalt Concrete

4,500 tons, more or less, Class D, Type II Asphalt Concrete

50 tons, more or less, Bituminous Surfacing Repair Mix (Cold Mix)

Copies of the Specifications, and other proposed contract documents are available on the City of Aberdeen website at [www.aberdeen.sd.us](http://www.aberdeen.sd.us) and on file at the Public Works Office, Aberdeen, South Dakota, and will be available at no cost from the latter.

Bids shall be submitted in accordance with the specifications. All bids shall be plainly marked on the outside of the envelope with the words "**Bid for Asphaltic Concrete & Surfacing Repair Mix.**"

Each bid in excess of \$25,000 shall be accompanied by any one of the following:

- (1) A certified check, cashier's check, or draft certified or issued by a state or national bank for five per cent (5%) of the amount of the total gross bid; or
- (2) A bid bond issued by a surety authorized to do business in South Dakota for ten per cent (10%) of the amount of the bid; or
- (3) An irrevocable letter of credit for one hundred per cent (100%) of the amount of the bid from a financing agency of good repute and deemed acceptable to the City of Aberdeen, all in accordance with SDCL Ch. 5-18A and SDCL Ch. 57A-5.

The bid security shall be made payable without condition to the City of Aberdeen, South Dakota, hereinafter referred to as Owner. The bid security may be retained by and shall be forfeited to the Owner as liquidated damages if the bid is accepted and a contract based thereon is awarded and the bidder shall fail to enter into a contract in the form prescribed, with legally responsible sureties, within ten (10) days after such award is made by the Owner. Contracts in excess of \$25,000 will require a Payment Bond and a Performance Bond acceptable to the Aberdeen City Council, for one hundred percent (100%) of the Contract, in conformance with the requirements of the Contract documents. No bid may be withdrawn within a period of thirty (30) days after the date fixed for opening bids.

The Aberdeen City Council reserves the right to reject any and all bids, waive irregularities and accept the bid it deems most favorable and in the best interest of the City of Aberdeen after all bids have been examined.

By Order of the Aberdeen City Council.

Dated this 21st day of February, 2017.

By:   
Karl Alberts  
Finance Officer



## ADVERTISEMENT FOR BIDS

### 2017 BITUMINOUS OILS

Notice is hereby given that sealed bids will be received by the Aberdeen City Council at the office of the City Finance Officer, 123 S Lincoln Street, Aberdeen, SD, 57401, until 2:00 o'clock p.m. local time on the 7th day of March, 2017, at which time bids will be publicly opened, read and referred to the Aberdeen City Council for furnishing:

450 tons, more or less, MC-3000 Cut Back Asphalt

Copies of the Specifications, and other proposed contract documents are available on the City of Aberdeen website at [www.aberdeen.sd.us](http://www.aberdeen.sd.us) and on file at the Public Works Office, Aberdeen, South Dakota, and will be available at no cost from the latter.

Bids shall be submitted in accordance with the specifications. All bids shall be plainly marked on the outside of the envelope with the words "**BID FOR BITUMINOUS OILS**"

The Aberdeen City Council reserves the right to reject any and all bids, waive irregularities and accept the bid it deems most favorable and in the best interest of the City of Aberdeen after all bids have been examined.

By Order of the Aberdeen City Council.

Dated this 21st Day of February 2017.

By: \_\_\_\_\_



Karl Alberts  
Finance Officer

## ADVERTISEMENT FOR BIDS

### 2017 SEAL COAT AGGREGATES

Notice is hereby given that sealed bids will be received by the Aberdeen City Council at the office of the City Finance Officer, Auditor Division until 2:00 p.m. local time on the 7th day of March, 2017, at which time the bids will be publicly opened, read and referred to the Aberdeen City Council of the City of Aberdeen, in the 3rd Floor Conference Room, City Hall, 123 Lincoln St S.

<u>4,000</u>	tons, more or less, Chip Seal Aggregate (Pea Gravel) – Option A
<u>-0-</u>	tons, more or less, Chip Seal Aggregate (Pea Gravel) – Option B
<u>-0-</u>	tons, more or less, Chip Seal Aggregate (Crushed Granite) – Option C
<u>-0-</u>	tons, more or less, Crushed Gravel Base Course

Copies of the Specifications, and other proposed contract documents are available on the City of Aberdeen website at [www.aberdeen.sd.us](http://www.aberdeen.sd.us) and on file at the Public Works Office, Aberdeen, South Dakota, and will be available at no cost from the latter.

Bids shall be submitted in accordance with the specifications. All bids shall be plainly marked on the outside of the envelope with the words "**Bid for Seal Coat Aggregates.**"

Each bid in excess of \$25,000 shall be accompanied by any one of the following:

- (1) A certified check, cashier's check, or draft certified or issued by a state or national bank for five per cent (5%) of the amount of the total gross bid; or
- (2) A bid bond issued by a surety authorized to do business in South Dakota for ten per cent (10%) of the amount of the bid; or
- (3) An irrevocable letter of credit for one hundred per cent (100%) of the amount of the bid from a financing agency of good repute and deemed acceptable to the City of Aberdeen, all in accordance with SDCL Ch. 5-18A and SDCL Ch. 57A-5.

The bid security shall be made payable without condition to the City of Aberdeen, South Dakota, hereinafter referred to as Owner. The bid security may be retained by and shall be forfeited to the Owner as liquidated damages if the bid is accepted and a contract based thereon is awarded and the bidder shall fail to enter into a contract in the form prescribed, with legally responsible sureties, within ten (10) days after such award is made by the Owner. Contracts in excess of \$25,000 will require a Payment Bond and a Performance Bond acceptable to the Aberdeen City Council, for one hundred percent (100%) of the Contract, in conformance with the requirements of the Contract documents. No bid may be withdrawn within a period of thirty (30) days after the date fixed for opening bids.

The Aberdeen City Council reserves the right to reject any and all bids, waive irregularities and accept the bid it deems most favorable and in the best interest of the City of Aberdeen after all bids have been examined.

By Order of the Aberdeen City Council.

Dated this 21st day of February, 2017.

By:   
Karl Alberts  
Finance Officer

**ADVERTISEMENT FOR BIDS  
2017 WATERMANS & FITTINGS  
MANHOLE COVERS & INLET FRAMES & GRATES  
PVC SEWER PIPE**

Notice is hereby given that sealed bids will be received by the City Council of Aberdeen, South Dakota at the office of the City Finance Officer, Auditor Division, 123 S Lincoln Street, Aberdeen, SD 57401-4215 until 2:00 o'clock p.m. local time on Tuesday the 7th day of March, 2017 at which time bids will be publicly opened, read and referred to the City Council of Aberdeen for furnishing:

**Watermain pipe, fittings, and accessories,  
manhole covers; inlet frames and grates; and sewer pipe fittings**

Copies of the Specifications, and other proposed contract documents are available on the City of Aberdeen website at [www.aberdeen.sd.us](http://www.aberdeen.sd.us) and on file at the Public Works Office, Aberdeen, South Dakota, and will be available at no cost from the latter.

Bids shall be submitted in accordance with the specifications. All bids shall be plainly marked on the outside of the envelope with the words "**Bid for Watermain, Sewer Pipe and Castings**"

Each bid in excess of \$25,000 shall be accompanied by any one of the following:

- (1) A certified check, cashier's check, or draft certified or issued by a state or national bank for five per cent (5%) of the amount of the total gross bid; or
- (2) A bid bond issued by a surety authorized to do business in South Dakota for ten per cent (10%) of the amount of the bid; or
- (3) An irrevocable letter of credit for one hundred per cent (100%) of the amount of the bid from a financing agency of good repute and deemed acceptable to the City of Aberdeen, all in accordance with SDCL Ch. 5-18A and SDCL Ch. 57A-5.

The bid security shall be made payable without condition to the City of Aberdeen, South Dakota, hereinafter referred to as Owner. The bid security may be retained by and shall be forfeited to the Owner as liquidated damages if the bid is accepted and a contract based thereon is awarded and the bidder shall fail to enter into a contract in the form prescribed, with legally responsible sureties, within ten (10) days after such award is made by the Owner. Contracts in excess of \$25,000 will require a Payment Bond and a Performance Bond acceptable to the Aberdeen City Council, for one hundred percent (100%) of the Contract, in conformance with the requirements of the Contract documents. No bid may be withdrawn within a period of thirty (30) days after the date fixed for opening bids.

The City Council of Aberdeen, South Dakota reserves the right to reject any and all bids, waive irregularities and accept the bid it deems most favorable and in the best interest of the City of Aberdeen after all bids have been examined.

By Order of the City Council of Aberdeen, South Dakota.

Dated this 20th Day of February, 2017.

By: 

Karl Alberts  
Finance Officer

## ADVERTISEMENT FOR BIDS

### ACCESSIBLE SIDEWALK QUADRANT IMPROVEMENTS PROJECT CONC-2017-2

Notice is hereby given that sealed bids will be received by the Aberdeen City Council at the office of the City Finance Officer, Auditor Division until 2:00 p.m. local time on the 7th day of March, 2017, at which time the bids will be publicly opened, read and referred to the Aberdeen City Council of the City of Aberdeen, in the 3rd Floor Conference Room, City Hall, 123 Lincoln St S.

**Accessible Quadrant Improvements which shall include, but not be limited to: Concrete removals, replacement of concrete sidewalk, curb and gutter, asphalt patching, detectable warning panels and appurtenant work.**

Work shall include all labor, equipment and materials to complete the work in accordance with specifications now on file at the City Finance Office, Auditor Division, and the City Engineering Office, Aberdeen, South Dakota and will be available at no charge from the latter by calling (605) 626-7017.

Bids shall be submitted in accordance with the specifications. All bids shall be plainly marked on the outside of the envelope with the words "**Bid for Accessible Sidewalk Quadrant Improvements (Project CONC-2017-2)**".

Each bid in excess of \$25,000 shall be accompanied by a ten percent (10%) Bid Bond or a certified check or a cashier's check in an amount equal to at least five percent (5%) of the total gross bid, the same to be issued by a solvent bank authorized to operate in South Dakota, and made payable to the City of Aberdeen, South Dakota. These securities are to be guarantees that if the Proposal is accepted, a contract will be entered into by the Bidder. Contracts in excess of \$25,000 will require a Payment Bond and a Performance Bond acceptable to the Aberdeen City Council, for one hundred percent (100%) of the Contract, in conformance with the requirements of the Contract documents. No bid may be withdrawn within a period of thirty (30) days after the date fixed for opening bids.

The Aberdeen City Council reserves the right to reject any and all bids, waive irregularities and accept the bid it deems most favorable and in the best interest of the City of Aberdeen after all bids have been examined.

By Order of the Aberdeen City Council.

Dated this 21st day of February, 2017.

By:   
Karl Alberts  
Finance Officer

DEPARTMENT OF FINANCE & REVENUE  
CITY OF ABERDEEN  
123 SOUTH LINCOLN ST.  
ABERDEEN, SD 57401 - 4215  
(605) 626-7023

APPLICATION FOR LICENSE  
FOR TAXI CAB OR MOTOR BUS DRIVER  
OR AMBULANCE DRIVER

OFFICE USE ONLY:

Fee Paid 25.00  
Rec. # 850524 Year 2017  
New  Renew  Date Lic. Issued \_\_\_\_\_  
Bond or Ins. No. \_\_\_\_\_  
Effective From \_\_\_\_\_ To \_\_\_\_\_  
Approved by Dept.: [Signature] 2-13-17  
Council: \_\_\_\_\_

LICENSES VALID FROM JAN. 1 THRU DEC. 31

\*\*\*\*\*

TAXI CAB OR MOTOR BUS DRIVER (Please complete information on back)

Fee: New - \$20.00 per year, plus Badge Fee of \$5.00      BADGE NUMBER \_\_\_\_\_

Renew - \$15.00 per year.

Note: New license purchased between July 1 & Dec. 31 - \$10.00 plus  
Badge fee of \$5.00

In case of Lost Badge, drivers may file a statement pertaining to the loss  
and obtain a new badge for \$5.00

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AMBULANCE DRIVER (Please complete information on back)

Fee: New - \$20.00 per year

Renew - \$15.00 per year.

Note: New license purchased between July 1 & Dec. 31 - \$10.00

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(PLEASE PRINT OR TYPE)

APPLICANT NAME Jesse Swallow      PHONE # 216-5983

CURRENT ADDRESS: 1114 Northview Lane - Aberdeen SD 57401

NAME & ADDRESS OF EMPLOYER Safety Shuttle (Lagers)  
(IF OTHER THAN SELF)

I AGREE THAT IF THIS LICENSE IS GRANTED, I WILL CONFORM TO, AND OBEY ALL THE REQUIREMENTS OF  
THE LAW AND ORDINANCES GOVERNING THIS LINE OF BUSINESS.

DATE 2-8-17      SIGNATURE [Signature]

Date: 2-10-17

TO THE HONORABLE MAYOR AND BOARD OF CITY COUNCIL

I respectfully submit this request for permission to serve alcoholic beverages and permit consumption of said alcoholic beverages on City Property in conjunction with the following activity. No alcoholic beverages will be sold at this event, or served contrary to Law.

EVENT: Heilman - Hertel Wedding

DATE: Sept 29-30-Oct 1 TIME: From: 12:00 pm To: 1:00 am

LOCATION OR FACILITY: Wylie Pavillion

(Attach copy of APPROVED Rental Agreement)

APPLICANT NAME: Brian Doreen Hertel

ADDRESS: P.O. Box 94

Westport SD 57481

PHONE NUMBERS: Home: 605-290-5610 Work: 626-2219 Brian  
626-2626 Doreen

In consideration of this permission, each individual, group, organization or agency shall indemnify and save harmless the Board of City Council and the City of Aberdeen, its agents, officers, officials and employees from and against any and all liability, claims, demands, expenses, fees, fines, penalties, suits, proceedings, actions and cases of action of any and every kind and nature arising or growing out of, or in any way connected with the applicant or event.

APPLICANT SIGNATURE: Doreen Hertel

CITY COUNCIL: APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

Signed: \_\_\_\_\_

City Manager

**GLOBAL SALES RECEIPT**



Receipt # 1190241  
 Payment Date: 02/10/2017  
 Household #: 3443  
 Home Phone: (605)229-0422

DOREEN HERTEL  
 BOX 94  
 WESTPORT SD 57481

Parks, Recreation and Forestry  
 225 3rd Avenue SE  
 Aberdeen SD 57401

Phone: (605)626-7081

**Facility Reservation Details**

The following item reflects a payment towards a previous receipt

Facility: **Wylie Park, WYLIE PAVILION**  
 Reserv. Contact: **DOREEN HERTEL, Cell: (605)290-5610**  
 Reserv. Number: 27792 Status: Firm  
 Purpose: WEDDING SET UP  
 Anticipated Count: 20

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
09/29/2017	Fri	10:00 AM to 11:00 PM	122.48	0.00	0.00	122.48	0.00

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Pavilion Rental	115.00	1.00	0.00	7.48	122.48

Special Questions: Are you serving alcohol?: Contact City Treasurer's office at City Hall for a temporary license

The following item reflects a payment towards a previous receipt

Facility: **Wylie Park, WYLIE PAVILION**  
 Reserv. Contact: **DOREEN HERTEL, Cell: (605)290-5610**  
 Reserv. Number: 27792 Status: Firm  
 Purpose: WEDDING AND RECEPTION  
 Anticipated Count: 300

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
09/30/2017	Sat	10:00 AM to 11:00 PM	122.48	0.00	0.00	122.48	0.00

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Pavilion Rental	115.00	1.00	0.00	7.48	122.48

Special Questions: Are you serving alcohol?: Contact City Treasurer's office at City Hall for a temporary license

The following item reflects a payment towards a previous receipt

Facility: **Wylie Park, WYLIE PAVILION**  
 Reserv. Contact: **DOREEN HERTEL, Cell: (605)290-5610**  
 Reserv. Number: 27792 Status: Firm  
 Purpose: WEDDING CLEAN UP  
 Anticipated Count: 50

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
10/01/2017	Sun	10:00 AM to 11:00 PM	122.48	0.00	0.00	122.48	0.00

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Pavilion Rental	115.00	1.00	0.00	7.48	122.48

Special Questions: Are you serving alcohol?: Contact City Treasurer's office at City Hall for a temporary license



## GLOBAL SALES RECEIPT

Receipt # 1190241  
Payment Date: 02/10/2017  
Household #: 3443

Processed on 02/10/17 @ 14:28:09 by DMT

FEEs CHARGED ON NEW LINE ITEMS (+)	0.00
DISCOUNT APPLIED AGAINST THESE FEES (-)	0.00
TAX CHARGED ON NEW FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00

<b>NEW AMOUNT DUE</b>	<b>0.00</b>
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PREVIOUS NET HOUSEHOLD BALANCE	367.44
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<b>TOTAL DUE</b>	<b>367.44</b>
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NEW FEES PAID ON THIS RECEIPT (-)	367.44
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NEW DEPOSIT PAID (-)	0.00
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<b>TOTAL PAID</b>	<b>367.44</b>
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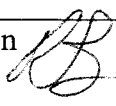
NEW NET HOUSEHOLD BALANCE	0.00
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Payment of ==> 367.44 Made By ==> CHECK With Reference ==> 7448

Have a nice day.



City of Aberdeen  
Request for Council Action

Agenda Item No.	<b>5A</b>	Meeting Date:	February 21, 2017
Agenda Section	New Business	Originating Dept:	Engineering Public Works
Resolution			
Ordinance		Prepared by:	Robin Bobzien 
No. of Attachments		Presented by:	Robin Bobzien

Item: Declare Granite Rip Rap as Surplus and Exchange Granite Materials with Brown County

City Manager's Proposed Action:

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

To Declare 3500-4000 Tons of Granite Rip Rap as Surplus and Approve Brown County and the City of Aberdeen, to Exchange Granite Rip Rap for Granite Seal Coating Aggregate on an equal weight basis.

Overview:

The City of Aberdeen has worked with Brown County Highway Department to have Brown County provide Granite Seal Coating Aggregate in exchange for the City's Granite Rip Rap. As stated, the material will be exchanged on an equal weight basis, and Brown County will provide transportation of materials.

The City of Aberdeen will avoid the costs of Crushing the material and associated transportation, and the County will avoid the costs of higher unit prices for their Rip Rap needs for County Bridge projects, through this cooperative agreement. This exchange will allow the City to have 1 to 2 years of granite seal coat aggregate to be used in the Patch and seal program and also retain 1000 – 1500 ton of Rip Rap for future use for stabilizing slopes and control of erosion.

Primary/Issues/Alternatives to Consider: None

Budgetary/Fiscal Issues: None

Attachments:

City of Aberdeen  
Request for Council Action

Agenda Item No.	<b>5B</b>	Meeting Date:	February 21, 2017
Agenda Section	New Business	Originating Dept:	City Manager's Office
Resolution			
Ordinance		Prepared by:	Lynn Lander
No. of Attachments	1 Bid Tabulation Sheet	Presented by:	Lynn Lander

Item: Approval of appliances for new library from Lang's Audio & Appliances.

City Manager's Proposed Action:

1. Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve a bid from Lang's Audio & Appliances in the amount of \$9,090.00 for new appliances for the new library.

Overview: New Appliance Bid Details:

Lang's Audio & Appliances	\$9,090.00
Sears Hometown Store, Aberdeen, SD	\$9,194.00
Karl's TV & Appliance, Aberdeen, SD	\$9,820.77

Primary/Issues/Alternatives to Consider:

Budgetary/Fiscal Issues: The bid amount is within the F&E capital outlay appropriation amount for the new library.

Attachments: 1 Bid Tabulation Sheet

APPLIANCES FOR NEW LIBRARY

ITEM	DESCRIPTION	Lang's Audio TV & Appliances 2705 6th Ave SE Aberdeen, SD 57401	Sears Hometown Store 3315 6th Ave SE STE 8 Aberdeen, SD 57401	Karl's TV & Appliance 315 6th Ave SE, Suite 10 Aberdeen, SD 57401
Appliances for New Library	Kitchen Appliances for New Library	\$9,040.00	\$9,194.00	\$9,557.82
Additional Items Required	Appliance Hookup Kits & 1 Electric Range Cord & Labor Charges	\$50.00	N/A	\$262.35
	APPROX. DATE OF DELIVERY	8/1/2017	8/1/2017	8/1/2017
	NET BID	\$9,090.00	\$9,194.00	\$9,820.17

CERTIFIED BY:

*Greg Rando, City Manager*  
2-15-17

Date